

Town of Franconia
Capital Improvement Planning Advisory Board
31 JUL 2023 • Time: 1530 • Town Hall

Present: Jan Cole, Dan Walker, Libby Staples, Steve Plant, Monica LaFlamme

Others: Corey Rush

Regrets: Danielle Dawson, Larry Plate

Absent: Peter Grote, Trevor Presby

I. Call to Order / Opening Remarks

- A. The meeting was called to order at 1530.

II. Approval of the Minutes from 17 JUL 2023

Motion: To approve the minutes of 17 JUL 2023 as circulated

Motion By: Steve Plant

Seconded By: Jan Cole

Carried

III. Approval of the Agenda - Accepted as circulated

IV. Buildings & Grounds Department - Corey Rush

- A. The CIP met with Corey Rush from Buildings & Grounds. No new equipment is needed in 2024. There are plans to sell the Gravely mower this year. Corey discussed resealing the pavilion. Dow Field is in good shape. The garage doors at Mittersill have been fixed. The Town Hall Building will need to replace or repair the second set of rear exit stairs. The previous set fabricated by Wilco was replaced in 2023 for approximately \$10,000. The Wright standing mower should reflect a replacement year of NA as it is used only as a backup mower.

The rink and Dow were placed on Corey's list initially for status. It was agreed that these will remain on his list.

The committee discussed trash removal from Frost Place with Corey to confirm his understanding of who was responsible for the cost of the work. He indicated it is not to be paid for by the Town.

- B. Follow Up:

1. Procure a quote for replacing the Town Hall boilers - *C. Rush*

V. Bridge Grants

- A. The Committee discussed the status of the Bridge Grant application. Dan and Libby will check in on this.

- B. Actions:

1. *Provide status on the bridge grant applications - D. Walker & L. Staples*

VI. Status of Form Returns

A. All departments have submitted their forms and feedback has been incorporated into the department worksheet. The museums and library have actions to submit prior to their subsequent meetings.

B. Actions:

1. Follow up with the Fire Department on the status of delivery of the new truck - *S. Plant*

VII. Discussion with Friends of Frost Place

A. The committee was updated by S. Plant on the recent zoom meeting with the Friends of Frost Place where they discussed the current capital reserve account and the acceptable uses of the money in that account.

VIII. Adjournment

A. The meeting was called to adjourn at 1645.

IX. Next Meeting - 14 August 2023

Danielle Dawson - 31 July 2023