

Town of Franconia
Capital Improvement Planning Advisory Board
14 AUG 2023 • Time: 1530 • Town Hall

Present: Dan Walker, Larry Plate, Jan Cole, Steve Plant, Monica LaFlamme, Danielle Dawson

Others: Tim Blake

Absent: Peter Grote, Trevor Presby, Libby Staples

I. Call to Order / Opening Remarks

A. The meeting was called to order at 1536.

II. Approval of the Minutes from 31 JUL 2023

Motion: To approve the minutes of 31 JULY 2023 as amended

Motion By: J. Cole

Seconded By: M. LaFlamme

Carried

III. Approval of the Agenda - Accepted as circulated

IV. Transfer Station - Tim Blake

A. Tim Blake joined us to speak on the Transfer Station assets. The Kubota still has a useful life of ~10 years. It recently had a windshield replaced. There are two roll-off containers. Both of which are in regular use with the new trash removal company. Due to review and repairs, the replacement time frame can be postponed to 2025.

The 40-yard open top is in good condition. The town currently leases an additional 40-yard open top from Normandeu. There is an opportunity to purchase a second container if the benefits outweigh the cost of lease.

Tim shared that the bailers are showing their age. Bailing is taking up to 24 hours in some cases. He recommended an option to replace both units with one which would not only reduce bailing time, it would improve output allowing transfer station employees to spend more time customer facing.

The furnace is in need of replacement and will need a replacement at approximately \$6k. The well services both the transfer station and the highway department, so in addition to heating the office at the transfer station, the furnace is required to prevent the water from freezing for both buildings.

B. Follow-Up:

1. Procure a quote for the Titan 6-CV bailer or similar - *T. Blake*

2. Procure a quote for an replacement furnace - *T. Blake*

C. Actions:

1. Provide cost for leasing the 40 yd open top container from Normandeau -
J. Cole

V. Minutes from 7/31/23 meeting

- A. Fire truck delivery date has been delayed to May 2024. The leasing office has confirmed with Jan Cole that they will work with the town on the timing of payments.

The CIP received inputs for the Heritage museum which can be added to their submission to be tracked in future years.

B. Actions:

1. Update the Heritage museum notes into the 2023 spreadsheet - *D. Dawson*

VI. Adjournment

- A. The meeting was called to adjourn at 1650.

VII. Next Meeting 28 August 2023

Danielle Dawson - 14 AUG 2023