

# 2019 Financial Report



Cover Artwork by Dwight Shepler

**Franconia, New Hampshire**  
[www.franconianh.org](http://www.franconianh.org)

*Dedicated In Loving Memory*  
*of*



***Barbara J. Holt***

*July 30, 1946 - July 31, 2019*

*Thank you Barbara, for your dedication to the preservation of Franconia's history, your loving care of our cemeteries, and your generous spirit of community.*

*We are forever grateful.*

Annual Financial  
Report  
of the  
Town Officers  
of  
Franconia, NH

Year Ending December 31, 2019



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# TOWN OFFICERS

## Board of Selectmen

Jill Brewer – Chair (2020)

Jeffrey Blodgett (2021)

Eric Meth (2022)

## Town Administrator

Holly Burbank (Appointed)

## Director of Public Works

Scott Leslie (Appointed)

## Fire Chief

Rick Gaudette (Appointed)

## Life Squad Chief

Paul Schmucker (Appointed)

## Police Chief

Martin Cashin (Appointed)

## Town Clerk/Tax Collector

Carol F. Wills (2021)

## Town Moderator

James Walker (2021)

## Treasurer

Tina D. Peabody (2020)

## Town Auditor

Plodzik & Sanderson (Appointed)

## Trustees of the Trust Funds

Karen Foss (2022)

Janice L. Cole (2020)

Carol Walker (2021)

## Supervisors of the Checklist

James Forest (2022)

Lydia Cumbee (2020)

Susan Moore (2021)

## Cemetery Trustees

Robert (Chris) Collman (2022)

Jayne O'Connor (2020)

Mary Brubaker (2021)

## Building Inspector

Allan Clark (Appointed)

## Health Officer/Deputy

Dr. Charles Wolcott (Appointed)

Deputy (Vacant)

## Water Commissioners

Joan Hartford (2020)

Darrel Dietlein (2021)

Dan Walker (2022)

# TOWN COMMITTEES AND BOARDS

## **Planning Board**

Thad Presby, Chair (2022)  
Eric Meth, Selectman (2022)  
Mark Hessler (2021)  
Keith Batchelder (2021)  
Mary Grote (2020)  
John DiMarzio (2020)  
Cort Roussel (2020)

## **Zoning Board of Adjustment**

Peter Grote - Chair (2020)  
Phil Krill - Vice-Chair (2021)  
Susan Retz (2021)  
Bess Andrews (2020)  
Brian Williams (2020)

## **Capital Improvements Plan Committee**

Karen Foss - Chair  
Trevor Presby  
Jeffrey Blodgett, Selectman  
Steve Plant  
Peter Grote

## **Board of Education – Lafayette School**

Luther Kinney, Chair (2021)  
Christi Gignac, Vice-Chair (2020)  
Denys Draper (2020)  
Amy Mullins (2022)  
Chris Thayer (2022)

## **Board of Education – Profile School**

Kim Koprowski - Chair (2022)  
Alice Rocke (2021) – Vice-Chair  
Tim Wennrich (2020)  
Rich Larcom (2020)  
April Hibberd (2021)  
Adam Boyer (2022)  
John Devlin (2020)

## **Conservation Commission**

Kim Cowles, Chair (2020) - Resigned  
Jill Brewer, Select Board (2020)  
Mary Grote, Planning Board (2020)  
Chris Nicodemus (2021)  
Mark Ober (2022)  
Virginia Jeffreys (2021)  
William McCarthy (2022)

## **Recreation Committee**

Adam Boyer (Franconia)  
Meghan McPhaul (Franconia)  
Cindy Berlack (Franconia)  
Haley Ireland (Sugar Hill)  
Launa Glover (Sugar Hill)  
Mike McKeever (Easton)  
Matt Koehler (Easton)

## **Library Trustees**

Bill Mellekas (2022)  
Melinda Richmond (2020)  
Sharon Penney (2020)  
Elizabeth Andrews (2022)  
Charles Lovett (2020)  
Jade Monahan (2020)  
Sally Small (2021)

## **Northern Pass Defense Committee**

Peter Grote, Chair  
Eric Meth, Selectman  
Virginia Jeffreys

## **Scholarship Advisory Committee**

Josh Lawton, Town Representative  
Bess Andrews, Library Representative  
Tom Eyman, Church Representative

# SELECT BOARD REPORT

2019 was once again a year of change for Franconia. We are hopeful and excited for what 2020 will bring for the town. We are optimistic that our small town will continue to grow and attract new businesses while still maintaining the small town charm we value as a community.

In July, the Town was thrilled to hear the news that the New Hampshire Supreme Court voted unanimously to uphold the Site Evaluation Committee's denial of the Northern Pass project. This was a true David and Goliath story and the project never could have been defeated without the incredible work of our community and its members. The Select Board would like to once again express our thanks to the collective efforts of the Northern Pass Committee as well as the many community members and municipalities who helped make this happen.

The Select Board would like to offer our sincere and utmost gratitude to our fantastic town employees and volunteers. We are so lucky to have such dedicated town employees and volunteers who make Franconia a wonderful place to live and visit. Please see below for a summary of some of what went on around town this year.

## **Infrastructure & Equipment**

- Purchase of a new One-Ton truck for the highway department.
- Purchase of a new 30 yard container for the Transfer Station.
- Demolition of the Evergreen Apartment Building followed by landscaping at 192 Main Street.
- Portable fencing for the Recreation Department.
- Sign with a trail map and trail etiquette information installed at Dow Park.
- Completion of the beautiful Dow Pavilion at Dow Park.
- Installation of handicap lift at Town Hall.
- Bickford Hill bridge repairs to begin soon.

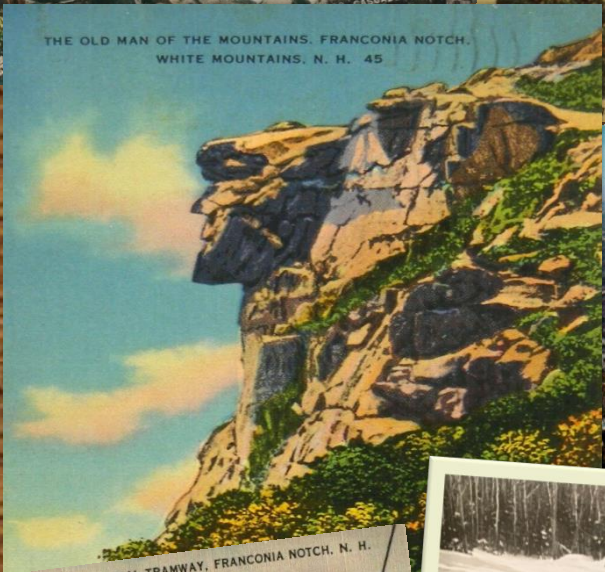
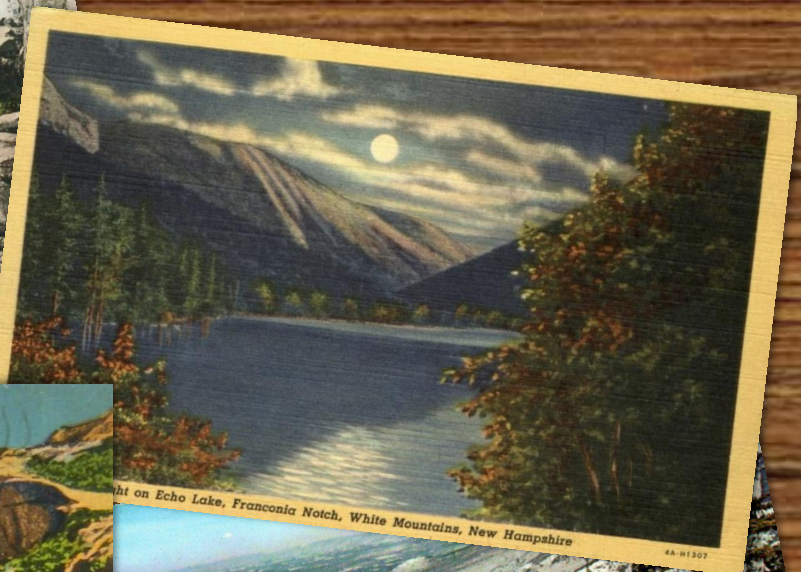
## **Pedestrian and Cyclist Safety**

The Town continues its commitment to improving bicycle and pedestrian safety and providing easy to access, non motorized corridors of transportation and opportunities for recreation. The Town was not awarded the Transportation Alternative Program grant in 2019 but will continue to seek out grants to improve pedestrian and cyclist safety in our community. Improvements were made in 2019 and we hope for more in the year ahead:

- Official Town support for implementation of Profile Trail which began construction this year.
- Increased signage at crosswalks.
- Widening and leveling of River Walk Path. Ledgepack and gravel surface put down.

Respectfully Submitted,  
Jill Brewer, Chairman  
Eric Meth  
Jeffery Blodgett





THE OLD MAN OF THE MOUNTAINS. FRANCONIA NOTCH, WHITE MOUNTAINS, N. H. 45

Light on Echo Lake, Franconia Notch, White Mountains, New Hampshire

268-CANNON MOUNTAIN AERIAL TRAMWAY, FRANCONIA NOTCH, N. H.

R-11 Rimming the Richard Taft Reservoir

Motor Entrance, The Forest Hills Hotel Franconia, White Mountains, N. H.

# MINUTES OF THE FRANCONIA TOWN MEETING

## TUESDAY, MARCH 12, 2019

Moderator James Walker declared the polls closed at 7:00 p.m. The Moderator then called the meeting to order at 7:05 p.m.

The Moderator introduced himself and the Selectmen Jeffrey Blodgett, Eric Meth, and Jill Brewer, Town Administrator Holly Burbank, and Town Clerk/Tax Collector Carol Wills.

The meeting began with the Pledge of Allegiance. The Moderator noted this year's Town Report is dedicated to four people who passed away in 2018, who gave their time and talent to the town. The Moderator also encouraged residents to attend the Lafayette and Profile School District meetings as the results of those meetings will also impact property taxes.

The Moderator explained that according to RSA 669, tonight's meeting is a legislative action and therefore only Franconia registered voters are allowed to participate and vote, and every voter should have a green card to vote with.

There was a motion by Tim Burnell, second by Dan Walker, to waive the reading of last year's minutes. There being no discussion, the motion passed unanimously.

There was a motion by Tim Burnell, second by Dan Walker, to approve last year's minutes as written. There being no discussion, the motion passed unanimously.

There was a motion by Tim Burnell, second by Dan Walker, to waive the reading of the warrant by the Moderator. There being no discussion, the motion passed unanimously.

### **ARTICLE I. To choose all necessary Town Officers for the ensuing year. (By ballot)**

Selectman (3-year term)	<b>Eric Meth</b>	<b>120</b>
Write-ins:	Dawn Steele	7
	Karen Foss	1
	Mark Hesler	1
	Kenneth Knowlton	1
	James Walker	1
Treasurer (1-year term)	<b>Tina Peabody</b>	<b>129</b>
Write-ins:	Karen Foss	1
Trustee of the Trust Funds (3-yr term)	<b>Karen Foss</b>	<b>123</b>
Write-ins:	Peter Gaudette	1
	Steve Plant	1
Water Commissioner (3-year term)	<b>Dan Walker</b>	<b>70</b>
	Kevin Johnson	67
Write-ins:	Keith Batchelder	1
Supervisor of the Checklist (6-yr term)	<b>James Forrest</b>	<b>126</b>
Cemetery Trustee (3-year term)	<b>Robert Collman</b>	<b>131</b>
Library Trustee (1-year term)	<b>Jade Monahan</b>	<b>112</b>
	Charles Lovett	10
	Peter Ainsworth	1
	Joanne Carey	1

Library Trustee (3-year term)	<b>William Mellekas</b>	<b>138</b>
	<b>Elizabeth Andrews</b>	<b>110</b>
	Charles Lovett	3
	Joanne Carey	1

**ARTICLE 2. Zoning Ordinance Amendment**

Are you in favor of adopting the amended Zoning Ordinance as proposed by the Planning Board? This article was approved last year, but due to a procedural defect, the amended 2018 Zoning Ordinance was not adopted. This year's amended Zoning Ordinance includes revisions that have been made due to additional public input. (By ballot)

Article 2 Passed:        Yes - 106        No - 31

**ARTICLE 3. Town Line Item Budget**

To see if the town will vote to raise and appropriate one million eight hundred ninety-three thousand nine hundred sixty-five dollars (\$1,893,965.00) to defray town charges for the ensuing year. (Majority vote required)

**GENERAL GOVERNMENT**

Executive	\$ 189,954.00
Town Clerk	\$ 37,550.00
Tax Collector	\$ 14,364.00
Revaluation of Property	\$ 20,922.00
Legal Expenses	\$ 12,000.00
Personnel Administration	\$ 269,031.00
Planning & Zoning	\$ 7,827.00
General Government Buildings	\$ 152,340.00
Cemeteries	\$ 17,629.00
Insurance	\$ 39,380.00
Police	\$ 260,749.00
Life Squad	\$ 84,950.00
Fire	\$ 94,600.00
Forest Fire	\$ 3,290.00
Building Inspection	\$ 4,000.00
Emergency Management	\$ 4,000.00
Other Communications (Dispatch Phones)	\$ 45,500.00
Highways	\$ 318,548.00
Street Lights	\$ 14,000.00
Health Officer	\$ 200.00
Welfare	\$ 8,140.00
Recreation Programs	\$ 136,541.00
(Franconia's share \$49,889.00)	
Patriotic Purposes	\$ 1,000.00
Other Conservation	\$ 1,000.00
Long Term Debt/Tan Interest	\$ 156,450.00
 Total.....(Franconia's share \$1,806,613.00)	 \$1,893,965.00

The article was read, moved by Kim Cowles, second by Tim Burnell.

Karen Foss made a motion, second by David Starr, to reduce the operating budget by \$45,400.00 for a total budget of \$1,848,565.00.

Karen suggested the budget reduction should come from two line items: 1) Executive should be reduced by \$18,400.00 which is composed of two items-- \$11,400.00 from wages and \$7,000.00 from eliminating the outside contractor for the

compensation study; and 2) Personnel Administration should be reduced by \$27,000.00 to eliminate participation in the New Hampshire Retirement System (NHRS).

Karen stated most salaries in the budget increased by a 2.5%, but the executive rose by 15.2%, which is an inequitable allocation. There was not enough objective criteria applied to the decision making especially in light of the fact that the Board of Selectmen was not unanimous in its decision.

Karen recommended the Select Board resurrect the Wages and Benefits Committee from three years ago, which was composed of qualified citizens, which would not only save money but would achieve more of a consensus for this decision. In addition, New Hampshire Municipal Association and Local Government Center will prepare custom wage and benefits reports and their information is free.

Karen also stated the cost for enrolling employees into NHRS this year will cost \$27,000.00 for seven months. Next year the cost will increase to \$58,300.00. New Hampshire's plan is among the country's five worst retirement plans for its unfunded liabilities (58%). There are many complicated variables that go into the annual required contributions and the town's contributions will increase every year. Karen stated that if the town ever wanted to get out of the plan after a few years of ever-increasing contributions, we would need to come up with the unfunded liability for all retired vested employees.

Jill Brewer stated that the Board worked very hard to take into account what is fair and right for taxpayers and employees and this budget is the result of that. She stated that the town currently has three employees that are on NHRS and the Board felt it only fair to allow the rest of the town employees to be enrolled in NHRS. Jill noted it is important to recognize that benefits for town employees are seen as optional; however, as one resident commented, town employees are our most important infrastructure and the Board believes these benefits are past due.

Jill agreed the increase in the executive salaries is significant and the Board discussed and considered it at length. The Board felt the Administrative Secretary position deserved a merit-based pay increase due to increased responsibility. Also, the Town Administrator position was a newly created position two years ago and over the past two years we have seen projects and accomplishments that have been initiated and managed by this position as well as the passion and dedication that has been demonstrated and felt the increase was justified. The majority of the Board agreed the increase in the salary included in the new two-year contract for the Town Administrator position more accurately fits the duties performed and is competitive with surrounding towns salaries of similar positions and increases the chance of longevity of this position. Jill also stated that it is important to point out that over the past two years the Town Administrator position has overseen other employees that have higher salaries than that of the Town Administrator. It is interesting that these positions are held by male employees but have never been given the scrutiny that these two salary increases are being given.

Jill stated in terms of the Classification and Compensation Study, the Board agreed that a professional and objective study is warranted and justified. The Board is very appreciative of the input of residents on the committee mentioned; however, the Board felt the study should be done by an outside group that would not be directly affected by any changes to their pay or through taxation. Jill stated the Board received many quotes and the company they chose is well respected and has gone to over 25 towns and worked with municipalities to do a job audit, job descriptions, and an external market survey and wage structure analysis just to see if we are paying our employees competitively within the labor market.

After a lengthy discussion, the Moderator read the amended Article 3 and called it to a vote. The Moderator stated he received a request signed by five people to vote on this article by secret ballot.

Amendment to Article 3 passed (by ballot):      Yes - 71              No - 28

The Moderator called Article 3, as amended, to a vote (by ballot).

Article 3, as amended, passed (by ballot):      Yes - 49              No - 48

**Article 4.      Abbie Greenleaf Library**

To see if the Town will vote to raise and appropriate the sum of eighty-four thousand five hundred dollars (\$84,500.00) for the purpose of operating the Abbie Greenleaf Library and to transfer this amount to the Library Trustees for their use as they see fit. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Russ Cumbee, second by David Starr. There being no discussion, the article passed unanimously.

**Article 5. Tri-Town Transfer Station**

To see if the Town will vote to appropriate the sum of three hundred twenty-five thousand six hundred forty-two dollars (\$325,642.00) for the purpose of solid waste disposal, to be funded as follows: \$56,460.00 from the Town of Sugar Hill; \$28,230.00 from the Town of Easton; \$85,000.00 PAYT fees; \$20,000.00 from special handling fees; \$19,000.00 in recycled material; with \$116,952.00 from taxation. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Bob Montagno, second by David Starr. There being no discussion, the article passed unanimously.

Motion to restrict reconsideration of Article 4 and Article 5 made by Tim Burnell, second by David Starr. There being no discussion, the article passed unanimously.

**Article 6. Water Department Operating Budget**

To see if the Town will vote to raise and appropriate the sum of two hundred ninety-two thousand seven hundred fifty dollars (\$292,750.00) for the operation of the Water Department. This amount to be funded by water rents and revenues with no amount from taxation. Recommended by the Board of Commissioners. (Majority vote required)

The article was read, moved by David Starkey, second by Anne Foss.

Jon Peabody questioned why this article is being voted on and what impact it has. Holly stated the DRA has told the Board that it needs to be a warrant article. Jon also suggested that the information in the Town Report should be more specific as to who operates the Water Department, how much they are paid, and what projects have been done throughout the year. Joan Hartford, one of the Water Commissioners, stated that all that information is available for review at the Water Department office.

There being no further discussion, the article passed unanimously.

Motion to restrict reconsideration of Article 6 made by Meaghan McPhaul, second by David Starr. There being no discussion, the motion passed unanimously.

**Article 7. Appropriate to CRF**

To see if the Town will vote to raise and appropriate the sum of two hundred ten thousand five hundred fifty dollars (\$210,550.00) to be added to the following Capital Reserve Funds previously established. The Selectmen recommend this appropriation. (Majority vote required)

Town Buildings Truck, \$6,600.00; Town Buildings and Grounds Equipment, \$6,100.00; Highway Trucks, \$42,800.00; Highway Heavy Equipment, \$15,700.00; Police Cruisers, \$12,200.00; Life Squad Van, \$20,400.00; Life Squad Equipment, \$5,900.00; Frost Place Maintenance, \$800.00; Fire Heavy Equipment, \$43,900.00; Fire Fighting Equipment, \$11,700.00; Bridge Maintenance, \$5,000.00; Legal \$30,000.00; and Reassessment, \$9,450.00.

The article was read, moved by Tim Burnell, second by Karen Foss.

After a brief discussion, Article 7 passed by majority vote.

Motion to restrict reconsideration of Article 7 made by Michael Eddy, second by Peter Grote. There being no discussion, the motion passed unanimously.

**Article 8. Appropriate to ETF**

To see if the Town will vote to raise and appropriate the sum of one hundred twenty-seven thousand dollars (\$127,000.00) to be added to the following Expendable Trust Funds previously established. The Selectmen recommend this appropriation. (Majority vote required)

Highway Improvement, \$75,000.00; Town Buildings Maintenance, \$30,000.00; Sidewalk Improvement, \$21,000.00; and Heritage Museum, \$1,000.00.

The article was read, moved by David Starkey, second by Bob Whitney. There being no discussion, the article passed unanimously.

Motion to restrict reconsideration of Article 8 made by David Starr, second by Meaghan McPhaul. There being no discussion, the motion passed unanimously.

**Article 9. Add to Dow field Maintenance Fund**

To see if the Town will vote to raise and appropriate the sum of one thousand five hundred dollars (\$1,500.00) from the Recreation Committee line item budget to the Dow Field Maintenance Capital Reserve Fund previously established. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Cindy Burnell, second by Dan Walker. There being no discussion, the article passed unanimously.

Motion to restrict reconsideration of Article 9 made by Russ Cumbee, second by Meaghan McPhaul. There being no discussion, the motion passed unanimously.

**Article 10. Add to Recreation Van Fund**

To see if the Town will vote to raise and appropriate the sum of two thousand dollars (\$2,000.00) to be added to the Recreation Van Capital Reserve Fund previously established for this purpose with said funds to come from the Recreation Committee line item budget. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Cindy Burnell, second by Dan Walker. There being no discussion, the article passed unanimously.

**Article 11. Add to Rink Surface Maintenance Fund**

To see if the Town will vote to raise and appropriate the sum two thousand dollars (\$2,000.00) to be added to the Rink Surface Maintenance Expendable Trust Fund previously established with said funds to come from the Recreation Committee line item budget. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Bob Montagno, second by Michael Eddy. There being no discussion, the article passed unanimously.

**Article 12. 2018 Fundraising & Donations**

To see if the Town will vote to raise and appropriate the sum of one hundred one thousand seven hundred eighty-two dollars (101,782.00) to be added to the following Expendable Trust Funds previously established. Funds will come from the unassigned fund balance. (This amount is equivalent to the amount collected by fundraising and donations during 2018). The Selectmen recommend this appropriation.

Library Building Maintenance Expendable Trust Fund, \$25,000.00; Cemetery Maintenance Expendable Trust Fund, \$820.00; Lafayette Recreation Expendable Trust Fund, \$75,512.00; and Northern Pass Defense Expendable Trust Fund, \$450.00.

The article was read, moved by Meaghan McPhaul, second by Russ Cumbee. There being no discussion, the article passed unanimously.

**Article 13. Purchase Highway Department Truck**

To see if the Town will vote to raise and appropriate forty-five thousand dollars (\$45,000.00) for the purchase of a one-ton truck for the Highway Department, and to authorize the withdrawal of forty-two thousand dollars (\$42,000.00) from the Highway Truck Capital Reserve Fund previously established for this purpose and three thousand (\$3,000.00) to come from trading in the 2011 Ford F-150 pickup truck. The Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Russ Cumbee, second by Dawn Steele.

Jill Brewer stated that after presenting the numbers at the budget hearing, Director Leslie received a much lower quote.

Jill Brewer made a motion, second by Marsha Luce, to amend Article 13 as follows: To see if the Town will vote to raise and appropriate forty-two thousand one hundred twenty dollars (\$42,120.00) for the purchase of a one-ton truck for the Highway Department, and to authorize the withdrawal of thirty-six thousand one hundred twenty dollars (\$36,120.00) from the Highway Truck Capital Reserve Fund previously established for this purpose and six thousand dollars (\$6,000.00) to come from trading in the 2011 Ford F-150 pickup truck.

There being no discussion, the amendment passed unanimously.

Article 13, as amended, was read. There being no discussion, the article passed unanimously.

**Article 14. Appropriate Funds to install Handicap Lift**

To see if the town will vote to raise and appropriate the sum of seventy thousand dollars (\$70,000.00) for the purpose of installing a handicap lift at Town Hall. Selectmen recommend this article. (Majority vote required)

The article was read, moved by Tim Burnell, second by Russ Cumbee.

There was a brief discussion regarding the condition of the existing handicapped ramp (does not meet ADA specifications, is in disrepair, and is unsafe) and the location of the proposed handicapped lift (parking lot side of the building).

There being no further discussion, the article passed by majority vote.

**Article 15. Demolish Building at 192 Main Street**

To see if the Town will vote to raise and appropriate the sum of forty-two thousand five hundred dollars (\$42,500.00) for the purpose of demolishing the building at 192 Main Street. Selectmen recommend this article.

The article was read, moved by Bob Whitney, second by Meaghan McPhaul.

Russ Cumbee questioned if the original bid was \$23,000.00 and then \$20,000.00 was added to cover any asbestos removal. Holly stated she is not sure of the amount because she did not bring that folder to the meeting. Eric Meth stated it is unknown what will come out of the building and the town needed to minimize their exposure.

