

Cemetery 11/12/2021 Minutes-APPROVED  
Franconia Cemetery Trustees  
Location: The Town Hall, Main Street, Franconia NH

Meeting was called to order at 9:45a.m. by Chair Mary Brubaker

Attendees: Mary Brubaker, Jayne O'Connor, Chris Collman. There were no members of the public present.

1. The Minutes from 10/15/2021 were reviewed. Motion by Mary to accept the minutes as corrected. Second by Jayne. The Minutes were approved unanimously by a voice vote.

2. Since Last Meeting:

End of year pay for clothing allowance for Penny? See below.

If someone expands their lot from a single to a double after a couple years, and the price has not changed, do we charge for another single, or the difference between a single and a double? If the purchase is within a year, and the pricing has not changed, subtract the cornerstone fee and the amount will be less.

Penny feels flags may go another year, as they have not faded like the others previously have.

Penny has done the normal end-of-year duties. Took D/2 and paint to Town Hall, will put batteries from power equipment there as well. The water has been turned off.

Mary made a motion to pay the Sexton a clothing allowance of \$200. Second by Chris. The motion was approved unanimously by a voice vote.

3. Burials:

None

4. Lot Purchases:

None

5. Future Burials Scheduled:

None

6. Review Expenses to Date:

Discussed during budget section

7. Sexton agenda requests:

None beyond those already discussed at last meeting

8. 2022 Budget

Trustees worked extensively on the budget. Chris spoke with Town Treasurer Steve Plant about adding income lines to our P&L and budget. Chris will adjust the budget to better reflect the items paid for by the Cemetery Maintenance Trust Fund, will send it out for our review before the next meeting.

9. Willow tree clearing plan:

Penny walked the Willow Cemetery with Casey (of Locke's Lawn Care) to get a price and a plan for clearing brush. Penny feels it is most important to get the brush, and keep anything else from growing up,

while we consider the issue with the trees. They will make piles, and on the weekends Penny will take the piles to the Town transfer station. Casey expects to buy a tractor with a small backhoe on it, smaller than the Town's. So he can work with Penny to dig up the roots as they go. He will have it by spring, start in April.

I spoke with him yesterday and thanked him for getting together with Penny to develop a plan.

Penny noted that this would mean we won't be charged to get rid of brush, or putting it in the woods. She'll be looking for a couple volunteers to work with her on this.

The ribbons on the corners at Willow were placed by Chris, so we still need to confirm the corners. Mary and Chris will continue to work on this. The tall pine trees need to be cut as they endanger the historic stones, so the Trustees will need to work with the new owner of the Franconia Inn on that.

10. Bollard project/ tin signs:

Jayne will order the sample signs. No date yet from Tim on installing bollards

11. Cement posts update:

There are cement posts behind the fence that can be used to replace the broken one along the entrance road

12. Map update:

The new map is on the cloud for reference

13. Veteran's List Updated?

Discussion moved to next meeting

14. Donation Acceptance Form:

Discussion moved to next meeting

15. Information and Policies Document:

16. Volunteer policy

Discussion moved to next meeting

17. Plaque to honor Barbara Holt

Discussion moved to next meeting

18. Signs for Sections and Rows

Discussion moved to next meeting

19. Other business: None

20. Next meeting set for Friday December 3 at 9:30 am at the Town Hall

21. Adjournment 1:10 pm

Future meeting: Fence repair or replacement plans for next year

Respectfully submitted,

Jayne O'Connor