

Cemetery 7-19-2023 Minutes – APPROVED

Franconia Cemetery Trustees

Location: The Town Hall, Main Street, Franconia NH

Meeting called to order at 9:15 by Chair Mary Brubaker. Attendees: Jayne O'Connor, Mary Brubaker, Chris Collman. There were no members of the public present.

1. Review Minutes of 6/22/23. Mary made a motion to accept the minutes as written. Chris seconded. Approved unanimously by a voice vote.

2. Since Last Meeting:

-New Town Administrator is Elizabeth (Libby) Staples.

-Many events were held for the celebration of Franconia's 250th, during Old Home Days, and included Jayne's informative nighttime Cemetery Walk at Willow

-Interesting FYI: *250th = Semiquincentennial, also called Sestercentennial or Quarter Millennial*

-The history of the large Bean monument was researched by Don Herbert and Gail Kimball. Don wrote up a page of information, and provided it to the trustees. It will be added to the Herbert and Bean family files. Chris will work with Mr. Herbert to add and correct information.

3. Burials: (list to date)

Robert Peraino	May 20	Lot 3-9B-12
Barbara Ford	July 9	Lot 4-12-53B

4. Lot Purchases: (list to date)

Robert Peraino	3-9B-12
Edward Rolfe	4-11-50 and 4-11-51
Robert DeSimone	2-6-3
Mike Ford	4-12-53B

5. Future Burials Scheduled:

Donald Clark	July 22	Lot 4-12-25
Kurt Lucas	(tentative)September 23	In Kenneth Ford lot 4-12-55B ?

6. Review Expenses to Date:

No P&L details from Town for this meeting

7. Sexton Updates:

2022 Employee Performance Appraisal

Jayne will complete

8. Sexton Agenda Requests:

Sexton Penny noted that D/2 is on sale, and the trustees agreed it is a good time to purchase some

9. MS-9 Expenditures and Income:

Mary will check the most recent MS-9 to see what has been transferred this year, after Town Meeting.

Amounts from 2022 should be:

\$2,950 TO the CTF for Lot income

\$2,172 FROM the CTF to reimburse the Town for project expenses

(net TO CTF of \$778)

\$1,358 from Perpetual Care Funds to reimburse the Town for maintenance of PC lots

10. Signs for ends of rows:

Chris is working on sign hanging. He'll have a mock-up soon in the shed

11. Plaque honoring Barbara:

Jayne will place it

12. TTF correspondence

Need voucher from the TTF

Memo regarding definitions of available PC funds

Willis Phillips

Timely notification of invoice payments

13. Fence plan:

Cemetery address was determined to be approximately 151 Church St

Mary has an upcoming meeting with Chris Doolan of Doolan Fence for an estimate

14. Tree work plan:

Perimeter brush at Willow -Penny is working with Barbara and Steve Chardon to get the brush removed.

15. Other:

Eye on Water account has not been working. Jayne is working with Water department to get issue resolved

Map: Mary will work with Kellogg to obtain map file

16. Date for Next Meeting set as Wednesday August 9 at 9:15 at the Town Building

Meeting adjourned 11:15 am by Mary Brubaker.

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Jayne O'Connor, Trustee

Franconia Cemeteries