Russ Cumbee made a motion to table Article 15 for further study, second by David Starr. The Moderator stated the motion needs a  $\frac{2}{3}$  vote to pass.

Tim Burnell inquired if there was no asbestos found would the quote revert back to the original amount and Jill Brewer stated it would. Marsha Luce expressed concern that the cost of any asbestos removal could exceed the contingency amount which would increase the overall cost of demolition.

Bob Montagno stated the building is an eyesore and is unsafe. There are a number of projects going on to bring more tourists into town and that building detracts from the appearance of the town. Also, at the present time this is a distressed property and if the town were to try and sell it, we would not get top dollar.

There being no further discussion, the motion to table Article 15 failed: Yes - 35 No - 51

Jill Brewer stated the Select Board feels this property has great potential for the town and the building should be demolished and then get public input as to whether we sell it at that point or pursue different options for its use.

There being no further discussion, Article 15 passed: Yes - 50 No - 32

Motion by Tim Burnell to restrict reconsideration of Articles 10 through 15, second by Dan Walker. There being no discussion, the motion passed unanimously.

**Article 16. Cemetery Maintenance**

To see if the Town will vote to raise and appropriate the sum of thirty-five thousand dollars (\$35,000.00) for the purpose of repairs to the roads and gates within the cemetery, and to authorize withdrawal of these funds from the Cemetery Maintenance Expendable Trust Fund. Selectmen recommend this article. (Majority vote required)

The article was read, moved by Tim Burnell, second by Dan Walker.

Carol Walker made a motion, second by Marsha Luce, to amend Article 16 to add the following wording after Cemetery Maintenance Trust Fund, "subject to the review and certification of the origin of the funds by the Trustees of the Trust Funds."

Carol Walker stated there is some debate about how this fund was categorized. We want to go through the history of the cemetery maintenance fund and make sure that it was established correctly as a trust fund and would then be able to be expended properly.

There being no further discussion, the amendment was called to a vote. Amendment to Article 16 passed unanimously.

Article 16, as amended, was called to a vote. There being no discussion, Article 16, as amended passed unanimously.

**Article 17. Cemetery Trustees as Agents to Expend**

To see if the Town will vote to appoint the Cemetery Trustees as agents to expend from the Cemetery Maintenance Expendable Trust Fund previously established. Selectmen recommend this article. (Majority vote required)

The article was read, moved by Bob Whitney, second by Jayne O'Connor

Karen Foss made a motion to amend Article 17, second by Tim Burnell, to add the following language: "subject to the review and certification of the origin of the funds by the Trustees of the Trust Funds."

There being no discussion, the amendment passed unanimously.

There being no further discussion, Article 17, as amended, passed unanimously.

**Article 18. Discontinue Cemetery Restoration Fund**

To see if the Town will vote to discontinue the Cemetery Restoration Expendable Trust Fund with said funds plus accumulated interest to be placed in the town's General Fund. This article is contingent on the passage of Article 20. Selectmen recommend this article. (Majority vote required)

The article was read, moved by Tim Burnell, second by Dan Walker.

Tim Burnell made a motion to amend Article 18, second by Bob Whitney, to change Article 20 to Article 19. There being no discussion, the amendment passed unanimously.

Article 18, as amended, was called to a vote. There being no discussion, Article 18, as amended, passed unanimously.



**Article 19. Appropriate Funds to Cemetery Maintenance Fund**

To see if the Town will vote to appropriate one hundred forty-three dollars (\$143.00) to be placed in the Cemetery Maintenance Expendable Trust Fund with said funds to come from the unassigned fund balance (this represents the funds from the discontinuation of the Cemetery Restoration Expendable Trust Fund). This article is contingent on the passage of Article 19. Selectmen recommend this article. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney.

Tim Burnell made a motion to amend Article 19, second by Dan Walker, to change Article 18 to Article 19. There being no discussion, the amendment passed unanimously.

Article 19, as amended, was called to a vote and passed unanimously.

**Article 20. Capital Purchases for Transfer Station**

To see if the town will vote to raise and appropriate the sum of eighty thousand one hundred fifty dollars (\$80,150.00) for the purpose of purchasing one 40-yard open container (\$6,200.00), one 20-foot enclosed container (\$3,950.00), and truck scales (\$70,000.00) and to authorize the withdrawal of these funds from the Transfer Station Recycling Special Revenue Fund. Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Tim Burnell, second by Dan Walker.

Tim Blake spoke to the article. At the present time, when a customer comes in to dump their construction debris or bulky items, we guesstimate the cost by volume; however, we ship materials out by weight. If we had these scales, the customer would come in with their debris and get weighed on the scales. They would then dump their materials and would get weighed again and then pay the difference in the weight. It would balance out the costs so that residents are not paying more than they should and the town is covered for the cost of shipping out those materials. Prices could also be adjusted at the scales to reflect changes in shipping costs. Tim noted there is no way to identify if a customer is a resident of the tri-town area; however, there are contractors that use the transfer station to dump their materials when Bethlehem or Littleton are closed.

It was noted that the funds for these purchases would come from a special reserve fund which has approximately \$130,000.00 in it.

Thad Presby raised concerns about the length of time it will take to recoup the costs of these scales. He feels it will take a lot of moving of material and the general residents are not dumping those items. He believes it puts an undue burden on the crew to check people in, check them out, take the payment and make sure it gets to where it is supposed to be. He feels it we are doing this as a service and the bulk of it is from non-residents, we should not purchase the scales. Jon Peabody stated that if the Town is losing money on shipping costs of construction debris, we should stop accepting it.

Bob Montagno made a motion to table Article 20, second by David Starkey. There being no discussion, the motion was called to a vote. Motion to Amend failed: Yes - 40 No - 28

There being no further discussion, the article was called to a vote.

Article 20 failed: Yes - 33 No - 37

**Article 21. Discontinue Transfer Station Recycling Special Revenue Fund**

To see if the town will vote to discontinue the Transfer Station Recycling Special Revenue Fund with 58% of said funds, plus accumulated interest to date of withdrawal, to be placed in the Town’s General Fund, 28% returned to the Town of Sugar Hill, and 14% returned to the Town of Easton. This article is contingent upon the passage of Article 23. Selectmen recommend this article. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney

Motion to amend Article 21 by Tim Burnell, second by Bob Whitney, to correct the article to say Article 22 (not article 23). There being no discussion, the amendment passed unanimously.

There being no discussion, Article 21, as amended, passed unanimously.

**Article 22. Money in General Fund to Transfer Station Equipment**

To see if the town will vote to appropriate the sum of thirty-six thousand eight hundred sixty dollars (\$36,860.00) to be placed in the Transfer Station Equipment Capital Reserve Fund previously established with said funds to come from the unassigned fund balance. This represents the funds from the discontinuation of the Transfer Station Recycling Special Revenue Funds. No amount to be raised from taxation. This article is contingent upon the passage of Article 22. Selectmen recommend this article. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney.

Motion by Tim Burnell, second by Bob Whitney, to amend Article 22 to say Article 21 (not article 22). There being no discussion, the amendment passes unanimously.

There being no discussion, the article was called to a vote. Article 22, as amended, passed unanimously.

**Article 23. Adopt RSA 41:11-a Authority to Rent/Lease Property**

To see if the town will vote to authorize the Board of Selectmen, pursuant to RSA 41:11-a, to rent or lease municipal properties for up to 5 years during periods not needed for public use without further vote or ratification of the town. Selectmen recommend this article. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney. Holly spoke to the article explaining that according to RSA 41:11-a, by default a town is able to lease any property that they own for up to one year. This article gives the Board of Selectmen the ability to lease any property they own for up to five years before they have to bring it back to a town vote.

Dawn Steele and Paul Foss both stated they felt the Board of Selectmen needed to bring these issues to the voters on a yearly basis rather than making it every five years.

There being no further discussion, the article was called to vote. Article 23 failed by majority vote.

Motion to restrict reconsideration of Article 16 through Article 23 by Tim Burnell, second Marsha Luce. There being no discussion, the motion passed unanimously.

**Article 24. Adopt RSA 41:14-a Acquisition/Sale of Property**

To see if the Town will vote to adopt RSA 41:14-a to allow the Selectmen to acquire or sell land, buildings, or both; provided, however, they shall first submit any such proposed acquisition or sale to the Planning Board and to the Conservation Commission for review and recommendation by those bodies. This article will remain in effect until rescinded by majority vote. Selectmen recommend this article. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney. Jill Brewer spoke to the article stating this will allow the Board of Selectmen to accept offers of donations of land and easements which we are unable to do presently (i.e. the Profile Trail that is going to be built between Franconia and Bethlehem, the Art Walk, etc.). It has to be presented to the Planning Board and the Conservation Commission for their recommendation and then two public hearings must be held to get input from residents. The town attorney said if we want to acquire easements, this article has to be adopted by the town.

There was concern raised that even though the Planning Board and Conservation Commission are involved in this process, residents are still unable to vote on the matter. The final decision is made by the Board of Selectmen. It was noted that these easements could have been brought before the town as warrant articles so that residents could debate it, consider it, and decide on it.

There being no further discussion, the article was called to a vote.

Article 24 failed:        Yes - 22        No - 39

**Article 25.        Road Acceptance - Trail Side Road**

To see if the Town will vote to accept Trailside Road as a Class V town road. The deed to this road would not be accepted until all required work to bring it back to town specifications have been completed at the cost of the road's residents.

The article was read, moved by Tim Burnell, seconded by Heidi Ballentine. Janet Levenson, President of the Trailside at Franconia Notch Homeowners Association, spoke to the article. She stated Trailside Road is located off Old County Road. You take the first right off on Franconia Mountains Road and you come to a fire cistern. It is at that fire cistern that Trailside Road begins. It is about a half mile long. The town does maintain up to and around the cistern at the present time.

Trailside Road consists of 15 lots with 14 property owners, and as of this past summer we have now seen 15 lots developed. At this point, since these residents are generating a good bit of revenue for the town, we are requesting the town take over the plowing and maintenance of our half mile section of road.

Scott Leslie, Franconia Road Agent, stated he is not against taking over more roads; however, there are a lot of roads in town that can potentially be taken over by the town and it is going to require more people working in the highway department and more equipment. This road is a half mile long, but that is a mile of plowing, in and out, and maintaining it with gravel. This road and the one on the other side (Balancing Rock Road), it is another half hour for our trucks to do these two roads.

Jon Peabody questioned why the roads were not brought up to town specifications prior to being presented in the warrant article. Jill Brewer stated it would not be fair to ask the association to pay for upgrades if the town did not vote to take over the road.

Peter Grote stated taking over a road sets a precedent and it will require maintenance and a complete infrastructure addition to accommodate it. He suggested tabling this article until we have a better understanding of what the long-term ramifications are. Janet Levenson stated the association was required by the town to get an "as built" survey to give all the specifications of the road, the condition of the road, and what was required for the road. This has been well studied and all that information is available and has been passed on to the Planning Board.

Paul Foss stated he believes this request is legitimate and if all the conditions have been met, including the Planning Board's original conditions, then they should be eligible to have their roads accepted by the Town.

There being no further discussion, the article was called to a vote. Article 25 passed by majority vote.

**Article 26.        Road Acceptance - Balancing Rock Road**

To see if the Town will vote to accept Balancing Rock Road as a Class V town road. The deed to this road would not be accepted until all required work to bring it back to town specifications have been completed at the cost of the road's residents.

The article was read, moved by Tim Burnell, second by Bob Whitney. Steve Plant spoke to the article. He stated there are 10 lots on Balancing Rock Road, eight are developed and six are owned by full-time residents. We generate about \$70,000.00 in taxes per year.

Scott Leslie stated this road needs a bit more work and they have to fix the hammerhead at the end of the trucks can turn around. The road is not in bad shape-- neither of them are. He stated he is not against taking over these roads, but if we get five or six more down the road it is going to be an issue to take care of them.

There being no further discussion, the article was called to a vote. Article 26 passed by majority vote.

**Article 27. Adopt RSA 674:40-a Authority Streets**

Shall the Town delegate to the Board of Selectmen the authority to accept dedicated streets pursuant to RSA 674:40-a. Selectmen recommend this article. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney. Holly spoke to the article stating when the request to take over the two roads this year came to the Board of Selectmen their research revealed there really is no town policy on this. This article will allow a road that has already been approved by the Planning Board to be accepted by the Board of Selectmen without having to come to town meeting. This RSA does require there to be a public hearing to give residents the opportunity to be heard on the matter.

Paul Foss stated he feels that the vote for roads being taken over by the town be brought to town meeting to allow for discussion and decision. Marsha Luce stated residents are being asked to give up their right to vote.

After a brief discussion, the article was called to a vote. Article 27 failed: Yes - 21 No - 30

Motion by Jill Brewer, second by Heidi Ballentine, to restrict reconsideration of Article 24 through Article 27. There being no discussion, the motion passed unanimously.

**Article 28. Establish Welfare Expendable Trust Fund**

To see if the Town will vote to establish a Welfare Expendable Trust Fund per RSA 31:19-a, for the purpose of providing general assistance and to raise and appropriate \$2,000.00 to be put in the fund, with this amount to come from taxation; further to name the Selectmen as Agents to Expend from said fund. Selectmen recommend this appropriation. (Majority vote required)

The article was read, moved by Marsha Luce, second by Bob Whitney. Holly spoke to the article stating the town overspent the welfare line (which is the only line item we are allowed to overspend) by almost \$14,500.00 this year because we had some pretty tough cases. We are trying to establish a welfare fund so if this happens again there is a fund to pull from so we are not overspending the bottom line of our budget.

After a brief discussion, the article was called to a vote. Article 28 passed by unanimously.

**Article 29. Renewable Energy**

Shall the Town express its support for the State of New Hampshire to commit to generating 100% of its energy from renewable sources by 2050, and inform the Governor and the State Legislature of this intention. Selectmen recommend this article. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney. Jill Brewer spoke to the article stating this originally came as a petitioned article and the Board of Selectmen decided to support it and put it in as a warrant article. It is just expressing support and not committing to any financial obligation.

Walter Palmer stated the State of Massachusetts adopted a similar renewable energy requirement and the governor then decided that renewable energy meant buying energy from Hydro-Quebec in Canada. Is there any language that clarifies or refines what we consider renewable energy because it backfired in Massachusetts.

After a brief discussion, Walter Palmer made a Motion to Amend Article 29 to add the following language, "...generating 100% of its energy from local or in-state renewable sources...", second by Peter Grote.

There being no discussion, the amendment passed by majority vote.

There being no further discussion, the article was called to a vote. Article 29 passed by majority vote.

**Article 30. Franconia Notch Regional Chamber of Commerce**

To see if the Town will vote to raise and appropriate the amount of nine thousand dollars (\$9,000.00) for the support of the Franconia Notch Regional Chamber of Commerce. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney. Kevin Johnson spoke to the article explaining the efforts of the Chamber to bring tourism and visitors to the community and to staff the information booth which provided information to over 2,000 visitors in 2018.

There being no further discussion, the article passed unanimously.

**Article 31. Adaptive Sports Partners of the North Country**

To see if the Town will vote to raise and appropriate the amount of one thousand dollars (\$1,000.00) for the support of Adaptive Sports Partners of the North Country. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney.

There being no discussion, the article passed unanimously.

**Article 32. American Red Cross**

To see if the Town will vote to raise and appropriate the amount of five hundred eighteen dollars (\$518.00) for the support of the American Red Cross. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney.

There being no discussion, the article passed unanimously.

**Article 33. Ammonoosuc Community Services, Inc.**

To see if the Town will vote to raise and appropriate the amount of three thousand five hundred dollars (\$3,500.00) for the support of Ammonoosuc Community Services, Inc. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney.

There being no discussion, the article passed unanimously.

**Article 34. Boys & Girls Club of the North Country**

To see if the Town will vote to raise and appropriate the amount of two thousand five hundred dollars (\$2,500.00) for the support of the Boys & Girls Club of the North Country. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney.

There being no discussion, the article passed unanimously.

**Article 35. Bridge House Shelter & Veterans Advocacy**

To see if the Town will vote to raise and appropriate the amount of two hundred fifty dollars (\$250.00) for the support of Bridge House Shelter & Veterans Advocacy. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney.

There being no discussion, the article passed unanimously.

**Article 36. Court Appointed Special Advocates (CASA) of NH**

To see if the Town will vote to raise and appropriate the amount of five hundred dollars (\$500.00) for the support of Court Appointed Special Advocates (CASA) of New Hampshire. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney.

There being no discussion, the article passed unanimously.

**Article 37. Center for New Beginnings**

To see if the Town will vote to raise and appropriate the amount of one thousand dollars (\$1,000.00) for the support of the Center for New Beginnings. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney.

There being no discussion, the article passed unanimously.

**Article 38. Franconia Children's Center**

To see if the Town will vote to raise and appropriate the amount of two thousand dollars (\$2,000.00) for the support of Franconia Children's Center. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney.

There being no discussion, the article passed unanimously.

**Article 39. Grafton County Senior Citizens Council, Inc.**

To see if the Town will vote to raise and appropriate the amount of one thousand five hundred dollars (\$1,500.00) for the support of the Grafton County Senior Citizens Council, Inc. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney.

There being no discussion, the article passed unanimously.

**Article 40. North Country Home Health & Hospice Agency**

To see if the Town will vote to raise and appropriate the amount of three thousand two hundred dollars (\$3,200.00) for the support of North Country Home Health & Hospice Agency. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney.

There being no discussion, the article passed unanimously.

**Article 41. Northern Human Services - White Mountain Health**

To see if the Town will vote to raise and appropriate the amount of one thousand two hundred ninety-two dollars (\$1,292.00) for the support of Northern Human Services - White Mountain Health. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney.

There being no discussion, the article passed unanimously.

**Article 42. Support Center at Burch House**

To see if the Town will vote to raise and appropriate the amount of five hundred twenty dollars (\$520.00) for the support of the Support Center at Burch House. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney.

There being no discussion, the article passed unanimously.

**Article 43. Tri-County Community Action Program (CAP)**

To see if the Town will vote to raise and appropriate the amount of two thousand seven hundred dollars (\$2,700.00) for the support of Tri-County Community Action Program (CAP). (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney.

There being no discussion, the article passed unanimously.

**Article 44. Tri-County Transit**

To see if the Town will vote to raise and appropriate the amount of two thousand dollars (\$2,000.00) for the support of Tri-County Transit. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney.

There being no discussion, the article passed unanimously.

**Article 45. Combine Non-Profit Funding Requests**

To see if the Town will vote to combine the annual non-profit requests into one warrant article. Selectmen recommend this article. (Majority vote required)

The article was read, moved by Tim Burnell, second by Bob Whitney. Jill spoke to the article explaining this would just combine the last 14 warrant articles into one warrant article. Any new requests would be a separate warrant article for the first year, and once approved at town meeting, would be added to the other requests.

Motion to Amend Article 45 made by Susan Moore, second by Tim Burnell, to add the following language at the end of the article, "...with any new request presented by separate warrant article."

There being no discussion, the amendment passed by majority vote.

After a brief discussion, Article 45, as amended, was called to a vote.

Article 45, as amended, failed: Yes - 13 No - 25

**Article 46. To Hear Reports**

To hear the reports of agents, auditors, and committees, or other officers heretofore chosen and pass any vote relative thereto.

The Moderator stated those reports can be found in the town report.

**Article 47. Transact any other business**

To transact any other business that may legally come before the meeting.

There being no further business, motion to adjourn by Tim Burnell, second by Peter Grote. Meeting adjourned at 11:30 p.m.

Respectfully submitted,

Carol F. Wills  
Franconia Town Clerk

**TOWN OF FRANCONIA**  
**BALANCE SHEET (unaudited report)**  
**As of December 31, 2019**

	Dec. 31, 2019
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000-00 · CHECKING	2,738,582.33
1000-01 · Cash in Hand of Officials	44,613.00
1000-02 · Sweep Account	14,380.62
1010-99 · Investments	
1060-00 · Franconia Land Use Fund	6,953.79
1040-00 · MacLachlin Memorial	3,498.96
1020-00 · Town of Franconia	3,167.18
1070-00 · Transfer Station Fund	-44,625.80
Total 1010-99 · Investments	-31,005.87
Total Checking/Savings	2,766,570.08
Other Current Assets	
1110-00 · Due from other gov'ts	7,301.47
1200-00 · GF Due from transfer station	105,106.34
1300-00 · Taxes Receivable	194,731.27
1300-01 · Allowance for Abatements	-174,296.54
1300-02 · Tax Lien Receivable	122,574.08
1300-03 · Land Use Change Tax Receivable	16,480.00
1300-04 · Yield Tax Receivable	-7,796.90
1400-00 · Ambulance Receivable	228,384.87
1400-01 · Allowance for Ambulance Rec	-205,787.80
1800-00 · Tax Deeded Property Resale	106,345.25
Total Other Current Assets	393,042.04
Total Current Assets	3,159,612.12
<b>TOTAL ASSETS</b>	<b>3,159,612.12</b>



**TOWN OF FRANCONIA**  
**BALANCE SHEET (unaudited report)**  
**As of December 31, 2019**

	Dec. 31, 2019
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-00 · Accounts Payable	4,406.00
Total Accounts Payable	4,406.00
Other Current Liabilities	
Payroll-NH Retirement	-275.25
2100-00 · GF Due to other funds	4,515.95
2100-03 · Tax Anticipated Note	0.37
2100-04 · Due to/from Water Fund	-200.00
2110 · Direct Deposit Liabilities	-9,799.28
2200-00 · Due to school district	1,376,522.00
2600-02 · Payroll Liabilities- Health Ins	3,721.96
2600-03 · AFLAC	1,559.64
2600-04 · Payroll-FICA	314.42
2600-09 · Retirement Liability	1.00
2600-11 · Payroll-FUTA	456.36
2600.09 · Payroll Liabilities	532.50
2700-02 · Deferred Inflows of Resources	34,104.63
2700-03 · Property Tax Credits	209,092.55
Total Other Current Liabilities	1,620,546.85
Total Current Liabilities	1,624,952.85
Long Term Liabilities	
2800-01 · CDFA Loan	-3,728.98
Total Long Term Liabilities	-3,728.98
Total Liabilities	1,621,223.87
Equity	
2900-03 · Reserved for Dow & MacLachlin	3,425.32
2900-04 · Nonspendable Fund Balance	118,845.25
2900-06 · Retained Earnings	962,780.66
3000 · Opening Bal Equity	766.85
99999 · IN/OUT SUSPENSE	19.44
Net Income	452,550.73
Total Equity	1,538,388.25
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,159,612.12</b>



James A. Sojka, CPA\*

Sheryl A. Pratt, CPA\*\*\*

Michael J. Campo, CPA, MACCY

Donna M. LaClair, CPA\*\*

Ashley J. Miller, CPA, MSA

Tyler A. Paine, CPA\*\*\*

Kyle G. Gingrus, CPA

Ryan T. Gibbons, CPA, CFE

Derek M. Barton, CPA

Scott T. Eagen, CPA, CFE

Sylvia Y. Petro, MSA

\* Also licensed in Maine

\*\* Also licensed in Massachusetts

\*\*\* Also licensed in Vermont

July 17, 2019

To the Members of the Board of Selectmen  
Town of Franconia  
421 Main Street, P.O. Box 900  
Franconia, NH 03580

Dear Members of the Board:

We have audited the financial statements of the governmental activities, business-type activities, each major governmental and proprietary fund, and aggregate remaining fund information of the Town of Franconia for the year ended December 31, 2018. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and, *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated April 4, 2019. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Findings

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Franconia are described in Note 1 to the financial statements. As described in Note 1-P to the financial statements, the Town of Franconia changed accounting policies to change the way the Town calculates and reports the costs associated with postemployment benefits other than pensions by adopting Statement of Governmental Accounting Standards (GASB Statement) No. 75, *Accounting, and Financial Reporting for Postemployment Benefits Other than Pensions* in fiscal year 2018. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported in Note 2-C, Accounting Change/Restatement.

We noted no transactions entered into by the Town of Franconia during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Town of Franconia's financial statements were:

Management's estimate of the capital asset useful lives is based on historical information and industry guidance. We evaluated the key factors and assumptions used to develop the capital asset useful lives in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the allowance for uncollectible property taxes are based on historical data and information known concerning the assessment appeals. We evaluated the key factors and assumptions used to develop the uncollectible property taxes in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the uncollectible ambulance receivables is based on knowledge of past collection rates. We evaluated the key factors and assumptions used to develop the uncollectible ambulance receivables in determining that it is reasonable in relation to the financial statements taken as a whole.

