

Cemetery 6-18-2021 Minutes-APPROVED

Franconia Cemetery Trustees

Location: The Town Building, Main Street, Franconia NH

Meeting was called to order at 9:45 a.m. by Chair Mary Brubaker

Attendees: Mary Brubaker, Jayne O'Connor, Chris Collman. There were no members of the public present.

1. Minutes

Following a review of the Minutes of 5/31/2021, Jayne made a motion to accept the minutes as written. Chris seconded the motion. The Minutes were approved unanimously by a voice vote.

2. Since Last Meeting:

Spigot hoses were located

The large lilac was removed, 2 hydrangeas were planted near Elmwood gate

Eye On Water (online tool) helped detect a dripping faucet, which was promptly turned off

3. Burials:

Laura Beth Ramsey June 10 Lot 3-10-28

4. Lot Purchases:

None

5. Scheduled Burials:

David Shufelt, July 24, 1 pm, Lot 3-9-45, Veteran

Judith Carroll, July (check date), Lot 2-1-14

6. Cemetery Information and Policies Document

After reviewing updates and edits to the newly renamed Cemetery Information and Policies, Chris made a motion to accept the revised document. Mary seconded. The revised Cemetery Information and Policies was unanimously approved by voice vote.

7. Tin Sign

Established 1871, is the proposed wording for a tin sign that will hang from the Elmwood gate by chains and act as a height marker to help protect the scrollwork. The trustees like the idea of an oval sign with white lettering on a black field, with a white oval outline. A place in southern NH can make one for under \$100, and the plan is to purchase 2 and place them back-to-back. Mary will ask Tim Greene of StandFast Works Forge for his thoughts on the sign and seek his assistance with placement and installation.

8. Water Blowout near Elmwood Gate

An additional set of bollards (3 sets total) would protect the water spigot/blowout.

A sign on the righthand bollard could read:

Historic Iron Gate

Circa 1914

Large vehicles use back gate at end of Dow Ave

9. Plaque to honor Barabara Holt

The trustees will pursue the idea of placing a plaque on the crypt, shed or golf cart

10. Donation Policy

The first draft of a donation policy was created. Chris will send the document to all, for further review and discussion at the next meeting.

11. Volunteer Policy

The first draft of a cemetery volunteer policy was created. Chris will send it to Kim and seek her Input.

12. Cement Posts

Mary will follow-up with Stanley Sherburn

13. Bollards

Mary will follow-up with StandFast Works Forge

14. Map

Mary will follow-up with Gardner Kellogg

15. Still a Mystery

Town Budget Warrant Article 2, Cemetery =\$21,425.

But cemetery budget trustees approved on 12/15/20 was \$22,662. The difference is \$1,237

Is this payroll taxes, etc, and in the Town budget elsewhere already?

15. Veterans List Needs Updating

Add George Mitton and Phyllis Herbert to veteran list

Is John B Bowles 1877-1958 a veteran? Not on list but has marker at his gravesite

Harold L Bowles WWI, 1893-1977 (need to update the dates)

There is a 16 yr old Civil War vet in Elmwood, Daniel B. Kendall.

Nellie Phillips 1864-1935 has a Women's Auxiliary marker, but is not on flag list

Some of the more recent burials of the past few years need to be added to the list of Veterans

Chris will update the list

Chris will provide Penny with a list according to her specifications

16. Fence Repair or Replacement Plans

Revisit next meeting

17. Date for next meeting:

Thursday July 8 at 9:30

Meeting adjourned at 12:20 pm

For a future agenda:

Approve a Donation Policy

Approve a Volunteer Policy

Signs for sections and rows

Do we need to put flags on the graves?

Plan and budget for fence repair or replacement

Create a plowing plan for winter

Respectfully Submitted,

Mary Brubaker, Trustee

Franconia Cemeteries