

Town of Franconia
Capital Improvement Planning Advisory Board
17 July 2023 • Time: 1530 • Town Hall

Present: Jan Cole, Danielle Dawson, Steve Plant, Larry Plate

Others: Jeremy Hall, Melinda “Dinny” Richmond, Phil Krill

Regrets: Monica LaFlamme, Libby Staples

Absent: Dan Walker, Peter Grote

I. Call to Order / Opening Remarks

- A. The meeting was called to order at 1533.

II. Approval of the Minutes from 26 June 2023

Motion: To approve the minutes of 26 June 2023 as amended

Motion By: Jan Cole

Seconded By: Steve Plant

Carried

III. Additions to the Agenda

- A. Phil Krill - Heritage Museum

IV. Approval of the Agenda - Accepted

V. Highway Department - Jeremy Hall

- A. Department Head J. Hall joined the CIP to present on the Highway Department's assets and requests for the coming year.

1. 2024 Requests:

- a) The F-550 with Plow needs to be replaced. The Highway Department is seeking to replace the F550 and upgrade to an F650. The estimate for the F550 is ~80k for the truck and 65k for the body build which includes the plow, dump body, and electronics. The useful life would be 5-6 years. Jeremy spoke to a specialist in Lebanon who recommended selling under 6 years so that there is still a warranty attached to it. Currently, he anticipates the vehicle would continue to accrue 10-12k miles per year which should be less than the warranty. This pricing did not include extra wheels and tires to reduce seasonal wear and tear. Those are estimated to cost around \$3k for 6 wheels and rims. Upgrading to an F650 would increase the overall cost by ~\$20k for the same useful life.

2. Remaining Assets:

- a) The remaining highway department assets were statuses. A few items of interest included \$9k of recent repairs on the road grader,

updated replacement of the Excavator in 2028, and the sidewalks, highway and bridge projects (broken out below):

- (1) Wells Bridge has an estimate for \$264k to be replaced as soon as possible pending status of the grant.
- (2) Lafayette Bridge is on the red list for holes in the I-beams, which was >\$400k to be done in 2025.
- (3) Road plans for the Mittersil area exist but have been delayed until further notice due to water lines in the area.
- (4) Regarding sidewalks, there is no approach for the sidewalk in front of Iron Furnace Brewing which is required. These need to be sent out for quote. The section of sidewalk between Garnet Hill and the school could need repairs in future years. Under new rules and regulations, the town does not have the setbacks required and it would require significant investment to resurface.

B. No motions made during this session

C. Follow-Up:

1. J. Hall - get a firm quote to include an extra set of seasonal wheel and tire pricing
2. J. Hall - sale plan for the International 10-wheeler
3. J. Hall - confirm mileage & hours on all pieces

D. Task:

1. S. Plant/J. Cole - confirm the status of the bridge grants with Libby Staples
2. S. Plant - discuss status of the Crosswalk project with Dan Walker

VI. Department Forms Submission Status

A. The Highway, Buildings & Grounds, Police, Fire, Recreation, & Transfer Station Departments have all submitted. The Library and Heritage Museum joined today to discuss their contributions.

VII. Library Status

A. Melinda "Dinny" Richmond joined the CIP to discuss the status of the library as a member of their board. An architectural report was completed in 2009 identifying a number of repairs to be made. These were made over the next several years, however, one of the major issues includes the a leak in the basement. It was advised that the town inspector, D. Wiley, look at the basement and front steps and obtain a current architectural report to status in future years.

Dinny inquired about the balance of the Library's account. Following a roof repair from last year, the typical \$5k contribution to the account was adjusted to \$5,520 to account for an inflation factor. The library uses a combination of grants, CIP funds, and trusts to fund repairs and improvements.

1. Follow Up:

- a) M. Richmond - update architectural report for the Library's scheduled meeting

VIII. Added Agenda Item - Heritage Museum, Phil Krill

- A. Phil Krill, of the Heritage Museum, joined the CIP meeting to discuss the new process and expectations. The museum will begin statusing the roof and windows annually along with the exterior painting which will need to be redone in 2025. The Heritage Museum's current account balance is ~18k which includes ~\$6k for repairs on the Iron Furnace.

- 1. Follow-up:

- a) P. Krill - to provide original dates of repair for house roof, barn roof, and windows

IX. Adjournment

- A. The meeting was called to adjourn at 1723.

X. Next Meeting - 31 July 2023 at 1530.

Danielle Dawson - 17 July 2023