**PLODZIK & SANDERSON, P.A.**  
*Certified Public Accountants*

Management's estimate of the net pension liability, deferred outflows and inflows of resources related to pensions are based on assumptions of future events, such as employment, mortality and estimates of value of reported amounts. We evaluated the key factors and assumptions used to develop the net pension liability, deferred outflows and inflows of resources related to pensions in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimate of the other postemployment benefit liability, deferred outflows and inflows of resources are based on the assumption of future events, such as employment, mortality and the healthcare cost trend, as well as estimates of the value of reported amounts. We evaluated key factors and assumptions used to develop the other postemployment benefits liability, deferred outflows and inflows of resources related to the other postemployment benefits in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

*Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

*Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Adjustments proposed and approved were primarily of a routine nature which management expects the independent auditors to record as part of their year-end procedures. A list of these adjustments for the general fund are attached to this letter.

*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated July 10, 2019.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town of Franconia's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Town of Franconia's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

**Capital Asset Policy**

At present, no formal capital asset policy exists. We suggest a policy be implemented to more effectively control and account for the Town's capital assets. We suggest the present capital asset process be reviewed and documented to more effectively control the Town's practice in this area. To accomplish this goal, we suggest the following:

- Establish a minimum dollar amount for capitalization.
- Prepare written guidelines for proper account classification of all capital asset additions.



- Prepare written guidelines to ensure the reporting and approval of capital asset dispositions.

Implementation of the above recommended policy will create more accurate and consistent accounting treatment for the purchase and disposal of capital assets.

#### **Fund Balance Policy**

In June 1999, the Governmental Accounting Standards Board issued Statement No. 34, *Basic Financial Statements - And Management's Discussion and Analysis - For State and local Governments* which required that all governmental entities develop and adopt a fund balance policy. In March 2009, Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, was issued and required the amendment of existing fund balance policies to incorporate the language of this new statement. As of December 31, 2018, the Town had not yet established a fund balance policy. We recommend that the Board of Selectmen develop and formally approve such a policy that includes the necessary language from Statement No. 54.

#### **Investment Policy**

RSA 41:9 - VII *Financial Duties*, states that the Board of Selectmen shall annually review and adopt an investment policy for the investment of public funds in conformance with applicable statutes and shall advise the treasurer of such policies. This policy should also include the necessary language from Governmental Accounting Standards Board Statement No. 40, *Deposit and Investment Risk Disclosures*. As of December 31, 2018, the Town had not yet established an investment policy for the Town. We recommend that the Board of Selectmen develop and annually approve such a policy.

#### **Library**

During our review of the internal controls at the Library we noted the following conditions:

- Lack of timeliness of cash receipts being deposited to the bank.
- Library cash receipts must be kept in a secure location at the Library until they can be deposited.

To strengthen the internal controls over receipt transactions we recommend the following:

- Cash receipts should be deposited to the bank within one week of receipt.
- All cash receipts, until deposited, should be kept in a safe and secure location in the Library until deposit.

#### **Transfer Station Deposits**

Collections for the transfer station were held for approximately one month before they were deposited to the bank. Cash receipts should be deposited at least weekly. The Town is at an increased risk of misstatement or misappropriation of funds when deposits are held for such a time before deposit. We recommend that the Town ensure all collections are deposited to the bank at least weekly, if not more frequently.

#### **Requests from Trust Funds**

While testing the transfers out of the Expendable Trust Funds to the General Fund, it was noted that \$4,970.99 of funding transferred from the Town Buildings Trust did not have a proper vote by the Selectmen as evidenced by meeting minutes. In addition, as there was no formal vote evidenced, the Trustees of Trust Funds should not have paid over the funds. The Selectmen are agents to expend from the Expendable Trust Funds and in order to receive funding from the Trusts they need to document their formal vote to expend the Trust Fund monies in meeting minutes. The Trustees are to only pay over funds based on formal vote by the Selectmen. The Town is not following proper regulations related to the Expendable Trust Funds. We recommend that the Selectmen formally vote to use Expendable Trust Fund monies in their meeting minutes. If a formal vote is not evidenced the Trustees should not be paying monies over to the Town.



Other Matters

**Implementation of New GASB Pronouncements**

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements.

**GASB Statement No. 83, *Certain Asset Retirement Obligations***, issued in November 2016, will be effective for the Town beginning with its fiscal year ending December 31, 2019. It addresses accounting and financial reporting for certain asset retirement obligations and establishes criteria for determining timing and pattern of recognition of a liability and corresponding deferred outflow of resources.

**GASB Statement No. 84, *Fiduciary Activities***, issued in January 2017, will be effective for the Town beginning with its fiscal year ending December 31, 2019. This Statement will improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported.

**GASB Statement No. 87, *Leases***, issued in June 2017, will be effective for the Town with its fiscal year ending December 31, 2020. This Statement will improve accounting and financial reporting for leases by governments by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases.

**GASB Statement No. 88, *Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements***, issued April 2018, will be effective for the Town with its fiscal year ending December 31, 2019. This Statement will improve the information that is disclosed in notes to the government financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt.

**GASB Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period***, issued June 2018, will be effective for the Town with its fiscal year ending December 31, 2020. This Statement will enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and to simplify accounting for interest cost incurred before the end of a construction period.

**GASB Statement No. 90, *Majority Equity Interests – An Amendment of GASB Statements No. 14 and 61***, issued August 2018, will be effective for the Town with its fiscal year ending December 31, 2019. This Statement will improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units.

We applied certain limited procedures to the following, which are required supplementary information (RSI) that supplements the basic financial statements:

- Schedule of the Town's Proportionate Share of Net Pension Liability,
- Schedule of Town Contributions – Pensions,
- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability,
- Schedule of Town Contributions – Other Postemployment Benefits, and
- Notes to the Required Supplementary Information

Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the combining and individual fund schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles



generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the members of the Board of Selectmen and management of the Town of Franconia and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

PLODZIK & SANDERSON  
Professional Association

*Enclosures*



**STATEMENT OF BONDED DEBT  
DECEMBER 31, 2019**

Village Water Project – 30 Year Bond – 2.25% Interest

Beginning Loan Balance		\$1, 756,645
Principal	\$70,459	(\$70,459)
Interest	\$39,129	
<b>Balance of Loan</b>		<b>\$1,686,186</b>

Total Payments for Year = \$109,588. Water Users Paid \$71, 488 and Residents Paid \$38,100

Safety Services Building Project – 20 Year Bond – 2.84% Interest

Beginning Loan Balance		\$1,343,996
Principal	\$73,046	(\$73,046)
Interest	\$37,666	
<b>Balance of Loan</b>		<b>\$1,270,950</b>

LED Streetlight Project – 5 Year Loan – 2.5% Interest

	Town's Payment	
Beginning Loan Balance		\$16,668
Principal	\$3,764	(\$3,764)
Interest	\$374	
<b>Balance of Loan</b>		<b>\$12,904</b>

## SUMMARY INVENTORY OF ASSESSED VALUATION

Land	\$101,668,246
Residential Buildings	\$155,808,100
Manufactured Housing	\$1,111,600
Commercial/Industrial Buildings	\$24,457,300
Electric Utilities	\$5,247,800
<b>Gross Valuation</b>	<b>\$288,323,046</b>
Elderly Exemption	(\$50,000)
Wood Heating Energy Systems Exemption	(\$89,356)
Solar Energy Systems Exemption	(\$315,800)
<b>Net Valuation</b>	<b>\$285,649,006</b>

## STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED

Total Town Appropriations	\$3,256,392
Revenues	(\$1,306,574)
Fund Balance Voted Surplus	(\$138,785)
Fund Balance to Reduce Taxes	(\$150,000)
War Service Credits	\$19,700
Actual Overlay Used	\$48,158
<b>Net Town Appropriations</b>	<b>\$1,728,891</b>
Net School Appropriations	\$2,542,026
Net State Education Appropriations	\$641,195
Net County Appropriations	\$539,708
<b>Total School &amp; County</b>	<b>\$3,722,929</b>
<b>Total Town, School &amp; County</b>	<b>\$5,451,820</b>
Less Credits	(\$19,700)
<b>Total Committed</b>	<b>\$5,432,120</b>

### TAX RATES (Per \$1000 of Valuation)

YEAR	MUNICIPAL	COUNTY	LOCAL EDUCATION	STATE EDUCATION	TOTAL TAX RATE
2019	\$6.01	\$1.87	\$8.83	\$2.27	<b>\$18.98</b>
2018	\$6.00	\$1.98	\$8.74	\$2.20	<b>\$18.92</b>
2017	\$6.00	\$1.80	\$7.57	\$2.38	<b>\$17.75</b>
2016	\$6.00	\$1.84	\$6.85	\$2.37	<b>\$17.06</b>
2015	\$5.23	\$1.66	\$7.16	\$2.31	<b>\$16.36</b>
2014	\$5.24	\$1.58	\$7.05	\$2.48	<b>\$16.35</b>
2013	\$4.93	\$1.64	\$6.87	\$2.44	<b>\$15.88</b>
2012	\$4.66	\$1.61	\$7.24	\$2.41	<b>\$15.92</b>
2011	\$4.28	\$1.50	\$8.00	\$2.51	<b>\$16.29</b>
2010	\$4.08	\$1.34	\$6.42	\$2.16	<b>\$14.00</b>



**TOWN CLERK'S REPORT**  
**For the Year Ending December 31, 2019**  
**Cash Basis**

Motor Vehicle/Boat Registrations	\$290,815.70
Motor Vehicle Title/Transfer Fees	1,034.00
Municipal Agent Fees	4,866.00
Town Clerk Fees	3,531.00
Dog Licenses	724.50
Vital Statistics	900.00
Marriage Licenses	250.00
Miscellaneous	383.12
<b>TOTAL</b>	<b>\$302,504.32</b>

**TAX COLLECTOR'S REPORT**  
**SUMMARY OF WARRANTS**  
**Levy of 2019**  
**For Year Ending December 31, 2019**

**DEBITS**

Taxes Committed to Collector		
Property Taxes	\$5,433,273.68	
Land Use Change Taxes	16,480.00	
Yield Taxes	2,235.36	
Utility – Water	<u>305,566.32</u>	<u>\$5,757,555.36</u>
Overpayment of Property Taxes	17,513.09	
Interest Collected	<u>3,319.03</u>	<u>20,832.12</u>
Prepayment of Property Taxes		<u>(26,092.74)</u>
<b>TOTAL DEBITS</b>		<b><u>\$5,752,294.74</u></b>

**CREDITS**

Remittances to Treasurer		
Property Taxes	\$5,216,013.23	
Land Use Change Taxes	16,480.00	
Yield Taxes	2,217.72	
Utility – Water	292,775.94	
Property Tax Abatement	1,924.69	
Utility Charge Abatement	222.74	
Interest Collected	<u>3,319.03</u>	<u>\$5,532,953.35</u>
Uncollected Taxes (per Collector's List)		
Property Taxes	212,552.13	
Yield Taxes	17.64	
Utility – Water	<u>12,567.64</u>	<u>\$225,137.41</u>
Property Tax Credit Balance		<u>(\$5,796.02)</u>
<b>TOTAL CREDITS</b>		<b><u>\$5,752,294.74</u></b>

## SUMMARY OF WARRANTS

### Levy of 2018

#### DEBITS

Uncollected Taxes – January 1, 2018		
Property Taxes	\$202,399.46	
Utility – Water	12,416.08	
Taxes Committed to Collector – Property	4,446.00	
Interest & Penalties Collected	<u>15,143.78</u>	
<b>TOTAL DEBITS</b>		<b>\$234,405.32</b>

#### CREDITS

Remittances to Treasurer		
Property Taxes	\$138,534.86	
Utility – Water	7,971.02	
Interest Collected	<u>15,143.78</u>	
Abatements		
Property Taxes	120.29	
Uncollected Property Taxes	347.88	
Conversion to Lien	<u>72,287.49</u>	
<b>TOTAL CREDITS</b>		<b>\$234,405.32</b>

## SUMMARY OF TAX LIEN ACCOUNTS

### Fiscal Year Ended December 31, 2019

#### DEBITS

	<u>2018</u>	<u>2017</u>	<u>2016</u>
Balance of Unredeemed Taxes			
January 1, 2019		45,684.32	57,823.04
Taxes to Lien, Current FY	79,879.27		
Interest & Costs Collected	<u>1,468.73</u>	<u>2,656.22</u>	<u>14,323.58</u>
<b>TOTAL DEBITIS</b>	<b>\$81,348.00</b>	<b>\$48,340.54</b>	<b>\$72,146.62</b>

#### CREDITS

Remittance to Treasurer			
Redemption	25,372.75	16,223.26	51,010.81
Interest & Costs Collected	1,468.73	2,656.22	14,323.58
Abatements	93.22		79.51
Unredeemed Taxes	<u>54,413.30</u>	<u>29,461.06</u>	<u>6,732.72</u>
<b>TOTAL CREDITS</b>	<b>\$81,348.00</b>	<b>\$48,340.54</b>	<b>\$72,146.62</b>

# UNREDEEMED TAXES FROM TAX LIEN

Fiscal Year Ending December 31, 2019

## PROPERTY TAXES

Tax Lien Levy of 2002	61.25
Tax Lien Levy of 2003	54.75
Tax Lien Levy of 2005	54.79
Tax Lien Levy of 2006	46.33
Tax Lien Levy of 2010	325.88
Tax Lien Levy of 2011	432.05
Tax Lien Levy of 2012	2,858.92
Tax Lien Levy of 2013	617.27
Tax Lien Levy of 2014	639.05
Tax Lien Levy of 2015	882.36
Tax Lien Levy of 2016	760.07
Tax Lien Levy of 2017	28,947.46
Tax Lien Levy of 2018	<u>50,572.51</u>
<b>TOTAL</b>	<b>\$86,252.69</b>

## WATER FEES

Tax Lien Levy of 2017	513.60
Tax Lien Levy of 2018	<u>3,840.79</u>
<b>TOTAL</b>	<b>\$4,354.39</b>

## 2019 TREASURER'S REPORT

### GENERAL FUND

Beginning Cash Balance \$2,240,460.41

#### Checking Accounts

Beg. Bal \$2,314,078.48

Selectmen \$1,172,393.13

Town Clerk \$364,795.38

Tax Collector \$5,753,208.37

Interest \$3,439.79

unknown \$25,316.45

NHPDIP

ACH

Total Deposits \$7,319,153.12 \$7,319,153.12

Withdrawals (\$6,374,778.15)

Fees (\$2,015.75)

NHPDIP

TAN

ACH (\$104,015.22)

Total Withdrawals (\$6,480,809.12) (\$6,480,809.12)

End Balance \$3,152,422.48

### NH-PDIP ACCOUNT

Beg. Balance \$3,099.88

Deposits \$0.00

Interest \$67.30 \$67.30

W/Ds \$0.00 \$0.00

End Balance \$3,167.18

ENDING CASH BALANCE \$3,078,871.71

## 2019 TREASURER'S REPORT

### LAND USE FUNDS

Beginning Balance	\$156,086.47
Deposit from GF	\$3,550.00
Interest Earned	\$3,403.32
08 Land Use Transfer	\$0.00
Ending Balance	\$163,039.79

### MCLACHLIN MEMORIAL TRUST FUND

Beginning Balance	\$3,424.61
Interest Earned	\$74.35
Ending Balance	\$3,498.96

### TRANSFER STATION

Beginning Balance	\$143,702.23
Interest Earned	\$754.04
Deposit-Trnsf GF	\$0.00
Withdrawal-to GF	(\$144,456.27)
Ending Balance	\$0.00

### FRANCONIA SAFETY SERVICES BUILDING PROJECT

Beginning Balance	\$0.00
Interest Earned	\$0.00
Deposit-Trnsf GF	\$0.00
W/D Trnsf GF	\$0.00
Bank Fees	\$0.00
Ending Balance	\$0.00

## 2019 TREASURER'S REPORT

### FRANCONIA WATER DEPARTMENT

BEGINNING CASH BALANCE \$75,088.20

#### Checking Account

Beginning Balance	\$85,911.84	
Deposits	\$335,655.37	
From NHPDIP	\$0.00	
To NHPDIP	(\$77,180.67)	
Interest	\$329.10	
unknown	\$5,827.19	
		\$264,630.99
Checks	(\$229,697.99)	
Fees	(\$15.00)	(\$229,712.99)
Ending Balance	\$120,829.84	

#### NHPDIP

Beginning Balance	\$8,030.95	
Deposits	\$77,180.67	
Interest	\$177.68	\$77,358.35
Withdrawals	\$0.00	\$0.00
Ending Balance	\$85,389.30	

ENDING CASH BALANCE \$187,364.55

I want to thank Joe Garrison for agreeing to be my deputy Treasure so I could go on an extended vacation.

Respectfully Submitted,  
Tina D. Peabody, Treasurer

## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	<u>Jan - Dec 19</u>
Revenue	
Income	
3110-00 · Property Taxes	5,437,737.32
3120-00 · Land Use Change Tax	16,480.00
3185-00 · Yield Tax	3,313.18
3186-00 · Payment in Lieu of Taxes	74,132.00
3190-00 · Penalties & Interest Income	26,088.61
3220-00 · Motor Vehicle Fees	288,551.62
3230-00 · BUILDING PERMITS	
3230-02 · Building Permits	11,481.70
3230-03 · Driveway Permits	200.00
3230-04 · Septic Designs	1,125.00
3230-05 · Sign Permits	35.00
Total 3230-00 · BUILDING PERMITS	<u>12,841.70</u>
3290-00 · OTHER LICENSES & FEES	
3290-01 · Misc Permits/Fees	552.72
3290-02 · Vital Statistics State	544.00
3290-03 · Vital Statistics Clerk	431.00
3290-07 · Dog Licenses	722.50
3290-08 · Fees for Returned Checks	-10.00
3290-10 · Marriage License State	129.00
3290-11 · Marriage Licenses Clerk	21.00
3290-12 · Municipal Agent Fee	4,839.00
3290-14 · UCC Filings	315.00
3290-00 · OTHER LICENSES & FEES - Other	<u>27.00</u>
Total 3290-00 · OTHER LICENSES & FEES	7,571.22
3352-00 · Meal & Room Tax	57,419.62
3353-00 · Highway Block Grant	55,186.36
3379-00 · FROM OTHER GOVERNMENTS	
Miscellaneous	12,400.75
Grants	
3379-10 · Hazard Mitigation Grant	<u>6,000.00</u>
Total Grants	6,000.00
Town of Easton	
3379-01 · Administration Fee	2,000.00
3379-02 · Recreation Programs	13,976.00
3379-03 · Transfer Station	<u>26,309.50</u>
Total Town of Easton	42,285.50
Town of Sugar Hill	
3379-04 · Transfer Station	37,046.00
3379-05 · Recreation Programs	29,347.00

## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	<u>Jan - Dec 19</u>
3379-06 · Emergency Phone	500.00
3379-07 · Administration Fee	2,300.00
Total Town of Sugar Hill	<u>69,193.00</u>
Total 3379-00 · FROM OTHER GOVERNMENTS	129,879.25
3401-00 · INCOME FROM DEPARTMENTS	
Cemeteries	
3401-09 · Burials/Cornerstones	1,690.00
3401-60 · Income from Perpetual Care Fund	1,813.28
Total Cemeteries	<u>3,503.28</u>
Elec Reg/ Vital Stats	
3401-04 · Voter Checklist	250.00
Total Elec Reg/ Vital Stats	<u>250.00</u>
Executive	
Misc. Permits, Fees & Donations	333.93
Total Executive	<u>333.93</u>
Financial Administration	
LUCT/CU Recording Fees	16.00
Total Financial Administration	<u>16.00</u>
Life Squad	
3401-17 · Town of Sugar Hill	2,000.00
3401-18 · Transport Payments	109,951.12
3401-59 · Easton, Town of	750.00
Total Life Squad	<u>112,701.12</u>
Planning & Zoning Boards	
3401-06 · Hearing Fees	3,562.00
Total Planning & Zoning Boards	<u>3,562.00</u>
Police	
3401-11 · Donations	134.66
3401-10 · Fines (Court & Town)	60.00
3401-12 · Pistol Permits	20.00
3401-14 · Police Report	621.50
3401-13 · Special Duty	1,340.00
Total Police	<u>2,176.16</u>
Recreation	
3401-26 · Fall Sports Fees	2,390.00
3401-58 · Field Trips	8,398.00
3401-20 · NC Soccer Camp	3,620.00
3401-21 · Spring Sports Fees	610.00
3401-24 · Summer Recreation Fees	25,898.00
3401-19 · Use of Rec Van	511.30



## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	Jan - Dec 19
3401-22 · Winter Sports Fees	725.00
Total Recreation	42,152.30
Total 3401-00 · INCOME FROM DEPARTMENTS	164,694.79
3502-00 · Interest on Investments	3,581.44
3502-01 · Land Use Fund Interest	3,403.32
3502-02 · Transfer Station Int.	754.04
3509-01 · Other Income	1,600.00
3915-00 · Income to Capital Reserve Funds	
Heritage Museum Fund	10,000.00
Cemetery Maintenance Fund	11,050.00
Lafayette Recreation Fund	
3915-10 · Lafayette Recreation Pavilion	600.00
3915-09 · Lafayette Recreation Maps	95.95
3915-07 · Lafayette Recreation Events	57,863.74
Total Lafayette Recreation Fund	58,559.69
Total 3915-00 · Income to Capital Reserve Funds	79,609.69
3916 · Transfer In From Trust Funds	
3916-01 · Dow Clock	639.13
3916-03 · Bridge Construction/Maintenance	22,711.14
3916-04 · Cemetery Maintenance Fund	23,910.00
3916-05 · Firefighting Equipment	13,577.25
3916-27 · Heritage Museum Fund	1,500.00
3916-13 · Highway Truck	35,117.00
3916-14 · Lafayette Recreation	81,280.88
3916-22 · Scholarship Trust Fund	18,799.00
3916-23 · Sidewalk Improvement	8,100.00
3916-26 · Town Buildings	4,950.00
Total 3916 · Transfer In From Trust Funds	210,584.40
9312-00 · TRI-TOWN TRANSFER STATION	
Transfer Station/Recycling Fund	
9312-01 · Bags-PAYT	110,180.05
9312-02 · Special Handling Fees	28,646.29
9312-03 · Recycled Material	17,406.73
Total Transfer Station/Recycling Fund	156,233.07
Total 9312-00 · TRI-TOWN TRANSFER STATION	156,233.07
Total Income	6,729,661.63
Gross Profit	6,729,661.63
Expense	
9000 In & Out Expense Accounts	
Police Coverage	1,042.00

## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	<u>Jan - Dec 19</u>
Total 9000 In & Out Expense Accounts	1,042.00
4130 · EXECUTIVE	
Wages	
4130-100 Wages	103,874.23
4130-110 Overtime Wages	54.86
4130-120 Treasurer Wages	2,218.00
Total Wages	<u>106,147.09</u>
4130-341 Telephone/Website	
Telephone	1,459.78
Website/Internet	3,692.57
Total 4130-341 Telephone/Website	<u>5,152.35</u>
4130-375 Dues & Training	
Assessing Officials (NHAAO)	20.00
Govt. Finance Assoc. (NHGFOA)	35.00
Local Welfare Assoc. (NHLWAA)	30.00
Municipal Managers (MMANH)	100.00
NH Municipal Association (NHMA)	1,608.00
Trainings & Seminars	1,707.07
Total 4130-375 Dues & Training	<u>3,500.07</u>
4130-390 Contracted Services	
Able Security	168.00
Audit	15,825.00
Avitar (Kiosk, Map, Contract)	6,169.00
Computer Services	21,236.40
Computer Services (New Equip.)	914.88
Copier Lease	1,619.31
GASB	2,950.00
Newspaper Notices	511.00
Printing (Town Report)	1,009.00
Quickbooks (Payroll & Support)	1,270.00
Registry of Deeds	143.65
Volunteer/Employee Appreciation	530.27
Total 4130-390 Contracted Services	<u>52,346.51</u>
4130-600 Materials & Supplies	
Office Supplies	2,049.46
New Equipment & Maintenance	258.79
Postage & Registered Mail	1,096.72
Total 4130-600 Materials & Supplies	<u>3,404.97</u>
4130-17 · Training/Meetings	<u>522.71</u>
Total 4130 · EXECUTIVE	<u>171,073.70</u>
4140 · TOWN CLERK	

## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	<u>Jan - Dec 19</u>
Wages	
4140-100 Town Clerk	30,093.96
4140-130 Supervisor Checklist	2,000.00
Total Wages	<u>32,093.96</u>
4140-210 Telephone/Internet	
Telephone/Internet	1,006.87
Total 4140-210 Telephone/Internet	<u>1,006.87</u>
4140-375 Dues & Trainings	
Annual Conferences & Seminars	387.50
Town & City Clerk Dues	20.00
Total 4140-375 Dues & Trainings	<u>407.50</u>
4140-600 Materials & Supplies	
Dog Tags	84.61
Election Expenses	127.54
Postage	274.48
Supplies	409.08
Total 4140-600 Materials & Supplies	<u>895.71</u>
Total 4140 · TOWN CLERK	34,404.04
4150 · TAX COLLECTOR	
Wages	
4150-100 Tax Collector	7,523.88
Total Wages	<u>7,523.88</u>
4150-375 Dues & Trainings	
Annual Conferences & Seminars	802.50
Tax Collector's Association	40.00
Total 4150-375 Dues & Trainings	<u>842.50</u>
4150-390 Contracted Services	
Bank Charges	30.00
Lien/Mortgage Search	695.60
Recording Fees	310.30
Software Support (Avitar)	2,499.00
Total 4150-390 Contracted Services	<u>3,534.90</u>
4150-600 Materials & Supplies	
Equipment	164.70
Postage/Envelopes	1,589.95
Supplies	400.14
Tax Bills/Warrants	40.26
Total 4150-600 Materials & Supplies	<u>2,195.05</u>
Total 4150 · TAX COLLECTOR	14,096.33
4152 · REVALUATION OF PROPERTY	

## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	<u>Jan - Dec 19</u>
4152-130 Reval.of Property	
Contract Assessing	9,450.00
Data Verification	11,472.00
Total 4152-130 Reval.of Property	<u>20,922.00</u>
Total 4152 · REVALUATION OF PROPERTY	20,922.00
4153 · LEGAL EXPENSE	
4153-320 General Legal	22,999.68
Total 4153 · LEGAL EXPENSE	<u>22,999.68</u>
4155 · PERSONNEL ADMINISTRATION	
4155-210 Health Insurance	133,430.71
4155-220 Payroll Tax	
Payroll Taxes	39,865.39
Total 4155-220 Payroll Tax	<u>39,865.39</u>
4155-231 Employee Retirement	5,200.00
4155-230 Police Retirement	56,149.93
4155-260 Worker's Compensation	8,038.87
Total 4155 · PERSONNEL ADMINISTRATION	<u>242,684.90</u>
4191 · PLANNING & ZONING	
Wages	
4191-100 Planning Secretary	275.38
4191-110 ZBA Secretary	157.36
Total Wages	<u>432.74</u>
4191-375 Dues & Training	
North Country Council Dues	2,456.51
Total 4191-375 Dues & Training	<u>2,456.51</u>
4191-390 Contracted Services	
Legal	1,786.50
Newspaper Notices	1,054.80
Registry of Deeds	204.00
Total 4191-390 Contracted Services	<u>3,045.30</u>
4191-600 Materials & Supplies	
Postage	541.44
Reference Manuals/Materials	10.00
Supplies & Equipment	98.38
Total 4191-600 Materials & Supplies	<u>649.82</u>
Total 4191 · PLANNING & ZONING	<u>6,584.37</u>
4194 · BUILDINGS AND GROUNDS	
Wages	
4194-100 Regular Time	66,640.20
4194-110 Overtime	2,727.78

## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	<u>Jan - Dec 19</u>
4194-120 On-Call	1,365.00
4194-130 Town Building Cleaning	4,290.00
Total Wages	<u>75,022.98</u>
4194-341 Telephone/Internet	
Telephone/Internet	251.14
Total 4194-341 Telephone/Internet	<u>251.14</u>
4194-410 Utilities (Elec./Wat.)	
Utilities (Elec./Wat.)	16,265.86
Total 4194-410 Utilities (Elec./Wat.)	<u>16,265.86</u>
4194-411 Heating Fuel	
Heating Fuel	19,735.22
4194-411 Heating Fuel - Other	-2,329.20
Total 4194-411 Heating Fuel	<u>17,406.02</u>
4194-600 Materials & Supplies	
Dow Portable Toilets	1,390.00
Supplies	1,712.42
Uniforms	295.80
4194-600 Materials & Supplies - Other	53.18
Total 4194-600 Materials & Supplies	<u>3,451.40</u>
4194-635 Vehicles & Equipment	
Equipment Repairs	3,658.22
Fuel & Oil	4,081.23
New Equipment	1,041.91
Total 4194-635 Vehicles & Equipment	<u>8,781.36</u>
4194-700 Building & Prop. Maint	
Dow Field Maintenance	2,064.62
Fire Alarm/Extinguisher Inspect	2,359.10
Gardens/Park Maintenance	1,384.60
Highway Garage Maintenance	512.19
Maintenance Garage Maintenance	305.98
Safety Service Building Maint.	3,443.46
Town Hall Maintenance	5,655.44
Total 4194-700 Building & Prop. Maint	<u>15,725.39</u>
Total 4194 · BUILDINGS AND GROUNDS	<u>136,904.15</u>
4195 · CEMETERIES	
Wages	
4195-100 Regular Wages	6,021.75
Total Wages	<u>6,021.75</u>
Taxes & Benefits	
4195-220 Payroll Taxes	460.66

## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	Jan - Dec 19
4195-260 Worker's Compensation	506.00
Total Taxes & Benefits	966.66
4195-390 Contracted Services	
Landscaping Services	4,900.00
Total 4195-390 Contracted Services	4,900.00
4195-410 Utilities	
Electricity	203.09
Water	478.81
Total 4195-410 Utilities	681.90
4195-600 Materials & Supplies	
Supplies/Newspaper Ads	1,872.22
Total 4195-600 Materials & Supplies	1,872.22
4195-635 Fuel	
Fuel	2.44
Total 4195-635 Fuel	2.44
Total 4195 · CEMETERIES	14,444.97
4196 · INSURANCE	
Property-Liability	39,380.00
Total 4196 · INSURANCE	39,380.00
4197 · ADVERTISING & REGIONAL ASSOC.	9,000.00
4210 · POLICE DEPARTMENT	
Wages	
4210-140 Administration	1,732.62
4210-100 Regular Time	178,196.68
4210-120 Part-Time	21,510.00
4210-110 Overtime	9,031.95
Total Wages	210,471.25
4210-341 Telephone/Internet	
Telephone/Internet	3,029.52
Total 4210-341 Telephone/Internet	3,029.52
4210-375 Dues & Training	
Ammunition	1,780.96
Dues, Education & Training	3,200.90
Total 4210-375 Dues & Training	4,981.86
4210-390 Contracted Services	
Prosecuting	4,609.96
Radar Calibrations	190.00
Total 4210-390 Contracted Services	4,799.96
4210-600 Materials & Supplies	
Equipment (New, Maint.,Repairs)	2,090.97

## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	<u>Jan - Dec 19</u>
Misc. (Supplies, Postage, Ads)	3,605.66
RSA & Law Updates	85.00
Total 4210-600 Materials & Supplies	<u>5,781.63</u>
4210-635 Vehicles, Fuel & Maint	
Fuel	6,190.68
Maintenance & Supplies	5,829.62
Total 4210-635 Vehicles, Fuel & Maint	<u>12,020.30</u>
4210-681 Uniforms	
Uniforms & Personal Equipment	2,807.73
Uniform Cleaning	81.58
Total 4210-681 Uniforms	<u>2,889.31</u>
4210-700 Equipment	
Firearms	2,488.11
Misc. - General Equipment	44.97
Parking Enforcement	352.94
Total 4210-700 Equipment	<u>2,886.02</u>
Total 4210 · POLICE DEPARTMENT	<u>246,859.85</u>
4215 · LIFE SQUAD	
Wages	
4215-100 Regular Time	38,067.00
Total Wages	<u>38,067.00</u>
4215-341 Telephone/Internet	
Telephone/Internet	2,471.47
Total 4215-341 Telephone/Internet	<u>2,471.47</u>
4215 Dues & Training	
Dues, Education & Training	600.00
Total 4215 Dues & Training	<u>600.00</u>
4215-390 Contracted Services	
Comstar Billing & Collection	10,720.20
Radio Repairs & Maintenance	1,414.05
Total 4215-390 Contracted Services	<u>12,134.25</u>
4215-600 Materials & Supplies	
Equipment (New, Maint., Repair)	4,849.19
Medical Supplies	7,015.62
Miscellaneous	1,138.82
Oxygen	2,462.04
Total 4215-600 Materials & Supplies	<u>15,465.67</u>
4215-635 Vehicles, Fuel & Maint	
Fuel	2,797.86
Maintenance & Supplies	1,839.36

## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	<u>Jan - Dec 19</u>
Total 4215-635 Vehicles, Fuel & Maint	4,637.22
4215-681 Uniforms & Pers. Equip	
Uniforms & Personal Equipment	220.50
Total 4215-681 Uniforms & Pers. Equip	<u>220.50</u>
Total 4215 · LIFE SQUAD	73,596.11
4220 · FIRE DEPARTMENT	
Wages	
4220-100 Fireman's Annual Pay	38,174.00
4220-110 Inspections	2,080.00
Total Wages	<u>40,254.00</u>
4220-341 Telephone/Internet	
Telephone/Internet	1,567.10
Total 4220-341 Telephone/Internet	<u>1,567.10</u>
4220-375 Dues & Training	
Dues	1,511.13
Fire Prevention	374.12
Training & Prevention	560.00
Total 4220-375 Dues & Training	<u>2,445.25</u>
4220-390 Contracted Services	
Radios & Pagers	315.00
Total 4220-390 Contracted Services	<u>315.00</u>
4220-600 Materials & Supplies	
Supplies	1,711.05
Total 4220-600 Materials & Supplies	<u>1,711.05</u>
4220-635 Vehicles & Equipment	
Gas & Diesel	2,222.70
Vehicles & Equipment	7,479.84
Total 4220-635 Vehicles & Equipment	<u>9,702.54</u>
4220-700 Equipment	
Fire Hose	5,534.00
Rescue Equipment	9,763.89
Turnout Gear	2,737.35
Total 4220-700 Equipment	<u>18,035.24</u>
Total 4220 · FIRE DEPARTMENT	<u>74,030.18</u>
4221 · FOREST FIRE	
Wages	
4221-100 Annual Pay	0.00
4221-110 Firefighting Pay	0.00
4221-120 Training	0.00
Total Wages	<u>0.00</u>



## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	<u>Jan - Dec 19</u>
4221-600 Materials & Supplies	
Supplies	110.41
Total 4221-600 Materials & Supplies	<u>110.41</u>
Total 4221 · FOREST FIRE	110.41
4240 · BUILDING INSPECTION	
Wages	
4240-100 Building Inspector	8,259.19
Total Wages	<u>8,259.19</u>
Total 4240 · BUILDING INSPECTION	8,259.19
4290 · EMERGENCY MANAGEMENT	
Wages	
4290-100 Director	2,076.94
4290-110 Deputy Director	1,000.00
Total Wages	<u>3,076.94</u>
4290-375 Dues & Training	
Training	14.43
Total 4290-375 Dues & Training	<u>14.43</u>
4290-600 Materials & Supplies	
Supplies	143.13
Total 4290-600 Materials & Supplies	<u>143.13</u>
Total 4290 · EMERGENCY MANAGEMENT	3,234.50
4299 · OTHER COMMUNICATIONS	
Other Communications	
Dispatch Phone Lines	39,918.11
Total Other Communications	<u>39,918.11</u>
Total 4299 · OTHER COMMUNICATIONS	39,918.11
4312 · HIGHWAY DEPARTMENT	
Wages	
4312-100 Regular Time	139,147.10
4312-110 Overtime	5,280.17
4312-120 On-Call	1,365.00
Total Wages	<u>145,792.27</u>
4312-341 Telephone/Internet	
Telephone/Internet	2,099.84
Total 4312-341 Telephone/Internet	<u>2,099.84</u>
4312-375 Dues & Training	
Dues, Travel, Conferences	105.00
Total 4312-375 Dues & Training	<u>105.00</u>
4312-390 Contracted Services	
Drug & Alcohol Testing (DOT)	128.75

## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	<u>Jan - Dec 19</u>
Highway Improvements	17,587.53
Roadside Mowing	4,850.00
Storm Damage	0.00
Street Sweeping	<u>3,220.10</u>
Total 4312-390 Contracted Services	25,786.38
4312-600 Materials & Supplies	
Culverts	992.24
Equipment (New, Repair, Maint.)	5,232.75
Supplies	<u>3,559.70</u>
Total 4312-600 Materials & Supplies	9,784.69
4312-635 Vehicles & Equipment	
Fuel	19,488.57
Maintenance & Repairs	
4312-24 · Maintenance	180.00
4312-25 · Repairs	1,391.14
Maintenance & Repairs - Other	<u>17,924.30</u>
Total Maintenance & Repairs	<u>19,495.44</u>
Total 4312-635 Vehicles & Equipment	38,984.01
4312-685 Sand, Salt & Gravel	
Calcium Chloride	1,059.40
Gravel	14,516.10
Salt	20,764.19
Sand	<u>13,148.00</u>
Total 4312-685 Sand, Salt & Gravel	49,487.69
4312-800 Uniforms	
Uniforms	<u>1,925.06</u>
Total 4312-800 Uniforms	<u>1,925.06</u>
Total 4312 · HIGHWAY DEPARTMENT	<u>273,964.94</u>
4316 · STREET LIGHTING/UTILITIES	
4316-410 Street Lighting	<u>13,243.24</u>
Total 4316 · STREET LIGHTING/UTILITIES	13,243.24
4415 · HEALTH AGENCIES	22,480.00
4442 · WELFARE	
4442-001 General Assistance	
General Assistance	<u>3,187.76</u>
Total 4442-001 General Assistance	3,187.76
4442-390 Contracted Services	
NHGAP - Annual Hosting Fee	<u>71.32</u>
Total 4442-390 Contracted Services	<u>71.32</u>
Total 4442 · WELFARE	<u>3,259.08</u>

## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	<u>Jan - Dec 19</u>
4520 · RECREATION	
Wages	
4520-100 Regular Time	45,048.49
4520-110 Summer Rec Counselors	30,999.71
Total Wages	<u>76,048.20</u>
4520-210 Health Insurance	
Health Insurance	9,794.12
Total 4520-210 Health Insurance	<u>9,794.12</u>
4520-220 Payroll Taxes	
Payroll Taxes	5,817.69
Total 4520-220 Payroll Taxes	<u>5,817.69</u>
4520-230 Retirement	
Retirement	1,040.00
Total 4520-230 Retirement	<u>1,040.00</u>
4520-260 Worker's Compensation	
Workers Compensation	1,966.00
Total 4520-260 Worker's Compensation	<u>1,966.00</u>
4520-341 Telephone	
Telephone	809.39
Total 4520-341 Telephone	<u>809.39</u>
4520-375 Dues & Training	
Trainings, Memberships & Dues	458.00
Total 4520-375 Dues & Training	<u>458.00</u>
4520-390 Contracted Services	
Computer Services	186.90
Total 4520-390 Contracted Services	<u>186.90</u>
4520-600 Spring Programs	
League Fees	500.00
Supplies & Equipment	1,323.28
Total 4520-600 Spring Programs	<u>1,823.28</u>
4520-610 Summer Programs	
Advertising/Postage	97.00
Background Checks	186.25
Field Trips	9,295.82
Pool & Facilities	1,386.00
Staff/Camper Uniforms	879.80
Supplies	899.60
Transportation	2,913.90
Total 4520-610 Summer Programs	<u>15,658.37</u>
4520-615 Soccer	

## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	<u>Jan - Dec 19</u>
NC Camp Soccer Staff	2,819.75
NC Camp Soccer Uniforms	500.00
Supplies	95.78
Tournaments	355.49
Uniforms	740.62
Total 4520-615 Soccer	<u>4,511.64</u>
4520-620 Rink & Ice Skating	
Equipment Maintenance	650.76
Rink Maintenance	389.33
Utilities	2,241.82
Total 4520-620 Rink & Ice Skating	<u>3,281.91</u>
4520-625 Winter Programs	
Referees - Winter	20.00
Supplies/Equipment	394.13
Tournament Fees	155.00
Uniforms - Winter	740.63
Total 4520-625 Winter Programs	<u>1,309.76</u>
4520-635 Vehicle Expense	
Fuel	716.35
Insurance	486.00
Vehicle Repairs	4,243.00
Total 4520-635 Vehicle Expense	<u>5,445.35</u>
4520-640 Recreation Funds	
Dow Field Playground Fund	1,500.00
Recreation Van Fund	2,000.00
Rink Maintenance Fund	2,000.00
Total 4520-640 Recreation Funds	<u>5,500.00</u>
Total 4520 · RECREATION	<u>133,650.61</u>
4550 · 4550 LIBRARY EXP. TO BE REIMB.	
Miscellaneous Expense	0.00
Salaries & Wages	0.00
Taxes & Benefits	
Health Insurance	0.00
Payroll Taxes	-392.75
Total Taxes & Benefits	<u>-392.75</u>
Total 4550 · 4550 LIBRARY EXP. TO BE REIMB.	<u>-392.75</u>
4583 · PATRIOTIC PURPOSES	
4583-600 Patriotic Purposes	
Old Home Day Events	1,100.00
Total 4583-600 Patriotic Purposes	<u>1,100.00</u>

## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	<u>Jan - Dec 19</u>
Total 4583 · PATRIOTIC PURPOSES	1,100.00
4589 · OTHER CULTURE AND RECREATION	
4589-110 Other Culture & Rec.	
Museums	470.00
Total 4589-110 Other Culture & Rec.	<u>470.00</u>
Total 4589 · OTHER CULTURE AND RECREATION	<u>470.00</u>
4619 · OTHER CONSERVATION	
Other Conservation	
Conservation Commission	250.00
Total Other Conservation	<u>250.00</u>
Total 4619 · OTHER CONSERVATION	250.00
9412 · TRI TOWN TRANSFER STATION	
Wages	
9412-100 Regular Time	115,516.50
9412-110 Overtime	709.26
Total Wages	<u>116,225.76</u>
9412-210 Health Insurance	
Health Insurance	32,783.54
Total 9412-210 Health Insurance	<u>32,783.54</u>
9412-220 Payroll Taxes	
Payroll Taxes	8,891.27
Total 9412-220 Payroll Taxes	<u>8,891.27</u>
9412-230 Retirement	
Retirement	1,040.00
Total 9412-230 Retirement	<u>1,040.00</u>
9412-260 Worker's Compensation	
Workers' Compensation	4,314.00
Total 9412-260 Worker's Compensation	<u>4,314.00</u>
9412-341 Telephone	
Telephone	1,097.19
Total 9412-341 Telephone	<u>1,097.19</u>
9412-375 Dues & Training	
Dues, Travel & Certifications	3,744.30
Total 9412-375 Dues & Training	<u>3,744.30</u>
9412-390 Contracted Services	
C & D/Bulky Disposal	
C&D Other	3,107.84
C & D Glass & Plastic	14,034.58
C & D Roll Off Hauling Fee	13,243.46
C & D Roll Off Tipping Fee	12,644.40

## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	Jan - Dec 19
C & D Tires	476.00
C & D Electronics	3,811.19
Total C & D/Bulky Disposal	47,317.47
Contingency	6,200.00
Solid Waste Disposal	
Solid Waste Hauling Fee	12,094.81
Solid Waste Tipping Fee	34,122.44
Total Solid Waste Disposal	46,217.25
Total 9412-390 Contracted Services	99,734.72
9412-410 Electricity	
Electricity	1,868.96
Total 9412-410 Electricity	1,868.96
9412-411 Heating - Propane	
Heating - Propane	2,936.58
Total 9412-411 Heating - Propane	2,936.58
9412-528 Property Liab. Insur.	
Property Liability Insurance	1,040.00
Total 9412-528 Property Liab. Insur.	1,040.00
9412-600 Materials & Supplies	
Materials & Supplies	4,358.24
PAYT Bags	11,442.60
Total 9412-600 Materials & Supplies	15,800.84
9412-635 Vehicles & Equipment	
Bobcat	505.48
Equipment Repairs	337.02
Total 9412-635 Vehicles & Equipment	842.50
9412-800 Uniforms	
Uniforms	1,338.13
Total 9412-800 Uniforms	1,338.13
Total 9412 · TRI TOWN TRANSFER STATION	291,657.79
4620-00 · WATER DEPT EXPENSES TO BE REIMB	
Mittersill Electric	-213.46
Insurance-Buildings	188.00
Legal Expense	-1,447.62
Newspaper Ad	-80.00
Payroll Taxes	-519.86
Supplies	0.00
USDA Rural Development Loan	-35,744.00
Wages	-6,795.67
Total 4620-00 · WATER DEPT EXPENSES TO BE REIMB	-44,612.61

## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	<u>Jan - Dec 19</u>
4711 · LONG TERM BOND	
4711-01 · Safety Services Building	110,711.52
4711-02 · Water Project	38,100.00
Total 4711 · LONG TERM BOND	<u>148,811.52</u>
4724-01 · Loan Interest CDFA	409.44
GRANTS	
4900 · Grants	
Hazard Mitigation Grant	3,000.00
Total 4900 · Grants	<u>3,000.00</u>
Total GRANTS	<u>3,000.00</u>
CAPITAL OUTLAY	
4903-00 · Buildings	70,000.00
4909 · Improv. Other Than Buildings	41,800.00
Total CAPITAL OUTLAY	<u>111,800.00</u>
4912 · TO SPECIAL REVENUE FUNDS	
4912-01 · Library Appropriation	84,500.00
Total 4912 · TO SPECIAL REVENUE FUNDS	<u>84,500.00</u>
4915-00 · Expenses Reimb FROM CRF's	
4915-27 · Dow Clock	639.13
4915-09 · Bridge Construction/Maintenance	22,711.14
4915-23 · Cemetery Maintenance Fund	23,910.00
4915-17 · Fire Fighting Equipment	13,577.25
4915-28 · Heritage Museum	1,500.00
4915-12 · Highway Truck	35,117.00
4915-22 · Lafayette Recreation	81,280.88
4915-24 · Scholarship Trust Fund	18,799.00
4915-26 · Sidewalk Improvement	8,100.00
4915-20 · Town Buildings	4,950.00
Total 4915-00 · Expenses Reimb FROM CRF's	<u>210,584.40</u>
4916-00 · TRANSFERS Capital Reserve Funds	
4916-11 · Bridge Construction/Maintenance	5,000.00
4916-25 · Cemetery Maintenance Fund	963.00
4916-18 · Fire Fighting Equipment	11,700.00
4916-17 · Fire Heavy Equipment	43,900.00
4916-20 · Frost Place Maintenance	800.00
4916-04 · Heritage Museum Maintenance	1,000.00
4916-12 · Highway Heavy Equipment	15,700.00
4916-01 · Highway Improvement	75,000.00
4916-13 · Highway Truck	42,800.00
4916-05 · Lafayette Recreation	75,512.00
4916-14 · Legal	30,000.00

## SUMMARY OF REVENUES AND EXPENDITURES

Accrual Basis (unaudited report)

January through December 2019

	<u>Jan - Dec 19</u>
4916-24 · Library Maintenance	25,000.00
4916-08 · Life Squad Equipment	5,900.00
4916-15 · Life Squad Van	20,400.00
4916-07 · Northern Pass Defense Fund	450.00
4916-16 · Police Cruiser	12,200.00
4916-19 · Reassessment	9,450.00
4916-02 · Sidewalk Improvement	21,000.00
4916-09 · TB & Grounds Equipment	6,100.00
4916-10 · TB Truck	6,600.00
4916-03 · Town Buildings Improvements	30,000.00
4916-26 · Welfare	2,000.00
Total 4916-00 · TRANSFERS Capital Reserve Funds	<u>441,475.00</u>
4931-01 · 4931 Taxes Paid-County	539,708.00
4933-00 · TAXES PAID SCHOOL DISTRICT	
4933-01 · Lafayette	1,602,935.00
4933-02 · Profile	1,272,705.00
Total 4933-00 · TAXES PAID SCHOOL DISTRICT	<u>2,875,640.00</u>
4939-00 · PAYMENTS STATE OF NH	
4939-01 · Animal Population Control	158.00
4939-02 · Dog License Fees	57.50
4939-04 · Vital Records	686.00
Total 4939-00 · PAYMENTS STATE OF NH	<u>901.50</u>
6560 · Payroll Expenses	5,991.25
66900 · Reconciliation Discrepancies	-325.00
Total Expense	<u>6,277,110.90</u>
Net Ordinary Income	<u>452,550.73</u>
Net Income	<u><u>452,550.73</u></u>







<b>2020</b> <b>WARRANT</b>
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**Article 01 Choose Town Officers**

To Choose all necessary Town Officers for the ensuing year. (By Ballot)

**Article 02 Town Line Item Budget**

To see if the Town will vote to raise and appropriate one million nine hundred thirty-four thousand three hundred ninety-one dollars (\$1,934,391.00) to defray town charges for the ensuing year. (Majority vote required)

<b>GENERAL GOVERNMENT</b>	
Executive	\$178,562.00
Town Clerk	\$42,636.00
Tax Collector	\$14,689.00
Revaluation of Property	\$20,922.00
Legal Expenses	\$12,000.00
Personnel Administration	\$287,938.00
Planning & Zoning	\$7,156.00
General Government Buildings	\$156,976.00
Cemeteries	\$18,894.00
Insurance	\$43,240.00
Police	\$267,875.00
Life Squad	\$84,950.00
Fire	\$94,600.00
Forest Fire	\$3,290.00
Building Inspection	\$4,000.00
Emergency Management	\$4,000.00
Other Communications (Dispatch Phones)	\$45,500.00
	(Franconia's Share \$45,000)
Highways	\$325,216.00
Street Lights	\$14,000.00
Health Officer	\$200.00
Welfare	\$8,140.00
Recreation Programs	\$141,157.00
	(Franconia's Share \$51,896.00)
Patriotic Purposes	\$1,000.00
Other Conservation	\$1,000.00
Long Term Debt/Tan Interest	\$156,450.00
<b>TOTAL.....</b>	<b>(Franconia's Share \$1,844,630.00) \$1,934,391.00</b>

**Article 03 Abbie Greenleaf Library**

To see if the Town will vote to raise and appropriate the sum of eighty-five thousand three hundred dollars (\$85,300) for the purpose of operating the Abbie Greenleaf Library. Pursuant to RSA 202-A:11, III, the Library Trustees have the authority to expend all monies raised and appropriated by town meeting for library purposes. The Selectmen recommend this appropriation. (Majority vote required)



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**Article 04    Tri-Town Transfer Station**

To see if the Town will vote to appropriate the sum of three hundred eighteen thousand six hundred fifty-six dollars (\$318,656) for the purpose of solid waste disposal, to be funded as follows: (\$55,624) from the Town of Sugar Hill, (\$27,812) from the Town of Easton, (\$85,000.00) PAYT Fees, (\$20,000.00) Special Handling Fees, (\$15,000) in Recycled Material, with (\$115,220) from taxation. The Selectmen recommend this appropriation. (Majority vote required)

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**Article 05    Water Department Operating Budget**

To see if the Town will vote to raise and appropriate the sum of three hundred nine thousand three hundred forty-seven dollars (\$309,347) for the operation of the Water Department. This amount to be funded by water rents and revenues with no amount from taxation. Recommended by the Board of Water Commissioners (Majority vote required)

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**Article 06    Appropriate to CRF**

To see if the Town will vote to raise and appropriate the sum of two hundred ten thousand, four hundred nineteen dollars (\$210,419) to be added to the following Capital Reserve Funds previously established. The Selectmen recommend this appropriation. (Majority vote required)

Town Buildings Truck, \$6,728; Town Buildings and Grounds Equipment, \$5,441; Highway Trucks, \$36,998; Highway Heavy Equipment, \$20,914; Police Cruisers, \$12,430; Life Squad Van, \$20,808; Life Squad Equipment, \$8,945; Frost Place Maintenance, \$832; Fire Heavy Equipment, \$44,873; Fire Fighting Equipment \$8,000; Bridge Maintenance, \$5,000; Legal \$30,000; and Re-Assessment \$9,450.

