

Franconia Capital Improvements Committee Meeting
Thursday, September 26, 2013

A meeting of the Franconia Capital Improvements Committee (CIP) was held on Thursday September 26, 2013 at 3:00 pm at the Franconia Town Hall. The minutes were recorded by Suzanne MacDonald.

Regular members in attendance were Bob Montagno, Mogens Jessen, Brian Williams, and Bernie Costa.

The meeting was called to order by Bob Montagno.

The meeting minutes of September 12, 2013 were discussed and approved.

The Committee reviewed keeping vehicles and equipment when being replaced. A hard look will be taken at addition costs incurred, maintenance and depreciation of this used equipment. It is not recommended by the CIP to keep these items. The Town should look further into renting equipment on an as needed basis.

Suzy handed out additional forms from the Highway Department that was not available at the last meeting.

Paul Schmucker discussed the Life Squad needs. He shows no changes for the cardiac monitor. This item should be in for 10 years and there is no trade in value.

The cost of a new ambulance has gone up about \$35,000. At this point, Paul does not intend to trade the ambulance at the 10 year mark. The current scheduled replacement is for 2019. Things will go good until the maintenance cost start to go up. The CIP should increase the life of the ambulance to 15 years. All maintenance expenses should be tracked by the Life Squad. The operating vs maintenances costs were clarified. Next year operating and maintenance costs must be added into the CIP worksheets.

The CIP would like to have the Safety Services Building Committee keep in mind the building design should be able to accommodate washing of vehicles inside of the building.

Ernie Hansberger from the Heritage Museum presented a list of items that need to be done at the Museum. All of the items are under \$5,000 and are not long term projects. The CIP recommends that they see the Select Board and have all the items lumped together and placed as a warrant article. Ernie will identify items for year one and for year two so it can be spread over a couple of years. The source of funding could be the Town Buildings Maintenance Fund. Ernie will discuss this with the Select Board.

Jane Cloren presented one item for the CIP and that is for a furnace replacement at the Library. This is a new item but needs to be done in the immediate future. Next year the CIP can place this item in its plan for a replacement, going out 20 years. A warrant article will be placed on the warrant for 2014 asking to take this money from the Town Buildings Maintenance Fund for current replacement. Cost is expected by to approximately \$8,500.

There was considerable discussion on the Town being responsible for the outside of the building vs the inside of the building. Sally small was asked how this had been handled in the past. In 1992 the town paid for a furnace replacement at the Library.

With all the items being considered to be taken from the Town Building Maintenance Fund, the CIP will need to look closely at the amount that is put in yearly. This amount may need to be adjusted.

Mogens discussed the road plan in great detail. He had handouts for all the CIP members to follow along. Mogens feels that the assumptions he has used are good. All project costs are current. It is still being recommended that \$120,000 be set aside each year for road improvements. Twelve years is the average number for the road plans. Mogens will continue to follow up with Scott on the plan.

Sidewalks are also coming up soon. A similar plan for sidewalks could be done using the model set up for the road plan.

Bob Montagno discussed the bridges and how this will affect the CIP plan. There is a state report on bridges that should be given to an engineer to take a look at. CIP should be putting away money for maintenance of the bridges.

Bridges and sidewalks will be discussed at the next meeting.

The Frost Place still needs to present their paperwork to the CIP. The Poet Trails and the parking area were briefly discussed and is agreed these items are only important to the business that is currently being run there. They should not affect the Town taking care of the outside of the building.

The next CIP meeting will be held on October 10, 2013 at 3:00pm.

With no other business to conduct the meeting was adjourned at 4:45 PM.

Respectfully Submitted,
Suzanne MacDonald
CIP Secretary