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**Article 07    Appropriate to ETF**

To see if the Town will vote to raise and appropriate the sum of one hundred thirty-two thousand and sixty-one dollars (\$132,061.00) to be added to the following Expendable Trust Funds previously established. The Selectmen recommend this appropriation. (Majority vote required)

Highway Improvement, \$75,000; Town Buildings Maintenance, \$30,000; Sidewalk Improvement, \$21,000; Heritage Museum, \$1,061; and Library Maintenance, \$5,000

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**Article 08    Add to Dow Field Maintenance Fund**

To see if the Town will vote to raise and appropriate the sum of one thousand five hundred dollars (\$1,500) from the Recreation Committee's line item budget to the Dow Field Maintenance Capital Reserve Fund previously established. The Selectmen recommend this appropriation. (Majority vote required)



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**Article 09 Add to Recreation Van Fund**

To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the Recreation Van Capital Reserve Fund previously established for this purpose with said funds to come from the Recreation Committee's line item budget. The Selectmen recommend this appropriation. (Majority Vote required)

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**Article 10 Add to Rink Surface Maintenance Fund**

To see if the Town will vote to raise and appropriate the sum of two thousand dollars (\$2,000) to be added to the Rink Surface Maintenance Expendable Trust Fund previously established with said funds to come from the Recreation Committee's line item budget. The Selectmen recommend this appropriation. (Majority vote required)

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**Article 11 Road Acceptance - Parkview Drive**

To see if the Town will vote to accept Parkview Drive as a Class V town road. The deed to this road would not be accepted until all required work to bring back to Town specifications have been completed at the cost of the road's residents.

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**Article 12 Addition of a Full Time Police Officer**

To see if the town will vote to raise and appropriate the sum of sixty one thousand one hundred dollars (\$61,100) for the purpose of adding a full-time Police Officer. Selectmen recommend this article. (Majority vote required)

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**Article 13 Purchase Police Cruiser**

To see if the town will vote to raise and appropriate the sum of forty-six thousand dollars (\$46,000) for the purpose of purchasing a police cruiser, and to authorize the withdrawal of forty thousand dollars (\$40,000) from the Police Cruiser Capital Reserve Fund, previously established for this purpose with six thousand dollars (\$6,000) to come from trading in the 2015 Ford Explorer. The Selectmen recommend this appropriation. (Majority Vote Required)

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**Article 14 2019 Fundraising & Donations**

To see if the Town will vote to raise and appropriate the sum of seventy-nine thousand six hundred ten dollars (\$79,610) to be added to the following Expendable Trust Funds previously established. Funds will come from the unassigned fund balance. (This amount is equivalent to the amount collected by fundraising and donations during 2019). The Selectmen recommend this appropriation.

Heritage Museum Fund, \$10,000; Cemetery Maintenance Fund, \$11,050; Lafayette Recreation Expendable Trust Fund, \$58,560.



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**Article 15 Money in General Fund to Transfer Station Equipment**

To see if the town will vote to appropriate the sum of forty-four thousand six hundred twenty-five dollars (\$44,625) to be placed in the Transfer Station Equipment Capital Reserve Fund previously established with said funds to come from unassigned fund balance. This represents the remaining funds from the discontinuation of the Transfer Station Recycling Special Revenue Funds. No amount to be raised from taxation. Selectmen recommend this article. (Majority vote required)

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**Article 16 Dow Field Playground Equipment**

To see if the Town will vote to raise and appropriate the sum of twelve thousand dollars (\$12,000) for the purpose of purchasing playground equipment to replace the wooden airplane, and to authorize the withdrawal of said funds from the Dow Field Maintenance Capital Reserve Fund, previously established. Selectmen recommend this appropriation. (Majority vote required)

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**Article 17 Board of Selectmen Agents to Expend Recreation Van**

To see if the town will vote to appoint the Board of Selectmen as agents to expend from the Recreation Van Capital Reserve Fund previously established. Selectmen Recommend this Article. (Majority vote required)

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**Article 18 Establish Energy Capital Reserve Fund**

To see if the town will vote to establish an Energy Capital Reserve Fund under the provisions of RSA 35:3 for the purpose of providing funds for alternative energy and energy efficiency projects in municipal buildings and properties and to raise and appropriate the sum of five hundred dollars (\$500) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. Selectmen recommend this article. (Majority Vote Required)

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**Article 19 Add to Buildings Maintenance Expendable Trust Fund**

To see if the Town will raise and appropriate the amount of one hundred thousand (\$100,000) to be added to the Town Buildings Maintenance Expendable Trust Fund, previously established, for the future replacement of the public restroom/warming hut. Board of Selectmen recommend this appropriation. (Majority Vote Required)

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**Article 20 Franconia Notch Regional Chamber of Commerce**

To see if the Town will vote to raise and appropriate the amount of nine thousand dollars (\$9000) for the support of Franconia Notch Regional Chamber of Commerce. (Majority vote required.)

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**Article 21 Above the Notch Humane Society**

To see if the Town will vote to raise and appropriate the amount of five hundred dollars (\$500) for the support of Above the Notch Humane Society. (Majority vote required.)



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**Article 22 Adaptive Sports Partners of the North Country**

To see if the Town will vote to raise and appropriate the amount of two thousand five hundred dollars (\$2,500) for the support of Adaptive Sports Partners of the North Country. (Majority vote required.)

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**Article 23 American Red Cross**

To see if the Town will vote to raise and appropriate the amount of five hundred eighteen dollars (\$518) for the support of the American Red Cross. (Majority vote required.)

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**Article 24 Ammonoosuc Community Services, Inc**

To see if the Town will vote to raise and appropriate the amount of five thousand eight hundred dollars (\$5,800) for the support of Ammonoosuc Community Services, Inc. (Majority vote required.)

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**Article 25 Boys & Girl's Club of the North Country**

To see if the Town will vote to raise and appropriate the amount of two thousand five hundred dollars (\$2,500) for the support of Boys & Girls Club of the North Country. (Majority vote required.)

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**Article 26 Bridge House Shelter & Veterans Advocacy**

To see if the Town will vote to raise and appropriate the amount of two hundred fifty dollars (\$250) for the support of Bridge House Shelter & Veterans Advocacy. (Majority vote required.)

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**Article 27 Court Appointed Special Advocates (CASA) of NH**

To see if the Town will vote to raise and appropriate the amount of five hundred dollars (\$500) for the support of Court Appointed Special Advocates (CASA) of New Hampshire. (Majority vote required.)

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**Article 28 Center for New Beginnings**

To see if the Town will vote to raise and appropriate the amount of one thousand dollars (\$1,000) for the support of Center for New Beginnings. (Majority vote required.)

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**Article 29 Franconia Children's Center**

To see if the Town will vote to raise and appropriate the amount of two thousand dollars (\$2,000) for the support of Franconia Children's Center. (Majority vote required.)



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**Article 30 Grafton County Senior Citizens Council, Inc.**

To see if the Town will vote to raise and appropriate the amount of two thousand dollars (\$2,000) for the support of Grafton County Senior Citizens Council, Inc. (Majority vote required.)

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**Article 31 North Country Home Health & Hospice Agency**

To see if the Town will vote to raise and appropriate the amount of three thousand two hundred dollars (\$3,200) for the support of North Country Home Health & Hospice Agency. (Majority vote required.)

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**Article 32 Northern Human Services - White Mountain Health**

To see if the Town will vote to raise and appropriate the amount of one thousand two hundred ninety-two dollars (\$1,292) for the support of Northern Human Services - White Mountain Health. (Majority vote required.)

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**Article 33 TC-CAP Support Center at Burch House**

To see if the Town will vote to raise and appropriate the amount of five hundred sixty dollars (\$560) for the support of Support Center at Burch House. (Majority vote required.)

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**Article 34 TC-CAP - Homeless Intervention & Prevention**

To see if the Town will vote to raise and appropriate the amount of five hundred sixty dollars (\$560) for the support of Tri-County CaP - Homeless Intervention & Prevention. (Majority vote required.)

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**Article 35 Tri-County Transit**

To see if the Town will vote to raise and appropriate the amount of two thousand dollars (\$2,000) for the support of Tri-County Transit. (Majority vote required.)

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**Article 36 Petitioned Article**

We, the undersigned registered voters of the Town of Franconia, hereby present by petition the following resolution for inclusion on the 2020 Town Meeting Warrant.

To see if the Town of Franconia will vote to require the following resolution:

The annual budget and all special warrant articles having a tax impact shall contain a notation stating the estimated tax impact of the article.

The Selectmen recommend this article.

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**Article 37 To Hear reports**

To hear the reports of agents, auditors, and committees, or other officers heretofore chosen and pass any vote relative thereto.

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**Article 38 Transact any other business**

To transact any other business that may legally come before the meeting.





Proposed Budget

Franconia

For the period beginning January 1, 2020 and ending December 31, 2020

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: February 24, 2020

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
JEFF BLODGETT	SELECT BOARD	[Signature]
Jill Brewer	selectboard	[Signature]
Eric L. Meth	Selectman	[Signature]

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**Appropriations**

Account	Purpose	Article	Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Proposed Appropriations for period ending 12/31/2020	
					(Recommended)	(Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	02	\$170,551	\$171,554	\$178,562	\$0
4140-4149	Election, Registration, and Vital Statistics	02	\$34,404	\$37,550	\$42,636	\$0
4150-4151	Financial Administration	02	\$14,096	\$14,364	\$14,689	\$0
4152	Revaluation of Property	02	\$20,922	\$20,922	\$20,922	\$0
4153	Legal Expense	02	\$23,000	\$12,000	\$12,000	\$0
4155-4159	Personnel Administration	02	\$242,685	\$242,031	\$287,938	\$0
4191-4193	Planning and Zoning	02	\$6,584	\$7,827	\$7,156	\$0
4194	General Government Buildings	02	\$135,467	\$152,340	\$156,976	\$0
4195	Cemeteries	02	\$14,445	\$17,629	\$18,894	\$0
4196	Insurance	02	\$39,380	\$39,380	\$43,240	\$0
4197	Advertising and Regional Association		\$9,000	\$9,000	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$710,534</b>	<b>\$724,597</b>	<b>\$783,013</b>	<b>\$0</b>
<b>Public Safety</b>						
4210-4214	Police	02	\$246,860	\$260,749	\$267,875	\$0
4215-4219	Ambulance	02	\$71,134	\$84,950	\$84,950	\$0
4220-4229	Fire	02	\$74,140	\$97,890	\$97,890	\$0
4240-4249	Building Inspection	02	\$8,259	\$4,000	\$4,000	\$0
4290-4298	Emergency Management	02	\$3,235	\$4,000	\$4,000	\$0
4299	Other (Including Communications)	02	\$39,918	\$45,500	\$45,500	\$0
<b>Public Safety Subtotal</b>			<b>\$443,546</b>	<b>\$497,089</b>	<b>\$504,215</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	02	\$272,394	\$318,548	\$325,216	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	02	\$12,122	\$14,000	\$14,000	\$0
4319	Other		\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>			<b>\$284,516</b>	<b>\$332,548</b>	<b>\$339,216</b>	<b>\$0</b>



### Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Proposed Appropriations for period ending 12/31/2020	
					(Recommended)	(Not Recommended)
<b>Sanitation</b>						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$288,730	\$325,642	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0
	<b>Sanitation Subtotal</b>		<b>\$288,730</b>	<b>\$325,642</b>	<b>\$0</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
	<b>Water Distribution and Treatment Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
	<b>Electric Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Health</b>						
4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other	02	\$22,480	\$22,680	\$200	\$0
	<b>Health Subtotal</b>		<b>\$22,480</b>	<b>\$22,680</b>	<b>\$200</b>	<b>\$0</b>
<b>Welfare</b>						
4441-4442	Administration and Direct Assistance	02	\$3,259	\$8,140	\$8,140	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
	<b>Welfare Subtotal</b>		<b>\$3,259</b>	<b>\$8,140</b>	<b>\$8,140</b>	<b>\$0</b>
<b>Culture and Recreation</b>						
4520-4529	Parks and Recreation	02	\$133,651	\$136,541	\$141,157	\$0
4550-4559	Library		\$84,500	\$84,500	\$0	\$0
4583	Patriotic Purposes	02	\$1,100	\$1,000	\$1,000	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
	<b>Culture and Recreation Subtotal</b>		<b>\$219,251</b>	<b>\$222,041</b>	<b>\$142,157</b>	<b>\$0</b>



### Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2019	Appropriations for period ending 12/31/2019	Proposed Appropriations for period ending 12/31/2020	
					(Recommended)	(Not Recommended)
<b>Conservation and Development</b>						
4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation	02	\$250	\$1,000	\$1,000	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>			<b>\$250</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>
<b>Debt Service</b>						
4711	Long Term Bonds and Notes - Principal	02	\$88,923	\$88,923	\$93,051	\$0
4721	Long Term Bonds and Notes - Interest	02	\$64,027	\$64,027	\$59,899	\$0
4723	Tax Anticipation Notes - Interest	02	\$0	\$3,500	\$3,500	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$152,950</b>	<b>\$156,450</b>	<b>\$156,450</b>	<b>\$0</b>
<b>Capital Outlay</b>						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$35,117	\$42,120	\$0	\$0
4903	Buildings		\$70,000	\$70,000	\$0	\$0
4909	Improvements Other than Buildings		\$41,800	\$77,500	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$146,917</b>	<b>\$189,620</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	05	\$292,750	\$292,750	\$309,347	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$292,750</b>	<b>\$292,750</b>	<b>\$309,347</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$2,243,738</b>	<b>\$0</b>



**Special Warrant Articles**

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2020	
			(Recommended)	(Not Recommended)
4902	Machinery, Vehicles, and Equipment	13	\$46,000	\$0
	<i>Purpose: Purchase Police Cruiser</i>			
4909	Improvements Other than Buildings	16	\$12,000	\$0
	<i>Purpose: Dow Field Playground Equipment</i>			
4915	To Capital Reserve Fund	06	\$210,419	\$0
	<i>Purpose: Appropriate to CRF</i>			
4915	To Capital Reserve Fund	08	\$1,500	\$0
	<i>Purpose: Add to Dow Field Maintenance Fund</i>			
4915	To Capital Reserve Fund	09	\$5,000	\$0
	<i>Purpose: Add to Recreation Van Fund</i>			
4915	To Capital Reserve Fund	15	\$44,625	\$0
	<i>Purpose: Money in General Fund to Transfer Station Equipmen</i>			
4915	To Capital Reserve Fund	18	\$500	\$0
	<i>Purpose: Establish Energy Capital Reserve Fund</i>			
4915	To Capital Reserve Fund	19	\$100,000	\$0
	<i>Purpose: Add to Buildings Maintenance Expendable Trust Fund</i>			
4916	To Expendable Trusts/Fiduciary Funds	07	\$132,061	\$0
	<i>Purpose: Appropriate to ETF</i>			
4916	To Expendable Trusts/Fiduciary Funds	10	\$2,000	\$0
	<i>Purpose: Add to Rink Surface Maintenance Fund</i>			
4916	To Expendable Trusts/Fiduciary Funds	14	\$79,610	\$0
	<i>Purpose: 2019 Fundraising &amp; Donations</i>			
<b>Total Proposed Special Articles</b>			<b>\$633,715</b>	<b>\$0</b>



**Individual Warrant Articles**

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2020	
			(Recommended)	(Not Recommended)
4155-4159	Personnel Administration	12	\$26,433	\$0
	<i>Purpose: Addition of a Full Time Police Officer</i>			
4197	Advertising and Regional Association	20	\$9,000	\$0
	<i>Purpose: Franconia Notch Regional Chamber of Commerce</i>			
4210-4214	Police	12	\$34,667	\$0
	<i>Purpose: Addition of a Full Time Police Officer</i>			
4324	Solid Waste Disposal	04	\$318,656	\$0
	<i>Purpose: Tri-Town Transfer Station</i>			
4415-4419	Health Agencies, Hospitals, and Other	22	\$2,500	\$0
	<i>Purpose: Adaptive Sports Partners of the North Country</i>			
4415-4419	Health Agencies, Hospitals, and Other	31	\$3,200	\$0
	<i>Purpose: North Country Home Health &amp; Hospice Agency</i>			
4415-4419	Health Agencies, Hospitals, and Other	30	\$2,000	\$0
	<i>Purpose: Grafton County Senior Citizens Council, Inc.</i>			
4415-4419	Health Agencies, Hospitals, and Other	35	\$2,000	\$0
	<i>Purpose: Tri-County Transit</i>			
4415-4419	Health Agencies, Hospitals, and Other	26	\$250	\$0
	<i>Purpose: Bridge House Shelter &amp; Veterans Advocacy</i>			
4415-4419	Health Agencies, Hospitals, and Other	32	\$1,292	\$0
	<i>Purpose: Northern Human Services - White Mountain Health</i>			
4415-4419	Health Agencies, Hospitals, and Other	24	\$5,800	\$0
	<i>Purpose: Ammonoosuc Community Services, Inc</i>			
4415-4419	Health Agencies, Hospitals, and Other	23	\$518	\$0
	<i>Purpose: American Red Cross</i>			
4415-4419	Health Agencies, Hospitals, and Other	29	\$2,000	\$0
	<i>Purpose: Franconia Children's Center</i>			
4415-4419	Health Agencies, Hospitals, and Other	21	\$500	\$0
	<i>Purpose: Above the Notch Humane Society</i>			
4415-4419	Health Agencies, Hospitals, and Other	33	\$560	\$0
	<i>Purpose: TC-CAP Support Center at Burch House</i>			
4415-4419	Health Agencies, Hospitals, and Other	27	\$500	\$0
	<i>Purpose: Court Appointed Special Advocates (CASA) of NH</i>			
4415-4419	Health Agencies, Hospitals, and Other	25	\$2,500	\$0
	<i>Purpose: Boys &amp; Girl's Club of the North Country</i>			
4415-4419	Health Agencies, Hospitals, and Other	28	\$1,000	\$0
	<i>Purpose: Center for New Beginnings</i>			
4415-4419	Health Agencies, Hospitals, and Other	34	\$560	\$0
	<i>Purpose: TC-CAP - Homeless Intervention &amp; Prevention</i>			
4550-4559	Library	03	\$85,300	\$0
	<i>Purpose: Abbie Greenleaf Library</i>			
<b>Total Proposed Individual Articles</b>			<b>\$499,236</b>	<b>\$0</b>



**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2020
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	02	\$16,480	\$15	\$250
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	02	\$1,657	\$9,471	\$500
3186	Payment in Lieu of Taxes	02	\$74,132	\$72,328	\$70,000
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	02	\$26,089	\$25,000	\$20,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$118,358</b>	<b>\$106,814</b>	<b>\$90,750</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	02	\$0	\$0	\$1,500
3220	Motor Vehicle Permit Fees	02	\$288,552	\$280,000	\$275,000
3230	Building Permits	02	\$12,842	\$9,000	\$3,000
3290	Other Licenses, Permits, and Fees	02	\$7,571	\$1,500	\$6,000
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$308,965</b>	<b>\$290,500</b>	<b>\$285,500</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$0	\$12,401	\$0
3352	Meals and Rooms Tax Distribution	02	\$57,420	\$57,420	\$57,000
3353	Highway Block Grant	02	\$55,186	\$55,269	\$50,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments	02, 04	\$117,479	\$170,000	\$133,436
<b>State Sources Subtotal</b>			<b>\$230,085</b>	<b>\$295,090</b>	<b>\$240,436</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	02, 09, 10, 08	\$163,555	\$80,500	\$83,500
3409	Other Charges	04	\$156,233	\$124,000	\$120,000
<b>Charges for Services Subtotal</b>			<b>\$319,788</b>	<b>\$204,500</b>	<b>\$203,500</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	13	\$7,000	\$6,000	\$6,000
3502	Interest on Investments	02	\$2,853	\$2,000	\$1,500
3503-3509	Other	02	\$42,152	\$37,800	\$37,800
<b>Miscellaneous Revenues Subtotal</b>			<b>\$52,005</b>	<b>\$45,800</b>	<b>\$45,300</b>



**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2019	Estimated Revenues for period ending 12/31/2020
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	05	\$292,750	\$292,750	\$309,347
3915	From Capital Reserve Funds	16	\$36,120	\$36,120	\$12,000
3916	From Trust and Fiduciary Funds		\$23,910	\$35,000	\$0
3917	From Conservation Funds		\$0	\$0	\$0
<b>Interfund Operating Transfers In Subtotal</b>			<b>\$352,780</b>	<b>\$363,870</b>	<b>\$321,347</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	14, 15	\$0	\$0	\$123,875
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
<b>Other Financing Sources Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$123,875</b>
<b>Total Estimated Revenues and Credits</b>			<b>\$1,381,981</b>	<b>\$1,306,574</b>	<b>\$1,310,708</b>





**Budget Summary**

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<b>Item</b>	<b>Period ending 12/31/2020</b>
Operating Budget Appropriations	\$2,243,738
Special Warrant Articles	\$633,715
Individual Warrant Articles	\$499,236
Total Appropriations	\$3,376,689
Less Amount of Estimated Revenues & Credits	\$1,310,708
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$2,065,981</b>



## **ABBIE GREENLEAF LIBRARY**

2019 was a year of relative stability for the library as building issues were minimal and the staff was able to focus on the daily activities of the library without interruption. Programming became more consistent and additional events were added to the roster resulting in a record number of patrons visiting the library.

### **BUILDING**

Minor repairs were undertaken throughout the year including adjusting the furnace, fixing broken windows, repointing stone facing, and adding a Knox box for fire department access. The most ambitious project involved repairing the attic by replacing a door, fixing windows and spray foaming the knee walls to create a cold space.

### **TECHNOLOGY**

In 2019, the NH State Library introduced a new inter-library loan software system that reestablished the digital connection between all NH public libraries. Patrons utilized the digital downloads (eBooks and audiobooks) and the library's two digital genealogy databases. As always the WIFI and hardware —iPads, laptops and desktop computers—were in high demand. In addition, with the help of the NH Astronomical Society, the Library purchased a telescope that was used for a Starry Night event and was also borrowed by patrons throughout the year.

### **GRANTS**

The library received a major grant from the Children's Literacy Foundation in the form of over \$2,000 in new children's books and two guest storytellers. Again this year the library received two NH Hampshire Kids, Books and Arts grants to present a puppet theater and rock music concert for kids. In addition, the New Hampshire Humanities provided a subsidy for a guest lecturer.

### **THE LIBRARY COLLECTION**

More than 590 volumes were added to the Library collection in 2019.

### **PROGRAMMING AND SPECIAL EVENTS**

Library programming continues to grow with over 30 eclectic events and weekly offerings. Highlights included a Latin guitar workshop and New Hampshire Humanities lecture, the annual July 4 Community Read-Aloud of the Declaration of Independence and Constitution, a North Country Chamber Players summer concert for Children, NH Children's Museum Nocturnal Animals Program, NH Kids Books and Arts music and puppet theater performances, a reading by Matthew Minicucci, the Frost Poet in Residence, View the Night Sky with astronomer Douglas N. Arion, a workshop in making doll clothing, music by Jason Tors and company, and lastly the library was converted into a Time Quest Escape Room for an evening of sleuthing and merriment. Through the efforts of the Franconia Art Walk, the library hosted the glorious, red sculpture *Evolution*. Once again, with the help of the Franconia Recreation Department, the library hosted a visit from Santa that attracted over 60 people and was our best-attended event of the year.

Regular programming included Intentional Stitching on Tuesday afternoons, Story Time Wednesday mornings and Mah Jong on Wednesday afternoons. In addition, the library offered eight-week sessions of Chair Yoga and Tai Chi and tri-monthly drawing classes. The Abbie Book Group met throughout the year to discuss a series of diverse selections that included *Between the World and Me* by Ta-Nehisi Coates, *The Island of Sea Women* by Lisa See, *The Overstory* by Richard Powers, *The Giver* by Lois Lowry, *This is How It Always Is* by Laurie Frankel and *There There* by Tommy Orange.

### **IN CONCLUSION**

It was a good year at the library! Thank you to the friendly and hard working library staff —Joanne Carey, Priscilla Hindley, Loriann Jesseman, Sarah Cloutier, the Friends of the Library, the Board of Trustees, the Town employees including Kim Cowles and Cory Rush, the donors and the people who volunteer their services.

And, of course, thank you to the patrons for their continued support, good energy and community.

Respectfully reported by  
Ann Steuernagel  
Library Director

### Statistics

Books with the highest circulation in 2019:

Fiction – *Where the Crawdads Sing* by Delia Owens

Non-fiction – *How to Be a Good Creature* by Sy Montgomery

Mystery - *Kingdom of the Blind* by Louise Penny

Memoir – *Educated* by Tara Westover

Junior - *Dogman* by David Pilkey

Early Reader – *What do you do with an idea?* by Yamada/*Inky's Amazing Escape* by Montgomery

<b>Materials Loaned</b>	
Adult Fiction	2,913
Adult Non-Fiction	1,172
Easy Readers	1,221
Juvenile Fiction	456
Juvenile Non-Fiction	341
Young Adult	140
Audio Books	147
DVD's	682
Magazines	666
Objects (Toys, puzzles, telescope, CD's)	177
Digital Materials Downloaded	
eBooks	866
eAudio	1,337
Genealogy/ Info. Databases	73
<b>Total:</b>	<b>10,725</b>
The total includes 372 books loaned to NH libraries via inter-library loan.	

<b>Materials Borrowed</b>	
From NH Libraries	420
<b>Total</b>	<b>420</b>
Materials Accessioned	
Books	594
DVDs	30
BCDs	5
<b>Total:</b>	<b>629</b>
Total Accessions	629
Total Withdrawn	812
Total Volumes (9,942 in catalog and approximately 400 not cataloged)	10,342
Subscriptions	
Periodicals Purchased	28
Newspapers Purchased	2
Total Subscriptions	31
Computer Usage	1,490

There are approximately 1,000 individual library cardholders and approximately 400 patrons regularly using their library cards. There were 64 new library cards issued in 2019.

## ABBIE GREENLEAF LIBRARY

### Balance Sheet

As of December 31, 2019

Assets	
Cash in banks and on hand	\$15,343.17
Income from Trust Accounts	\$465,010.44
<b>Total Assets:</b>	<b>\$480,353.61</b>
Liabilities and Fund Equity	
Permanently Restricted	\$131,493.68
Reserved for Special Purposes	\$333,516.76
Unreserved Designated Fund Balances	\$15,343.17
<b>Total Liabilities and Fund Equity:</b>	<b>\$480,353.61</b>

## ABBIE GREENLEAF LIBRARY

### Statement of Revenue & Expenditures

As of December 31, 2019

Revenues	
Town Appropriation	\$84,500.00
Non-Resident Card Fees	\$1,050.00
Interest on Checking Accounts	0.01
Donations and Grants	\$9,113.23
Miscellaneous Income	\$501.00
Transfers from Stifel Endowment Funds	\$250.00
Income From Trust Accounts	\$4,159.50
<b>Total Revenues:</b>	<b>\$99,573.74</b>
Expenditures	
Director's Salary	\$43,200.00
Other Wages	\$20,003.00
Payroll Expenses	\$13,663.42
Books, Audio, DVD's, Newspapers and Periodicals	\$6,366.29
Insurance – Treasurer's Bond	\$100.00
Utilities and Telecommunications	\$7,351.66
Office and Library Expenses	\$1,012.18
Computer and Internet Expenses	\$1,387.72
Dues and Fees	\$213.44
Programs	\$4,595.22
Legal and Professional Fees: Bookkeeping	\$2,294.50
Repairs and Maintenance	\$7,926.88
Postage and Post Office Box Fees	\$192.89
<b>Total Expenditures:</b>	<b>\$108,447.20</b>
<b>Net Income:</b>	<b>(\$8,873.46)</b>

**ABBIE GREENLEAF LIBRARY**  
**Report of Endowment Funds**  
**For the Year Ended December 31, 2019**

Fund	Principal			Income				
	Beginning Balance	Unrealized Gain (Loss)	Ending Balance	Beginning Balance	Investment Income	Expenses	Ending Balance	12/31/19 Balance
Harry and Mary Priest Fund	\$132,743.05	(\$23,840.19)	\$156,583.24	\$23,859.22	\$5,691.46	(\$1,687.22)	\$27,863.46	\$184,446.70
Jarvis D. Blair Fund	\$48,647.40	(\$8,773.09)	\$57,420.49	\$8,981.73	\$2,094.43	(\$620.89)	10,455.27	\$67,875.76
Phillips Fund	\$86,600.40	(\$1,146.56)	\$7,746.96	\$931.30	\$273.74	(\$81.15)	\$1,123.89	\$8,870.85
J.C. Blair Fund	\$32,772.33	(\$5,272.40)	\$38,044.73	\$1,861.27	\$1,258.71	(\$373.13)	\$2,746.85	\$40,791.58
Karl Schaffer Fund	\$13,108.00	(\$2,297.68)	\$15,405.68	\$1,985.01	\$548.56	(\$162.61)	\$2,370.96	\$17,776.64
R.N. Labonte Fund*	\$9,266.44	(\$1,275.58)	\$10,542.05	-\$138.82	\$273.22	(\$3,891.82)	(\$3,479.78)	\$7,062.24
Lovett Fund	\$4,798.59	(\$888.37)	\$5,686.96	\$1,110.01	\$208.42	(\$312.40)	\$1,006.03	\$6,692.99
<b>TOTALS</b>	<b>\$247,936.21</b>	<b>\$43,493.87</b>	<b>\$291,430.08</b>	<b>\$38,867.36</b>	<b>\$10,348.54</b>	<b>(\$7,129.22)</b>	<b>\$42,086.68</b>	<b>\$333,516.76</b>



The Franconia ArtWalk Association, formed in September 2018, arranged for art installations on properties throughout the Main Street area to promote tourism and creative interest in the town. The exhibit to the left, called “*Evolution*” is by R. Douglass Rice. The sculpture below, called “*Balance*” is by Valery Mahuchy.



[www.artwalkfranconianh.org](http://www.artwalkfranconianh.org)

# 2020-2024 CAPITAL IMPROVEMENTS PLAN

The 2020-2024 Capital Improvement Plan was completed by a group of five citizens, appointed by the Planning Board. The Committee worked from October through December, 2019 on this year's plan.

Preparation of the plan involved the Committee interviewing and interacting with the Town Operational Department Heads, the Fire and Life Squad Chiefs, and the Town's Select Board and Administration to collect their anticipated capital needs and priorities for the time frame 2020-2024. These individual requests were then laid out in an annualized schedule and analyzed relative to the Town's duty to maintain critical assets and the need to raise monies to fund the projects in the future.

These activities resulted in the CIP Committee updating the long range capital plan for 2020 with a total funding of \$305,102,\* which is a 1.9% increase over 2019. The following are the significant elements of the 2020 Plan:

## 1. Highway Department

- a. There are no purchases planned for 2020.
- b. The International 10-wheeler will not be replaced due to too many maintenance problems. \$5,000 of its funding are being re-allocated to the excavator. All other trucks will be funded according to schedule and amounts to \$36,988.
- c. Heavy Equipment will be funded according to schedule and amounts to \$20,914.
- d. Sidewalk Improvement will be funded according to the regular schedule of \$21,000 with work to commence in 2020.
- e. Road Improvement is again funded at \$75,000, supplemented with funding available through the State Block Grant (approx \$50,000). The resurfacing of the Mittersill roads are planned to begin as soon as the water line project is completed.
- f. Bridge Maintenance continues to be funded at \$5,000. The Town is working to get our bridges registered on a State bridge list and therefore eligible for State funding. The \$33,246 balance (after engineering expenses in 2019) in the Bridge Fund is not adequate for the serious work that is needed on the Bickford Hill bridge. Therefore funds in the Road Maintenance account will partially go toward that refurbishment .

## 2. Buildings & Grounds

- a. No purchases of equipment are planned.
- b. Regular funding for other vehicles and equipment amounts to \$12,169.
- c. Town Buildings Maintenance will be funded at \$30,000 to address safety issues and structural deficiencies (driveway drainage, fire code issue in the basement) at the Town Hall.
- d. A comprehensive schedule of all Town buildings and their capital components has been created. Work continues on the estimates for replacement costs and dates.

## 3. Police

- a. A Chevy Tahoe has been designated to replace the 2015 Ford Explorer and will be funded with Capital Reserve funds and a trade-in. The estimated cost is \$46,000.
- b. Funding for a replacement of the Charger continues with \$5,426, but its useful life was extended to 2022 to space out better the vehicle purchases.

## 4. Life Squad

- a. Ambulance and equipment are in good condition although they are aging. The estimate to replace the ambulance has risen to \$225,000 and the Power Cot to \$50,000. Regular funding toward replacement of the ambulance, cardiac monitor, Stryker Power Cot, and Mobile Radio amounts to \$29,753.

## 5. Fire Department

- a. Regular funding toward replacement of the four trucks (Rescue, Pumper, Tanker, Ladder) and the Turnout Gear and Breathing Equipment amount to \$52,873. To replace the obsolete radios, \$13,577 will be taken for the Fire Equipment account. The useful life of the turn-out gear has been extended to 10 years (from 8).
- b. With \$10,771 in reserves for Rural Water Supply, there will be no funding this year.



## 6. Miscellaneous

- a. Franconia's share of the rink resurfacing amounts to \$2,081 and is funded through the Recreation Program's budget.
- b. The Heritage Museum's roof future replacement is being refunded at \$1,061.
- c. The Frost Place's roof future replacement is being funded at \$832.
- d. The Library Trustees have requested \$5,000 to be added to the capital reserve for the future replacement of its tiled roof in about five years. This will supplement a \$25,000 donation for this purpose. Estimates for the work are being gathered.

## 7. Transfer Station

- a. All equipment has been added to the CIP schedule with estimated replacement costs and dates. No funding is being done at this time because of the 36,860 balance already in the account with 44,626 to come at the next Town meeting.

## RECOMMENDATIONS

- a. At present only \$30,000 is being set aside for town buildings. As the comprehensive inventory of buildings and components becomes more complete, the Town should consider establishing reserves for replacement.
- b. The Life Squad is a department with revenues and expenses; that is, it operates as a business. The CIP recommends that all the costs of running the department should be reflected in its budget and be transparent to the taxpayers, including adding a reserve for the replacement of its capital equipment, when a surplus arises from its operations.
- c. The Water Department infrastructure is not on the CIP schedule. Future replacement should be taken into account by either the WD or the CIP.

Finally, the CIP Committee would like to thank all Town employees, administrators, board members, and citizens for their generous contributions of time and consideration in establishing and delivering Franconia's 2020-2024 CIP. We are hopeful that the plan and process will be an important aid to the Select Board in their annual budgeting and result in improved capital planning and investment for the Town of Franconia.

Respectfully submitted,

Jeffrey Blodgett (Select Board's Representative), Karen Foss, Peter Grote, Trevor Presby, Steve Plant-The CIP Committee

\* The \$305,102 excludes debt service payments on the Safety Services Building and the Water System Project.

## CEMETERY

If you have been in Elmwood during the past 6 months, you may have noticed some changes. The bent and rusty iron entrance gate from Route 116 was removed in July. It is in the blacksmith's shop that refurbished the Willow entrance, and it will return in 2020. The old blacktop roadways were removed in August and replaced with a hardpack surface which can be maintained without special equipment. Notably, both projects are being completed with funds not raised through taxation. The old "cemetery wheelbarrow", the former elementary school pickup truck, was finally retired. Besides removing those obvious eyesores, the function and beauty of Elmwood Cemetery was also greatly improved by the cutting back of wooded margins, raising of sunken lot-corner stones and re-edging of flat stones.

This last year, we continued to improve our record keeping systems as well. We digitized over 800 lot cards, compiled a master database of Elmwood burials and burial lots from different lists, and refined our external communication processes. The NH Charitable Trusts Unit and Franconia Trustees of the Trust Fund attended our April meeting to help clarify our tasks so we could implement the Articles approved at last town meeting in accordance with State Laws.

One challenge we face is the rising rate of dog owners, knowingly or unknowingly, not cleaning up after their dogs. This is gross, disrespectful, and unlawful. We are hoping that some humorous signage will have a positive effect.

We are saddened by the passing of Barbara Holt, our former Chairperson. We are grateful for her very generous bequest. Barbara was instrumental in setting up and documenting all of our current policies and procedures. She spent time cleaning stones, recording every inscription, and researching town documents to fix errors and omissions in our records. Barbara loved looking at the past, but always had a good idea of what needed to happen today in order to get to a better future.

The Trustees have some goals for the future. We hope to work with the Franconia Heritage Museum to update the Elmwood Inscription and Burial book, host a gravestone cleaning workshop, install row reference markers, purchase flag holders, find a small electric vehicle, clean the wooded margins of Willow, and continue to edge flat stones and raise cornerstones. Most of these goals do not involve taxpayer expense.

Everything that happens at the cemeteries involves many people, acting as a team. We would like to thank our Sexton, Penny, for her dedication. We give multiple thanks to town employees: Kim, Corey and Jeremy, who helped us with our large summer projects and assist us in making our town cemeteries nice places to visit all year round. We remain grateful for the consistent support of Holly and Jenny, the Trustees of the Trust Funds and the Select Board members. We also appreciate the suggestions and comments of our fellow citizens.

As a reminder: The roadways in Elmwood remain firmly closed to vehicles until late spring. It is especially important this year to let the new road surfaces dry out, settle, and receive inspection before they are driven on. We thank all visitors for their continued patience. Both Elmwood and Willow cemeteries are open to foot traffic year round: dawn to dusk.

Respectfully submitted,  
Franconia Cemetery Trustees  
Mary Brubaker, Chair  
Jayne O'Connor  
Robert "Chris" Collman

### 2019 Elmwood Interments

June 15	Elvira Mary Opalinski
July 10	Elizabeth Witcher Harriman
July 18	Kirman Pineo
August 10	Marjorie Taylor
September 21	Robert P. Ball

## CONSERVATION COMMISSION

- Members of the commission worked with community trail and recreation department volunteers and a NEMBA trail grant to design and install a new map Kiosk adjacent to the Dow Park parking area. The goal is to improve awareness and appreciation of our community outdoor recreational assets by residents and visitors.
- Site plans for a new base lodge at the Mittersill ski racing facility were reviewed and a letter provided to the NHDES stating no objections to the plan which impacts wet meadow at the site but provides for permanent preservation of 39.3 acres of upland wildlife habitat higher on the mountain in two locations.
- The commission supported continuing efforts by local volunteers and the recreation department to improve the network of valley trails, with notable focus on continuing brushing, widening, and tread hardening of the Gale River trail between the iron furnace viewing area and the route 116.
- The Commission continues to monitor the conservation easement in the McKenzie Woods subdivision and oversee the Lawrence Family Forest Reserve, where some minor trail rerouting was required to avoid high water areas.
- The Commission hopes to continue to collaborate with the Franconia Area Chapter of NE Mountain Bike Association, Friends of Profile Trails, Ammonoosuc Conservation Trust, White Mountain National Forest, Franconia Notch State Park, and others to insure the integrity and improve our trail system as well as create safe non-motorized transportation corridors to access town centers, amenities, and recreation opportunities.

Respectfully submitted,

Chris Nicodemus, Chairman

Ginny Jeffryes, Secretary

Jill Brewer, Selectman

Red McCarthy

Mary Grote

Mark Ober

Art Daley

## EMERGENCY MANAGEMENT

2019 was an uneventful year for emergency management in Franconia. Thankfully we had no major disasters or large scale emergencies. This allowed us to work on other projects.

We were able to complete a grant to update our “All Hazards Mitigation Plan”. As of November the plan was finalized and approved by the state and federal governments and is currently in place. I sincerely thank all the participants and stake holders who took part in helping to update the plan.

We were also able to complete our “WARM ZONE EMS” practical training. This involved training our police officers and EMS personnel to work together in tactical situations in the event of an active shooter incident.

We were able to institute a new training format for our police officers as well as our neighboring towns to help them complete their training more efficiently. As a result this new format is serving as a model for other Police Department around the state to help Police complete this valuable training.

Our training was completed on July 20 which turned out to be one of the warmest days of the summer. Gordon Johnk and Toni Butterfield were instrumental in helping us complete the physical training by allowing us access to the Lafayette school to complete scenarios set up by the state of New Hampshire Fire Academy Instructors. Completing the training fulfilled the requirements for Warm zone Grant. I want to thank Mr. Johnk and Ms. Butterfield for their assistance.

I also want to thank Holly Burbank for her assistance with completion of the administrative end of these grants as well as the board of selectmen for their support. I also want to thank the community for your support and cooperation through the past years and into the future. Please remember, “If you see something , say something” it could save the life of someone dear to you. Thank you.

Respectfully,

Mark Taylor

Emergency Management Director

Pam Oakman

Assistant Emergency Management Director

## ENERGY COMMISSION

It is the mission of the Franconia Energy Commission to both reduce the carbon footprint of the Town of Franconia and save tax payer dollars by analyzing the town's energy use and recommend energy solutions.

Throughout 2019 the energy Commission explored many new ideas, which did not advance to the execution stage.

- A town solar project is always in the forefront. The commissioners have looked at potential town owned land sites for a solar project but none of the town owned parcels are ideal for a south facing, close to existing power lines and won't be visually offensive. There is an idea that the commission might follow up on which is to put a roof over the town sport court and to put new solar on the new roof.
- Making the town 100% renewable. This could be a big project or a little project based on the definition of '100% renewable'. This might be suited for a larger conversation at one of the town meetings.
- A town energy policy. There are New Hampshire towns that have put an energy policy in place and the commission thinks it would be a good idea for the town of Franconia.
- Starting a renewable energy fund. This fund can be started within the next few years and hopefully grow in the following years. The purpose of this fund is to help proceed with any renewable energy project that is proposed and approved.
- An electric vehicle charging station. An ideal location for this charging station is not clear to the commission but we are searching for a location that would work for the town and visitors that are in need of a charge.
- Town solar ordinance. The town does not have one now but the need for one would be helpful in case someone is to buy up a huge parcel of land and put a very large solar array on it.
- Performance contracting. This would be an audit performed on all of the town buildings and the payment for the audit and the recommended work would come from the energy savings of the project.
- For the sixth consecutive year, the Town's energy data will be uploaded to the EPA website on a quarterly basis. We are learning more about the reporting features and will be able to analyze and compare for actionable information.

### Focus of Attention for 2020

Renewable Energy Fund, Town energy policy, Franconia to be 100% Renewable, Electric Vehicle Charging Station, Performance contracting

If anyone has an interest in joining the commission or has some town energy saving ideas, please contact us through the town's website.

Respectfully submitted,

Franconia Energy Commission

Kim Cowles, JS Fitzpatrick, Karen Foss, Eric Meth (Select board liaison), Chip Stowell, Dave Strange, Bob Tortorice, Chuck Lukasic

<b>FRANCONIA TOWN ENERGY</b>						
<b>July 1, 2018 to June 30, 2019</b>						
	kWh	Electricity	Fuel	Total	Gallons/Tns	Fuel
		\$	\$	\$		Type
<b>Key Buildings</b>						
Town Hall	8,897	\$ 1,796	\$ 5,908	\$ 7,704	2,417	#2
Safety Services Bldg	35,015	6,136	4,230	\$ 10,366	1,914	LP
Highway Garage	8,207	\$ 1,679	\$ 6,041	\$ 7,720	2,894	LP
Mittersill Firehouse	7,964	\$ 2,045		\$ 2,045		
<b>Town Vehicles &amp; Machines</b>						
Buildings & Grounds			\$ 3,362	\$ 3,362	1,158	Unld & Dsl
Police			\$ 6,391	\$ 6,391	2,624	Unld
Fire Department			\$ 1,197	\$ 1,197	433	Dsl
Life Squad			\$ 2,618	\$ 2,618	855	Dsl
Highway			\$ 14,630	\$ 14,630	5,331	Dsl
Transfer Station				\$ -		
Recreation			\$ 933	\$ 933	288	Unld
Abbie Greenleaf Library	7,294	\$ 1,575	\$ 5,110	\$ 6,685	19	Pellets/tons
Transfer station	6,141	\$ 1,574	\$ 2,559	\$ 4,133	1,243	LP
Maintenance Garage	4,112	\$ 964	\$ 2,067	\$ 3,031	1,027	LP
Skating Rink	2,927	\$ 732	\$ 1,375	\$ 2,107	608	LP
Dow Clock	218	\$ 221		\$ 221		
Dow Field	1,498	\$ 446		\$ 446		
Cemetery Utility Shed	22	\$ 183		\$ 183		
Water System	77,511	\$ 20,986	\$ 451	\$ 21,437	304	LP
Streetlights	23,465	\$ 12,121		\$ 12,121		
<b>Municipal Bottom Line</b>	183,271	\$ 50,458	\$ 56,872	107,330	21,115	
Franconia's portion of:						
Lafayette School	87,118	\$ 19,414	\$ 15,138	\$ 34,552	46t/4010g	Pellets/Prop
Profile School	122,322	\$ 18,486	\$ 9,782	\$ 28,268	4,074	#2
School Buses			\$ 16,593	\$ 16,593	5,211	Dsl
<b>Total Schools</b>	209,440	\$ 37,900	\$ 41,513	\$ 79,413	9,285	
<b>Total Franconia</b>	392,711	\$ 88,358	\$ 98,385	\$ 186,743	30,400	

# FIRE DEPARTMENT

2019 proved to be another busy year for your volunteer fire department. The department answered over 100 calls with 50% being fire calls and the rest motor vehicle accidents and service calls. Once again the calls for home alarms presents the need for homes with dial out alarm systems to be equipped with a Knox Box key holder for fire department access.

The average response time to an incident is a little over five minutes which shows the commitment our present members are making to the fire department.

We have recently had several members retire from service or have had to relocate for their jobs and our membership is in need of new members. If you have ever had interest in serving your community as a volunteer firefighter, now would be a good time to step forward. Meetings and trainings are held on the first and third Wednesdays of the month at 6:30PM.

The department held our annual Barbeque fundraiser during the Franconia Old Home Day celebration. The members enjoy meeting and chatting with our residents at this annual event. We will see you this coming summer on the 4<sup>th</sup> of July.

We want to thank Cray Ball and Mark Taylor for completing Fire Inspections and the Franconia Life Squad, Franconia Police Department and the Franconia Highway Department for their ongoing cooperation and assistance during emergency situations.

Most importantly, we would like to thank the community and the Select Board for their continued support of the Fire Department.

Respectfully Submitted,

Chief Rick Gaudette

## **Franconia's Firefighters**

Chief Rick Gaudette

Asst. Chief Roger Odell

Cray Ball  
Ron Baillargeon  
Shaw Brown  
Kim Cowles  
Tim Cowles

Harvey Flanders  
Peter Gaudette  
Tyler Gaudette  
Andrew Husson  
Bill McCarthy

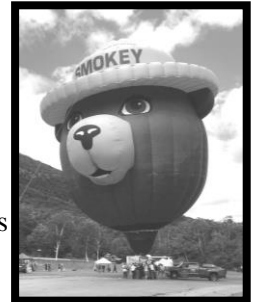
Tom Palmer  
Walter Palmer  
Alex People  
Stan Sherburn  
Tim Ziter

# Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

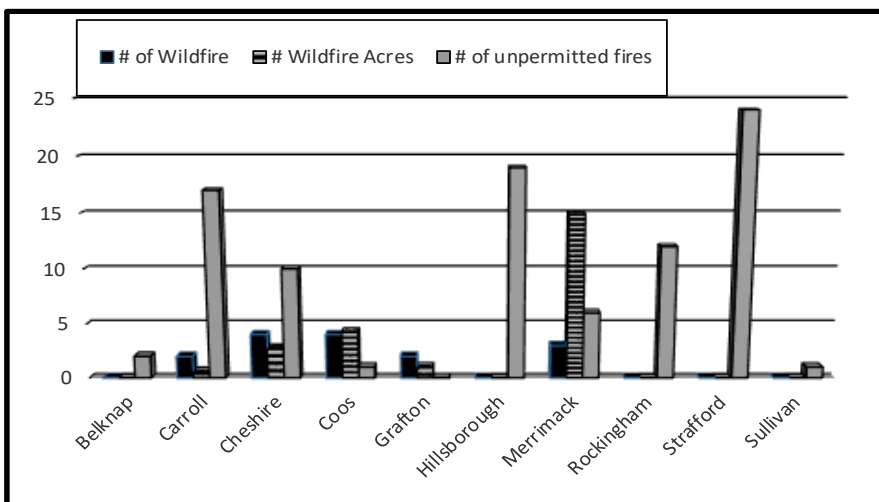
The Forest Protection Bureau and local fire departments were very busy this year celebrating Smokey Bear's 75<sup>th</sup> year preventing wildfires. Many events were held at local libraries, in fact, this program was so successful we will be offering it again in 2020. We were fortunate enough to partner with the Northeast Forest Fire Protection Compact and bring the Smokey Hot Air Balloon to Franconia Notch in August. The weather was fantastic and hundreds of people got the chance to ride in the balloon! Smokey's message has always been about personal responsibility – remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**



As we prepare for the 2020 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or [www.des.nh.gov](http://www.des.nh.gov) for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdf/](http://www.nh.gov/nhdf/).

## 2019 WILDLAND FIRE STATISTICS

(All fires reported as of December 2019)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180

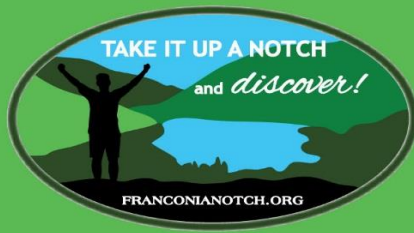
\* Unpermitted fires which escape control are considered Wildfires.

## CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
4	3	1	0	1	1	1	1	3





# Franconia Notch

## REGIONAL CHAMBER OF COMMERCE

### OFFICERS & DIRECTORS

Cort Roussel, President  
Franconia Notch Vacations

Rusty Talbot, Vice president  
North Country Climbing Center

Tina Hodge, Secretary  
Woodsville Guaranty Savings Bank

Kevin Haynes, Treasurer  
Coldwell Banker Real Estate

Emily Cote  
Polly's Pancake Parlor

Kevin Johnson  
Gale River Motel

Thad Presby  
Presby Construction Inc. | Presby Energy

Jeff Blodgett  
Town Of Franconia Selectman

January 15, 2020

Board of Selectmen  
Town of Franconia  
Franconia, New Hampshire 03580

Dear Selectboard Members,

Please accept this letter as our request of inclusion for and disbursement of funds from the Town's Annual Appropriations Budget for the Franconia Notch Regional Chamber of Commerce in the amount of \$9,000.00, as being requested in respect to the state of NH's return of Rooms & Meals Tax netting the town \$57,747 in 2019, which represents a \$169 increase above the amount received for 2018.

During this past year The Chamber's website continued to promote our region's benefits and businesses while enabling members to access their page to edit, update and add info as needed. The benefits of our fully responsive & optimized website give members great control in keeping it current and provides for more efficient maintenance as a whole, keeping site visitors more engaged and more likely to participate in our communities.

The Information Booth in the center of Franconia was open and staffed again this season, though after the passing of two long known resident employees, Ellie Opalinski & Greg Wells, it was a slow opening with not as much collective knowledge being shared, as to say we missed their fine service of summer's past. From July thru mid August there were part time attendants to assist and direct with questions and volunteer efforts keeping the area clean & organized. By August, and then for the busier part of the Info Booth season there was a full time attendant in place, as the kiosk continues to be a focal point for folks seeking directions, suggestions and ideas on places to go and things to do. New for this year, in addition to having area hiking maps available, was our offering the Franconia ArtWalk Map & Guide, which has been a great addition to the Main Street of Franconia.

Our 72<sup>nd</sup> Anniversary Annual Dinner Award & Celebration was held at and hosted by the Iron Furnace Brewery, now in its second year as a new addition to town and our membership, with this year's event serving to highlight and honor our 4<sup>th</sup> Annual Northern Star Award recipient for her long history of service & dedication to the small retail & tourism industries specific to our Franconia Notch-Sugar Hill area, White Mountains Region and beyond. Unlike those who have held the prior honor, this year's recipient is best known by one name, and that is... "Maxine". Maxine Aldrich, who purchased Harman's Cheese & Country Store in 1981, has been a longtime member of the Franconia Chamber of Commerce having served for years as a Member of the Board of Directors, working diligently to keep interest & eyes on our region. While selling literally 100's of tons of cheese and countless local crafts, she has been an integral part of forming many events that still bring highlight to the area today, one most notable being the Lupine Festival. For her hours of dedication and work on interests that serve well and far beyond her own, "Maxine" is honored as this year's "Northern Star".

In the year ahead we aim to maintain our dedicated membership base through the services of present, while concurrently expanding our outreach to surrounding area organizations to seek what opportunities members might gain in coordinating efforts to achieve our mission and goals of marketing and promoting the region. Thanks always to the residents of the Town of Franconia and the Board of Selectmen for your support.

Sincerely,

Cort Roussel, President  
Franconia Notch Regional Chamber of Commerce

# THE FROST PLACE

## Highlights

### 2019 Community Outreach

The Frost Place works with local schools to provide opportunities for off-campus education. We provide curricula on Frost tailored to the age of visiting school groups. The Frost Place hosts local students in the summer and fall, and makes special provisions if the museum is closed for the season. All students are given a tour of the house-museum, which includes the private poet's quarters and a walk of the Poetry Trail, bringing them closer to the history and inspiration available right in their backyard. Each student receives two free posters with images of Robert Frost and his poetry. Students from The White Mountain School assisted with the Spring & Fall Clean-Up as part of their annual community service projects. The Frost Place staff will also visit schools, local libraries, and senior centers to teach Frost poems and poetry writing. We provide local enrichment classes on poetry, Frost and area history to residents, as well as the opportunity to attend poetry readings. These readings are scheduled to take place at a number of locations including The Frost Place, Dartmouth College, the Saint Johnsbury Athenaeum, and Abbie Greenleaf Library.

### Youth Outreach

In 2019, The Frost Place launched two new, local youth programs. The first is Early Frost, an annual poetry reading hosted at the Holt Barn featuring readings by local high-school students. The event kicks off our summer programming. Our second program is a poetry competition for North Country students called "Voices Above the Notch". Local students are invited to send in their poems to be judged by award-winning poet Dawn Potter. The winning announcement will be made in early spring with prizes.

### Pennies for Poetry

For the month of April, for National Poetry Month, The Frost Place ran a fundraising campaign, reaching out to local business and organizations for donations for a matching-grant opportunity. Twenty-six businesses participated in putting out Frost Place labeled mason jars on their counter tops. Patrons were encouraged to add donations to the jars. Also, TFP is proud to report receiving donations from local community organizations, in the month of April, from the Bethlehem Elementary School, Passumpsic Savings Bank, the Littleton Diner, and the Littleton Eagles Club.

### Polly's Pancake Parlor

Local pancake parlor and tourist draw restaurant reinstated their agreement to print an advertisement on their customer's receipts for The Frost Place. This promotion helps drive traffic to the house-museum and is an important partnership with a local small business.

### Museum Visitors

In 2019, we had 3,300 museum visitors with an additional 581 in poetry reading attendance. In 2018 we had 2,719 museum visitors, and a total of 3,533 recorded visitors to the museum and poetry readings. The total number of museum visitors has increased 6% since last year.

### Conference on Poetry and Teaching & Writing Intensive | June 22 – 26 & June 26 - 27, 2019

The annual Conference on Poetry and Teaching focuses on training educators to effectively integrate poetry into curricula. Twenty educators attended the conference, traveling from across New Hampshire and the country to spend a full week on-site at The Frost Place. Educators from as close as Littleton, NH and as far away as Florida, New Mexico, and Canada participated. Each year tuition scholarships are offered to a New Hampshire and a New Jersey "Poetry Out Loud" educator. Educators who attended the conference expect an estimated 21,642 students and colleagues to benefit from their training during the 2019-2020 school year. Future classes of students will also benefit. The Writing Intensive, a creative addition which directly follows the Conference on Poetry and Teaching, invites teachers to focus on their own writing in a supportive workshop environment. Eleven teachers participated in the Writing Intensive and worked with executive Director Maudelle Driskell, winner of a 1999 Ruth Lily Fellowship.

### Conference on Poetry | July 6– 12, 2019

The Conference on Poetry is an intense "poetry camp" that includes workshops, readings, and discussions. This program brings renowned poets from across the United States to New Hampshire to teach poetry workshops and give public readings and book signings at The Frost Place. Among the awards and honors of the faculty this year were a Ruth Lilly

Fellowship, a Kingsley Tufts Award, a Rona Jaffe Award, a Kresge Fellowship, a Hurston Wright Legacy Award, and an Associated Writing Program's Award. Faculty members are also poetry editors at prominent presses and professors at colleges and universities such as Sarah Lawrence College, the Warren Wilson College MFA program, Dartmouth College, University of Houston, Borough of Manhattan Community College, and New Mexico State University. Instructors included conference director, Gabrielle Calvocoressi, as well as respected poets Ross White, Tyree Daye, Sandra Lim, Oliver Baez Bendorf, and Philip Metres. Twenty-eight poets attended the Conference on Poetry. Poets attended from the state of New Hampshire, states in New England, and other states across the country. Scholarships were provided to four New Hampshire university students. The Latin@ Scholarship fully funded Jacob Saenz's travel and a full fellowship to attend the Conference. Mr. Saenz was selected over 65 other applications, based on the merit of his submitted work. The Latin@ scholarship was also able to fully fund the travel, tuition, and room and board of a runner-up applicant for the scholarship, and partially fund two other. Partial scholarships for tuition and two work fellowships were also provided to six other participants at the Conference.

### **Poetry Seminar | August 4–9, 2019**

The Frost Place Poetry Seminar is an in-depth specialized poetry program. Instructors included director Patrick Donnelly, and faculty Rajiv Mohabir, and Maggie Dietz. Among the awards and honors of the faculty this year were a finalist for the Lambda Literary Award and a Jane Kenyon award. The PS faculty holds teaching positions at Emerson College, Boston University, and Umass Lowell. Full or partial scholarships were offered to two participants and one student from a NH university. The winner of the Gregory Pardlo Scholarship receives full tuition, room, and board and a featured reading. This year, Justin Danzy was selected from 33 applicants.

### **Dartmouth Poet in Residence**

The 2019 poet in residence, Matthew Minicucci, lived and worked in the house during the summer months. He gave featured readings at the Abbie Greenleaf Library in Franconia, Dartmouth College in Hanover, the Athenaeum in Saint Johnsbury, VT, and The Frost Place. The Dartmouth Poet in Residence at The Frost Place is supported by Dartmouth College, and annually awards a poet with a six-to-eight week residency at The Frost Place every summer.

### **Chapbook Competition**

This year, Washington Poet Cassandra R Bruner won our chapbook competition sponsored by Bull City Press. Her winning manuscript was selected by poet & Frost Place faculty member Eduardo Corral. The competition received 493 submissions total. Cassandra R. Bruner received a full scholarship to attend the 2019 Poetry Seminar where he participated in lectures, workshops, and gave a reading in the Frost Barn. She spent a one-week writing retreat at the Frost house in October.

The Frost Place would like to thank the town of Franconia and other local organizations that have contributed to another fantastic year at the museum. We look forward to 2020 and continuing to work closely with town officials, community members, and local organizations to further our position as an internationally-recognized home for poetry.

Respectfully Submitted By:

Maudelle Driskell, Executive Director

Jake Rivers, Assistant to the Director

## FRANCONIA AREA HERITAGE COUNCIL

**In Memorium:** This year has been one of sadness for the Franconia Area Heritage Council. Several long-term volunteers passed away in 2019. Chuck Besaw, was an early volunteer who, with his wife Rita, gave tours of the Museum. After they “retired” they focused on the Iron Furnace Interpretive Center. Chuck collected money, comment sheets and kept an eye on the interpretive center into his 100's. Ellie Opalinski loved guiding visitors around the Museum especially kids. Ellie happily did whatever asked from delivering rack cards, making phone calls, arranging events to vacuuming the floors with great good humor. Barbara Holt was the third generation of her family to reside in Franconia. Her mother was an early museum volunteer. Barb was our historian and genealogist answering patron requests, finding interesting information for newsletters and exhibits, and reorganizing the files as she went. She also helped organize the collection, edited and wrote our news letter, tended the garden and raked the apples! She was our photographer and kept track of town happenings. Beverly Taksar, a tireless volunteer, did not pass away, just moved onto a new phase of her life.

**Accessions:** Over 14 different donors added 66 items to the collection. Highlights included a water color of Franconia Town Hall donated by the DeSimone brothers in memory of Ellie DeSimone Opalinski; photographs of President Eisenhower's visit to the Notch, June 1955; and a photo album of C.T. Bodwell, Director of the Flume and Lost River Reservation and author of a book by the same name. Thank you! The Heritage Council appreciates the continuing interest of those who add to our collection, allowing us to interpret Franconia history.

**Visitors:** The Franconia Heritage Museum welcomed 158 visitors from 22 states, Thailand and Canada. Many visitors were entire families. On June 11, we entertained Amy Kelly's third grade students from Lafayette Regional School. The Iron Furnace Interpretive Center welcomed more than 600 visitors from 32 states, 5 Canadian provinces and Denmark. The comments about the Stone Stack are always very positive! Jean Goehlen has continued to make improvements to the Stone Stack, which is on her property. We thank her for preserving this important part of Franconia History.

**Events:** The annual skating party in February was very successful with numerous families attending. The Council hosted a New Hampshire Humanities to Go program by Rebecca Rule on New Hampshire Town Meeting. Thanks for the use of the Town Hall.

**Maintenance:** We have been leaving the Museum heat on low in the winter and running a dehumidifier during the summer to protect the artifacts, particularly fabrics.

**Collaborations:** Franconia College Alumni successfully placed a historical marker near the site where the College once stood. The WWII commemorative plaque will be bronze and completed as soon as the names to be included are verified. Fundraising to house the town's antique fire truck at the Heritage Museum is ongoing. These projects are within the board's mission to preserve Franconia Area Heritage.

**Business:** The Council is working on revisions of our Articles of Agreement.

**Exhibit:** Our previous exhibit, “A Visit to an Old-Fashioned Country Store” will remain up for the 2020 season. Included in the exhibit are a representation of what a country store would have looked like and a history of the numerous stores that existed at various times in Franconia. Please come visit if you have not already done so. A few mini exhibits: History of the Franconia Town Hall weather vane and Eisenhower's Visit to the Notch will be set up in the near future.

**General:** Work continued on rehousing and preserving the collection. Two newsletters were published this year. Museum open hours remain 1 to 4pm on Saturday from Memorial Day Weekend to Mid October or by appointment. We continue to answer history and genealogy questions about Franconia and its inhabitants.

FAHC contributing members now number over 129. We are grateful for their support and interest.

We thank the citizens of Franconia for their support. Please consider volunteering at this important Franconia resource. The number of volunteers is very low and those of us left are not getting any younger!

Respectfully submitted,  
Nancy Heinemann, President

# FRANCONIA HERITAGE COUNCIL

## Treasurer's Report 10/1/18 through 9/30/19

Checking Account Balance Oct. 1, 2018	\$	5,897.83
<b>Income</b>		
Membership	\$	3,895.00
Museum Donations	\$	1,786.60
Interpretive Center Donations	\$	113.00
Edward Jones Dividends (reinvested)	\$	-
GE Dividends	\$	30.23
Annual Dinner	\$	440.00
Gift Shop	\$	80.00
Memorials	\$	1,315.00
Program Speaker Reimburse	\$	200.00
Totals	\$	7,859.83
<b>Expenditures</b>		
State of NH Filing Fees	\$	75.00
Electric	\$	538.63
Internet	\$	400.32
Telephone	\$	549.95
Heating Oil	\$	2,304.24
Water	\$	378.97
Office Expense/Supplies	\$	258.75
Stamps	\$	251.50
Newsletter Printing /Mailing	\$	819.15
Mailbox Rental	\$	54.00
Building & Grounds	\$	1,270.08
Program Expenses	\$	324.96
Community Support	\$	-
Memorials	\$	150.00
Memberships	\$	335.00
Annual Dinner	\$	480.00
Preservation	\$	600.00
Totals	\$	8,790.55
Ending Balance	\$	4,967.11

## LAFAYETTE RECREATION

The year 2019 was another busy and positive one for Lafayette Recreation and our community's three towns: Franconia, Sugar Hill, and Easton. With a full slate of annual events and fundraisers, seasonal programs for local children, and fun activities for residents of all ages, our staff and committee rolled with the fun right through the year.

Over the course of 2019, we had 29 children – from kindergarteners through sixth grade – playing basketball, 39 involved in spring baseball and t-ball, and 71 kicking around the soccer fields on the Dow. The summer saw 77 youngsters involved in our summer recreation program, where the fun ranges from arts and crafts to hiking, biking, and swimming to field trips to various local attractions. 14 middle school-aged kids joined our summer adventure program, with the opportunity to explore mountain biking trails, camp out, and get on the water.

We were thrilled to see our brand-new pavilion completed at the Dow. This was a true community effort and has been put to good use already, including as the very busy concessions center for the annual Halloween Cup soccer tournament in October.

This year we also said farewell to our longtime (18 years!) Youth Programs Director Kris Kappler, who left us for a year-round position with the Littleton School District. We miss Kris's unbounded positive energy, fantastic rapport with the kids, and amazing organizational skills. Lucky for our recreational community, she still shows up now and then to help as a volunteer at Lafayette Rec events.

Taking on much of Kris's former responsibilities has been our longtime Recreation Director Kim Cowles, who has ably shifted gears and resources to keep the Department moving in a positive direction.

The Department's ongoing activities include our Earth Day roadside cleanup in May, the Old Home Day celebration in July, Halloween happenings in October, and caroling and a visit from Santa in December. We also host the following annual fundraising events: Top Notch Triathlon, Halloween Cup, and the Wobble-N-Gobble fun run. This year we introduced a Triple Crown event, with a Dow Derby Trail Run in May, the Firecracker 5K in July, and the Wobble-N-Gobble on Thanksgiving Day.

As a Department, we continue our efforts to enhance the recreational opportunities for residents of various ages and interests and strive to enhance the positive relationships formed with other community groups. The Lafayette Recreation Committee meets the first Thursday of each month in the conference room at Lafayette Regional School, and residents are welcome to attend.

Respectfully submitted,

Lafayette Committee Members

**Franconia:** Adam Boyer, Meghan McPhaul, and Cindy Berlack

**Sugar Hill:** Haley Ireland and Launa Glover

**Easton:** Matt Koehler and Michael McKeever

**Lafayette Regional School:** Gordie Johnk

**Parks & Recreation Director:** Kim Cowles

## FRANCONIA LIFE SQUAD

The Ambulance Service continues to seek its' membership from the surrounding area by recruiting from the towns of Franconia, Sugar Hill and Easton; the same communities it provides service to. Anyone willing to volunteer is welcome to apply for membership. Each member is dedicated to providing the highest quality emergency care to the communities we serve.

The Franconia Ambulance currently has four (4) members who are certified to provide Advanced Life Support, two (2) of whom are nationally registered paramedics. The Franconia Ambulance at years' end, has thirteen (14) active members; a membership well prepared to assist our citizens and visitors to our area with quality emergency medical care.

All members are Nationally Registered Emergency Medical Technicians. They are continually training and improving their skills. Each member must have a minimum of 20 hours of continuing education each year for a total of 40 hours after two years, at which time they must reapply for their national certification and state license.

Many of the members have other specialized training including ice rescue, swift water rescue, high angle rescue and motor vehicle extrication certifications. All of our members are certified in advanced CPR and in the use of the heart monitor and defibrillator. Most importantly, all of our members are dedicated to providing compassionate emergency medical care from the scene to the hospital.

The current list of active members of the Franconia Ambulance are:

Chief Paul Schmucker EMT	Colleen Ford AEMT
Asst. Chief Mark Taylor EMT	Capt. Pam Oakman Paramedic
William Mead Paramedic	Allan Clark EMT
Bill McCarthy AEMT	Ned Wilson EMT
Jeffrey Stewart Paramedic	Stephen Schmucker EMT
Ron Baillargeon EMR	Jeffrey Collins AEMT
Kaitlin Varin EMT	Patrick Griffin EMT

The Franconia Ambulance responded to 292 calls for assistance during 2019, of those 158 required transport.

In 2019, total operating expenses for the Franconia Ambulance were \$70,845.54. Income obtained from patient billing and subsidies from Sugar Hill and Easton totaled \$111,561.73, providing a return of \$40,716.19 to the Town of Franconia.

Your Ambulance is currently operating at the Advanced Life Support- paramedic level.

I sincerely thank the townspeople for their continued support and the privilege of serving them. And I especially thank the men and women of the Franconia Ambulance for their countless hours of dedication and sacrifice, serving others in their community in their time of need.

Respectfully submitted,

Paul Schmucker-Chief

Franconia Life Squad

## NORTHERN PASS DEFENSE COMMITTEE

It took ten years, but the constant and growing resistance of the opponents to Northern Pass finally paid off. The project was formally buried with the New Hampshire Supreme Court's decision in July, 2019 to reject the final appeal of the NH Site Evaluation Committee's denial of the construction permit.

*"Belief. Persistence. Communication. Delegation. Teamwork. Those were a few of the qualities that made opponents of the Northern Pass project the Union Leader 2019 Citizens of the Year."*

We express many thanks for the time and effort of every member of this coalition—hundreds of actively engaged interveners, thousands of concerned citizens and the vast majority of municipalities from Pittsburg to Deerfield.

We also appreciate the work of our attorneys, expert witnesses and the coverage provided by members of the New Hampshire press.

Well done everyone.

Respectfully Submitted,

Peter Grote, Chair

Eric Meth

Walter Palmer

Virginia Jeffreys



## PLANNING BOARD

New Developments in 2019:

Subdivisions – the following subdivisions were approved:

- Gene and Miranda Young, 2-lot Major Subdivision, Toad Hill Road
- Ugo Enterprises, Inc., 2-lot Major Subdivision, Butterhill Road

Lot Line Adjustments – the following lot line adjustments were approved:

- W. Alec and Janis Morris, Easton Road
- Ugo Enterprises, Inc., Butterhill Road
- Kirkland Family Trust, Harvard Street

Site Plan Review – the following site plan review matters were approved:

- Iron Furnace Brewery, Main Street
- TTD Meadow Realty, LLC, Route 142 and Main Street

At the March 2019, town meeting the revised Franconia Zoning Ordinance was approved by voters. It provides for a Village Mixed Use District, which is intended to encourage mixed use residential and commercial development within walking distance of Main Street. Additionally, the revised zoning included some changes to inconsistent wording regarding building setbacks for pre-1987 building lots and parking requirements for new construction.

The Planning Board is always seeking volunteers to serve on the board. In 2020, the Planning Board will be working to update the Master Plan.

Respectfully submitted,

Thaddeus D. Presby, Chairman

## POLICE CHIEF'S REPORT

Dear Franconia Residents,

Well happy 2020 everyone! I can tell you I am very optimistic about the new year, not sure why I just got a good vibe about 2020, I think it may be a year of clarity and vision (get it?). Also I'm OK with 2019 being on its way as it has been a very busy and challenging year. We were very active this year and our numbers will show that we have had an above average number of calls for service. However, in reviewing some of the statistics you will see we have been charging and addressing many very serious, not so average types of calls. We successfully investigated a serious sexual assault case that we just received a conviction on late in 2019. We continue to investigate a number of thefts and other serious child related offenses. However the most notable case if you follow the papers would be the four month investigation into several bomb threats, incendiary devices aka "pressure bombs," violation of protective orders, drugs, stalking, and trespassing all leading to the arrest and detention of a suspect who was trying to hurt some of our residents. Well, their plans were thwarted by the Franconia Police Department with the help of the Fire Marshall's Office, New Hampshire State Police Bomb Squad, FBI and ATF. Currently the suspect is detained at the house of corrections awaiting a trial.

All that being said our in-town presence has suffered a bit and I regret to say that I have not been in and about the community as much as I like to be. There have been concerns about traffic brought to my attention, as well as a decrease in the day to day exposure to the department. We have still been able to provide a positive police presence at almost all our wonderful town functions. Spelling Bee, Touch a Truck, Wobble Gobble, Rugby Tournaments, Parades, Bike Safety, Several triathlons, 4<sup>th</sup> Fireworks, and Halloween just to name a few. We run a very successful internship program via Profile High School and have been able to provide police service for several presidential hopefuls visiting our town to campaign.

I am happy to report the parking situation in Franconia Notch mentioned in last year's report seems to have resolved itself well with light impact to the town services. Cannon Mountain had some record days recorded at the Tram, and in turn provided some added business for us at the PD. I have been working with Cannon to help get cameras installed to assist in deterring crime and hopefully limit calls for service. However, calls for service, crime, traffic and in depth investigations all seem to be trending upward. It is for this reason I have asked the town to help me stay out in front of this trend, in hopes to continue to be able to provide the proactive community based policing that we pride ourselves on.

While I am blessed to have the part time staff that I have, who have come through for us time and time again, I strongly believe the time has come in 2020 to reallocate the part time funding to help make an additional full time police officer position. Our department has been a three person PD since the 80's and a lot has changed since then. I fully understand that this is a significant financial impact on our residents, and do not underestimate what I am asking for. I would very much like to come as close to level funding our department every year and would not ask for something unless I thought it to be critically important. I also want you as a taxpayer to know, I do not take your support and generosity of our new building lightly and very much appreciate all the faith and money that has been invested year to year into your police service. I come to you with this request because I truly believe this is what it will take to provide you with exceptional police services into the next decade. I hope to stay proactive with extended police coverage, faster response times, administrative office hours, quality investigative work, while utilizing the most prudent technology by highly trained officers who know and understand the needs of this great community. I thank you all for taking the time to read this report and please know my door is always open. Feel free to come see me with any questions or concerns. Finally as much as I feel over the last two years that I have grown into the position as Chief in my own way, I still feel this quote from one of my role models and mentors is prudent as it brings me back to our original commitment and philosophy when stepping in the doors of FPD in 2012:

"Be kind to your neighbors and proud of your town. We think you're awesome." Chief John Monaghan

Thank you very much for your support.

Respectfully,

Chief Martin A. Cashin

## POLICE DEPARTMENT STATISTICS

<b>CRIMINAL OFFENSES</b>	<b>2018</b>	<b>2019</b>	<b>CRIMINAL CHARGES</b>	<b>2018</b>	<b>2019</b>
Assaults	6	2	Theft	2	0
Sexual Assault	2	1	Driving While Intoxicated	1	5
Bad Checks	1	0	Kidnapping/Abduction	1	0
Burglary/Trespass/Car breaks	5	4	Arson/Explosive Device	0	3
Viol. of Restrain/Court Order	3	6	Hindering Apprehension	0	0
Computer Crime	1	1	Endanger Welfare of Child	0	0
Criminal Mischief	5	3	Simple Assault	2	2
Disorderly Conduct	0	2	Resisting Arrest	1	1
Domestic Disturbance	12	5	Conduct After Accident	0	0
Criminal Trespass	1	14	Domestic Violence	2	1
Drug Investigation/Issues	6	7	Harassment	0	0
Fraud/Theft/Robbery	11	9	Criminal Mischief	0	1
Harassment	4	2	Criminal Threatening	0	2
Criminal Threatening	3	3	Burglary	0	0
Illegal Dumping	0	4	Shoplifting	0	0
Juvenile Offenses	5	8	Protective Custody/IEA	2	3
Attempted Suicide	6	6	Criminal Trespass	0	1
Poss. of Alcohol/Intoxicated	5	5	Disorderly Conduct	1	2
Wanted Persons	14	13	Invalid License/OAS/HO	5	7
Child Abuse	1	3	EBW/Breach of Bail	5	5
Missing Persons	4	0	Second Degree Assault	2	0
Stalking	1	1	Possession of Drugs	3	1
<b>TOTAL CRIMINAL</b>	<b>96</b>	<b>99</b>	Reckless Operation	1	2
			Interference w/Child Custody	0	0
<b>CALLS FOR SERVICE</b>			Sexual Assault	1	0
Alarms	114	122	Protective Order Violation	1	2
Lost/Found Property	26	24	Title Fraud (Auto)	0	0
Animal Complaints	38	42	Carrying of Weapons	0	1
911 Hang Ups	55	41	<b>TOTAL CRIMINAL CHRGS</b>	<b>30</b>	<b>39</b>
Disturbance/Fight/Brawl	4	18	<b>TOTAL ARRESTS</b>	<b>30</b>	<b>32</b>
F&G/Missing Lost Persons	56	65			
Noise Complaints	7	8	<b>MOTOR VEHICLE</b>		
Assist Other Agency	17	17	Accidents	66	69
Foot Patrol/Building Checks	73	40	Summons & Warnings	607	626
Follow Up Investigation	120	126	Citizen/Motorist Assists	39	40
Civil Stand By	4	9	Suspicious Vehicles/Persons	41	51
Admin Calls/Paperwork Svcs	103	120	Disabled Vehicles	101	139
Road Hazard	40	49	MV Complaints/BOLO/REDI	52	68
Special Events/Traffic Detail	26	38	VIN Verification	8	9
Welfare Checks	23	36	MISC SPOTS Inquiries	103	73
Misc/Did Not Advise	39	12	<b>TOTAL MV</b>	<b>961</b>	<b>1075</b>
Shots Fired	5	8			
Sex Offender Registration	2	5	<b>TOTAL INCIDENTS</b>	<b>1934</b>	<b>2002</b>
Bomb Threat	0	5			
Unattended Death	2	4			
<b>TOTAL SERVICE CALLS</b>	<b>828</b>	<b>789</b>			

# PUBLIC WORKS

## Highway Department

2019 was another busy and productive year. In addition to routine maintenance to keep our roads safe for travel for residents and visitors, several improvement projects were completed.

- Crack sealed Lafayette Road
- Graded roads as needed and added gravel where needed
- Ditched throughout the summer for proper drainage
- Purchases a new F-350 truck
- Replaced several culverts
- Purchased a new mower for tractor
- Mowed roadside

2020 projected projects to be completed are:

- Re-deck Bickford Hill Bridge
- Chip seal Lafayette Road
- Depending on the progress made by the Water Department, we intend to do some paving at Mittersill

Respectfully Submitted,  
Scott F. Leslie, Public Works Director

## Buildings and Grounds

In 2019 we removed the handicap ramp due to its deteriorating condition causing it to be unsafe to use. We replaced the ramp with a new handicap lift and entrance. The Evergreen apartment building, near the elementary school, that the town acquired in 2018 was taken down. We have repurposed the land into a small park area while further decision of what will be done with the property is being discussed.

We didn't have any major purchases in the buildings and grounds department this year. We did however purchase a snowplow for the sidewalk tractor to help with clearing of sidewalks when we have smaller amounts of snow. We also devised a building plan so we can look ahead and be prepared for any costly repair or replacement of septic systems, heating systems, roofs, paving of parking areas, etc. In 2020 we look forward to having another productive year maintaining and updating the town's properties.

Respectfully Submitted,  
Corey Rush

## Tri-Town Transfer Station

In 2019, the Tri-Town Transfer Station processed and recycled 59.01 tons of glass, 15.41 tons of plastic, 28.2 tons of metal, 2.3 tons of tin, 3.41 tons of aluminum and 39.39 tons of cardboard. We also processed 374 tires, 97 Freon units, 1,671 feet of fluorescent light bulbs and 165 gallons of oil. We would like to say a huge thank you to the Tri-Town residents for your recycling efforts. There was another change in hours of operations to nine to five Friday through Monday.

Respectfully Submitted,  
Tri-Town Transfer Station: Tim Blake, Kevin Dauphine and Mike Burke



Northeast Resource Recovery Association  
 2101 Dover Road, Epsom, NH 03234  
 Phone: 603.736.4401 Fax: 603.736.4402  
 Email: info@nrna.net Web: www.nrra.net

*“Partnering to make recycling strong through economic and environmentally sound solutions”*

## **Franconia, NH**

### Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

<b>Recyclable Material</b>	<b>Amount Recycled In 2019</b>	<b>Environmental Impact!</b> Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Aluminum Cans	1,194 lbs.	Conserved enough energy to run a television for 121,549 hours!
Electronics	19,524 lbs.	Conserved enough energy to power 2.5 houses for one year!
Fibers/Paper	80.7 tons	Saved 1,372 trees!
Scrap Metal	40.5 gross tons	Conserved 113,540 pounds of iron ore!
Steel Cans	5.3 gross tons	Conserved enough energy to run a 60 watt light bulb for 309,816 hours!
Tires	3.4 tons	Conserved 2.2 barrels of oil!

#### **Avoided Emissions:**

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about **508 tons** of carbon dioxide emissions  
 This is the equivalent of removing **108 passenger cars** from the road for an entire year

Town of Franconia												
Report of the Trustees of Trust Funds												
For the Calendar Year Ending December 31, 2019												
	PRINCIPAL:						INCOME:					
	Balance Beginning of Year	Additions- Withdrawal Gain(Loss)	Balance End of Year	Balance Beginning of Year	Net Income	Expended During Year	Balance End of Year	Principal and Income	Ending Market Value			
<b>Expendable/Maintenance Funds:</b>												
Sidewalk Improvement	81,382.16	12,987.10	94,369.26	339.76	1,816.10	-	2,155.86	96,525.12	101,446.31			
Highway Improvement	2,981.74	75,025.79	78,007.53	149.38	920.76	-	1,070.14	79,077.67	83,109.32			
Town Buildings Maintenance	31,734.57	25,991.64	57,726.21	459.30	973.32	900.00	532.62	58,258.83	61,229.07			
Library Building Maintenance	-	25,007.75	25,007.75	212.81	290.18	-	502.99	25,510.74	26,811.37			
Safety Services Facilities Imp	1,658.40	2.54	1,660.94	841.30	50.36	-	891.66	2,552.60	2,682.74			
Rink Surface Maintenance Fu	14,419.19	2,015.87	16,435.06	586.61	325.21	-	911.82	17,346.88	18,231.28			
Cemetery Restoration	135.28	(135.28)	-	7.57	1.00	8.57	0.00	-	-			
Heritage Museum	2,050.47	(497.57)	1,552.90	33.70	52.31	-	86.01	1,638.91	1,722.47			
Dow Clock	6,307.31	(386.24)	5,921.07	142.91	127.74	246.34	24.31	5,945.38	6,248.50			
Emergency Management	6,868.52	7.39	6,875.91	387.99	146.20	-	534.19	7,410.10	7,787.89			
Welfare	-	2,000.60	2,000.60	-	22.86	-	22.86	2,023.46	2,126.62			
Subtotal	147,537.64	142,019.59	289,557.23	3,161.33	4,726.04	1,154.91	6,732.46	296,289.69	311,395.57			
<b>Capital Reserve Funds:</b>												
Remedial Education	133,522.21	143.64	133,665.85	7,554.57	2,842.53	-	10,397.10	144,062.95	151,407.78			
Lafayette School Fund	71,815.64	25,084.55	96,900.19	4,140.94	1,706.40	-	5,847.34	102,747.53	107,985.96			
Bridge Construction	50,467.33	(15,261.36)	35,205.97	1,780.02	958.64	2,400.00	338.66	35,544.63	37,356.82			
Reassessment	18,946.33	9,473.28	28,419.61	1,129.83	512.58	-	1,642.41	30,062.02	31,594.69			
Legal	31,880.34	30,042.70	61,923.04	1,178.61	1,009.16	-	2,187.77	64,110.81	67,379.40			
Northern Pass Defense Fund	22,599.28	473.59	23,072.87	444.38	469.44	-	913.82	23,986.69	25,209.61			
Police Cruiser	31,180.42	12,237.20	43,417.62	1,752.36	803.08	-	2,555.44	45,973.06	48,316.93			
Handicap Access	78.80	0.08	78.88	4.44	1.65	-	6.09	84.97	89.30			
Dow Field	9,706.34	1,510.72	11,217.06	378.94	220.34	-	599.28	11,816.34	12,418.78			
Highway Trucks	143,828.48	14,838.74	158,667.22	6,824.60	3,218.72	7,000.00	3,043.32	161,710.54	169,955.11			
Highway Heavy Equipment	44,544.90	15,750.95	60,295.85	850.82	1,094.21	-	1,945.03	62,240.88	65,414.14			
Life Squad Van	105,276.53	20,517.67	125,794.20	4,253.43	2,440.17	-	6,693.60	132,487.80	139,242.49			
Town Buildings Truck	20,766.85	6,623.73	27,390.58	577.98	505.56	-	1,083.54	28,474.12	29,925.83			
Transfer Station Equipment	1,087.79	36,869.04	37,956.83	63.29	217.54	-	280.83	38,237.66	40,187.15			
Town Buildings & Grounds E	2,476.50	6,104.65	8,581.15	277.37	125.24	-	402.61	8,983.76	9,441.78			
Fire Dept Safety Equipment	88,431.17	3,220.27	91,651.44	3,889.18	1,983.96	5,000.00	873.14	92,524.58	97,241.81			

	<b>PRINCIPAL:</b>				<b>INCOME:</b>				Expended During Year	Balance End of Year	Principal and Income	Ending Market Value
	Balance Beginning of Year	Additions- Withdraw Gain(Loss)	Balance End of Year	Balance Beginning of Year	Net Income	Balance End of Year	Principal and Income	Ending Market Value				
School Technology Fund	25,003.33	26.90	25,030.23	1,414.91	532.29	1,947.20	26,977.43	-	1,947.20	26,977.43	28,352.83	
Cemetery Maintenance Fund	54,567.17	(17,888.54)	36,678.63	9,401.76	1,132.25	5,534.01	42,212.64	5,000.00	5,534.01	42,212.64	44,364.79	
Transfer Station Improvement	560.00	0.60	560.60	32.83	11.95	44.78	605.38	-	44.78	605.38	636.24	
Life Squad Equipment	21,946.98	5,924.88	27,871.86	748.06	524.76	1,272.82	29,144.68	-	1,272.82	29,144.68	30,630.58	
Frost Place Maintenance	826.98	801.60	1,628.58	498.75	35.85	534.60	2,163.18	-	534.60	2,163.18	2,273.47	
Rural Water Supply	10,771.47	11.15	10,782.62	179.70	220.66	400.36	11,182.98	-	400.36	11,182.98	11,753.13	
Recreation Van	3,992.41	2,004.78	5,997.19	113.11	105.59	218.70	6,215.89	-	218.70	6,215.89	6,532.80	
Lafayette Recreation	11,326.15	(5,153.42)	6,172.73	299.70	508.05	207.75	6,380.48	600.00	207.75	6,380.48	6,705.78	
Fire Heavy Equipment	373,679.68	44,302.36	417,982.04	8,512.06	8,202.78	16,714.84	434,696.88	-	16,714.84	434,696.88	456,859.22	
Subtotal	1,279,283.08	197,659.76	1,476,942.84	56,301.64	29,383.40	65,685.04	1,542,627.88	20,000.00	65,685.04	1,542,627.88	1,621,276.42	
Cemetery Perpetual Care	98,406.04	885.38	99,291.42	35,805.22	4,663.20	38,655.14	137,946.56	1,813.28	38,655.14	137,946.56	145,888.07	
Franconia Scholarship Fund	139,080.60	925.31	140,005.91	17,647.91	4,963.56	3,812.47	143,818.38	18,799.00	3,812.47	143,818.38	152,098.12	
Lucy Pfosi Memorial Fund	18,980.75	143.47	19,124.22	2,546.54	753.23	3,299.77	22,423.99	-	3,299.77	22,423.99	23,714.94	
Subtotal	256,467.39	1,954.16	258,421.55	55,999.67	10,379.99	45,767.38	304,188.93	20,612.28	45,767.38	304,188.93	321,701.13	
GRAND TOTALS (calculated)	1,683,288.11	341,633.51	2,024,921.62	115,462.64	44,489.43	118,184.88	2,143,106.50	41,767.19	118,184.88	2,143,106.50	2,254,373.12	
GRAND TOTALS (PER STA)	1,683,288.11	341,633.51	2,024,921.62	115,462.64	44,489.43	118,184.88	2,143,106.50	41,767.19	118,184.88	2,143,106.50	2,254,373.12	
	-	-	-	-	-	-	-	-	-	-	-	

## WATER DEPARTMENT

In 2019 the Water Department continued its quest to be equitable while providing high quality, affordable drinking water. Consistent demands of state requirements, mandates that need to be complied with annually, and updating the Department's Rules and Regulations have been a part of this year's work scope.

In June we had Stephen P. St. Cyr, owner of Stephen P. St. Cyr & Associates in Biddeford, Maine, here to present in a public forum his findings from his analysis of our rate/fees system which we had hired him to do. After reviewing our current rate/fee system along with Mr. St. Cyr's recommendations, the Commissioners voted that there would be no major changes to the existing rate/fee system at this time. A reserve fund generated from income has now been established for future projects.

In October the Franconia water tank was cleaned and inspected (State mandated every five years). No unexpected findings or red flags were found; it was recommended to pressure wash the tank's exterior. The sanitary survey also came back in good standing. The Mittersill water tank will need to be cleaned and inspected in the fall of 2021.

Much of the project planned at Mittersill was postponed to 2020 due to budgetary constraints for the work that needed to be performed. The 2019 budgeted line monies for Mittersill were transferred to the NHPDIP account and will be available to combine with 2020 budgeted monies, allowing the projected work to be performed.

Future work in the Garnet Hill area of town where old water lines remain needs to be addressed; that area was not completed in the 2009 major water project. We need to be proactive and not wait for a major pipe failure. We invited Horizons Engineering, Inc. in Littleton to come to the January monthly meeting to discuss the matter. A decision was later made/voted to hire Horizons to begin preliminary planning services. Both parties agreed to break the project into phases to make it more feasible from a cost standpoint. Horizons services also include obtaining permits, application fees, and applying for grant monies. One of their engineers came back for our November meeting to give an update.

We continue to be thankful for our assistant, Meaghan, who always goes above and beyond in the department's office operations.

In 2020 we shall continue outlining budgetary needs, and creating clear distinctions for future projects.

In closing, we would like to say thank you to Joan for her over three years of service as a Water Commissioner, where her attention to detail and commitment to supporting the department in all aspects will leave a void that will be tough to fill.

Respectfully submitted,

Franconia Water Department Commissioners:

Darrel Dietlein, Chairman

Joan Hartford

Dan Walker



## ZONING BOARD OF ADJUSTMENT

The year 2019 began with proposed changes to the Town's zoning ordinance. Public notice of hearings, posted in December and January triggered the start of a moratorium on the issuance of new building permits, variances and special exceptions before a vote at Town Meeting. The proposed zoning changes were formally adopted on March 12, 2019.

In April the Board heard an application for the Town's first auxiliary dwelling unit. The request was submitted by Lorie and Stanley Sherburn. Variances and the special exception for the completion of an auxiliary dwelling unit were approved. The Board's vote was unanimous.

In July the Board heard a request for setback variances and a parking easement for a proposed residence in Mittersill. The request was submitted by Bob Tortorice, Agent for Dean Cibotti, was continued in September. Testimony was submitted by the Applicant and Allan Clark, the Building Official. The Board, voted to grant the Applicant two setback variances, but deferred a vote on the parking easement pending a review of the document by Town Counsel. The review has been completed and a copy of the letter was sent to the Applicant.

The ZBA also heard a request by Dan Harrigan, a Mittersill resident, for a setback variance. After hearing detailed testimony, The Board was of the opinion that under the circumstances, the Applicant still retained "grandfathered" property rights that would enable the reconstruction of the previous nonconforming front deck. By unanimous vote, members indicated that the requested variance was not necessary.

Board members express their thanks to Frank Clulow for his council and contribution. Frank resigned earlier in the year for health reasons. We will miss Frank's participation and candor.

Brian Williams, who has previously served as Vice Chair of the Planning Board, was appointed to the ZBA during the summer. We also welcome Alicia Shambo, a Mittersill resident and an alternate member.

All ZBA members participated in the outstanding and timely 'Webinar' prepared and presented by attorneys Stephen Buckley and Tim Fortier of the New Hampshire Municipal Association. Thank you for the presentation.

Respectfully Submitted,

Peter Grote, Chair  
Franconia Zoning Board of Adjustment

**BIRTHS REGISTERED IN THE TOWN OF FRANCONIA  
For the Year Ending December 31, 2019**

Date & Place of Birth	Name of Child	Name of Mother & Father
August 19, 2019	Nigel Eli Jay	Alexandra Jay Josiyah Jay
October 5, 2019	Bradley Peter Gaudette	Sarah Gaudette Peter Gaudette

**MARRIAGES REGISTERED IN THE TOWN OF FRANCONIA  
For the Year Ending December 31, 2019**

Date & Place of Marriage	Name and Surname of Groom & Bride	Residence at Time of Marriage
August 24, 2019 Franconia, NH	Timothy B. Klotz Anne M. McKenzie	Franconia, NH Franconia, NH

**DEATHS REGISTERED IN THE TOWN OF FRANCONIA  
For the Year Ending December 31, 2019**

Date & Place of Death	Name & Surname of Deceased	Name & Surname of Father	Maiden Name of Mother
January 10, 2019 Littleton, NH	George Methot	Romeo Methot	Simone Landry
January 16, 2019 Franconia, NH	Douglas Mellin	John Mellin	Marion Hebert
January 25, 2019 Littleton, NH	Noel Belanger	Unknown	Theresa Belanger
February 11, 2019 Franconia, NH	Michael Streich	Seymour Streich	Estelle Dobkins
February 13, 2019 Franconia, NH	Theda Allen	Bertrand Powers	Viola Smith
March 18, 2019 Franconia, NH	Hattie Fulford	Edgar Kahlstrom	Dorcas Ward
April 1, 2019 Littleton, NH	Michael Velasquez	Thomas Velasquez	Josephine Ciarcia
April 10, 2019 Franconia, NH	David Baldwin	Franklin Baldwin	Laura Nudd

April 19, 2019 Littleton, NH	Joseph Larrivee	Arsene Larrivee	Unknown
April 19, 2019 Whitefield, NH	Marilyn Williams	Harold Fitzgerald	Frances Coakley
May 6, 2019 Franconia, NH	Rita Rix	Phillip Rix	Shirley Harriman
May 20, 2019 Franconia, NH	Kara Lafrance	Joseph Lafrance	Nancy White
May 28, 2019 Franconia, NH	Ronald Small	Andrew Small	Catherine Bisset
July 13, 2019 Littleton, NH	Kirman Pineo	Avert Pineo	Hildred Bradley
July 31, 2019 Madbury, NH	Barbara Holt	Hermon Holt III	Rosalind Smith
August 6, 2019 Franconia, NH	Frank Mellaci	Louis Mellaci	Marie Pardi
August 6, 2019 Franconia, NH	Alice Farrell	John Coccoli	Hilda Johnson
August 7, 2019 Littleton, NH	Arleta Baird	John Gunther	Emma Goulette
November 16, 2019 Concord, NH	Robert Lawrence	Robert Lawrence	Elizabeth Kraeger
November 21, 2019 Littleton, NH	Susan Kyller	Eric Kyller	Paula Bocz
November 24, 2019 Franconia, NH	Bradley Ball	Norwood Ball	Elizabeth Nason
December 6, 2019 Franconia, NH	Deborah Irwin	Daniel Hobaugh	Geneva Smelley
December 13, 2019 Lebanon, NH	Perry Moulton	James Moulton	Rachel Ball

## NOTES

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## **Town Hours and Contact Information**

### **Selectmen's Office**

(603)823-7752

[townadmin@franconianh.org](mailto:townadmin@franconianh.org)

Monday: Closed

Tues. – Thurs.: 8am to 4:30pm

Friday: 8am to 1:30pm

Meetings: Every other Monday at 3pm, Town Hall

### **Town Clerk/Tax Collector's Office**

(603)823-5237

[townclerk@franconianh.org](mailto:townclerk@franconianh.org)

Monday: Closed

Tues. and Wed.: 8am to 3pm

Thursday: 10am to 6pm

Friday: Closed

### **Water Department**

(603)823-7752

[secretary@franconianh.org](mailto:secretary@franconianh.org)

Monday: Closed

Tues, Wed, Thurs: 8am to 12pm

Fri: Closed

Meetings: 2<sup>nd</sup> Thursday of the month at 4:30PM, Town Hall

### **Planning Board**

(603)823-7752

Wednesday (office hours): 4pm – 6pm

Meetings: 2<sup>nd</sup> and last Tuesdays of the month at 7pm

### **Tri-Town Transfer Station**

(603)823-5311

Monday: 12pm to 5pm

Tues. – Thurs.: Closed

Friday: 12pm to 5pm

Sat. and Sun.: 9am to 5pm

### **Abbie Greenleaf Library**

[library@franconianh.org](mailto:library@franconianh.org)

Monday: 2pm to 6pm

Tuesday: 2pm to 6pm

Wednesday: 10am to noon; 2pm to 6pm

Thurs. and Fri.: 2pm to 5pm

Saturday: 10am to 1pm

### **Fire, Police, Life Squad**

Emergency: 911

Non-Emergency: (603)823-8123