

Cemetery 8-7-2021 Minutes-Approved
Franconia Cemetery Trustees
Location: The Town Hall, Main Street, Franconia NH

Meeting was called to order at 9:45a.m. by Chair Mary Brubaker

Attendees: Mary Brubaker, Jayne O'Connor. Absent: Chris Collman.
There were no members of the public present.

1. Minutes

Following a review of the Minutes of 7/16/2021, Jayne made a motion to accept the minutes as corrected. Mary seconded the motion. The Minutes were approved unanimously by a voice vote.

2. Since Last Meeting:

- Corey has bush-hogged the field area west of Section 4, and Penny cleared growing saplings from that area. This is important to keep this area usable for future burial lots.
- Penny has cleared the back corner of Section 4 near the Hamilton Ford lot. It would be helpful to put a set of fencing in to delineate the corner and prevent vehicles from driving on the lots as they make that turn. The Trustees would like to see that area be pushed back as far as possible.
- There was a large hole under Mickey Libby's paver stone, Lot 3-7-43, which took three loads of loam and gravel in the small trailer to fill completely. Jayne has photos of the spot before and after it was filled.
- Penny is edging stones, cleaning stones, keeping track of mowings, and performing all other upkeep as needed.
- Corey also graded the gravel road in front of the crypt
- It was noted that Elmwood looks good at all times, with thanks to Penny Keeler the Sexton.

3. Burials:

Judith Carroll, July 23, Noon, Lot 2-1-14, Veteran of the Air Force

David Shufelt, July 24, 1 pm, Lot 3-9-45, Veteran

4. Lot Purchases: None

5. Scheduled Burials: None

6. Sexton agenda requests: A plan for tree clearing at the Willow Cemetery

7. Tin sign update: Jayne has quotes from several companies. Jayne moved to order the three signs, second by Mary, with a limit of \$300. The motion was approved by a unanimous voice vote.

8. Bollard update:

Mary presented cap options for the 4" bollards Tim Greene suggested. After consideration, Mary moved to use a medium sized ball cap for the six bollards, which will protect the gate, protect the water flush-out, and provide a signpost. The motion was seconded by Jayne. The motion was approved by a unanimous voice vote. Mary will let Tim know of the choice.

9. Cement posts update

Corey is working on this item.

10. Map update. Jo Miller, who works with Gardner Kellogg, will have two copies of the updated map sent to us as well as a .pdf file. Jayne will check on options for an outdoor version, and perhaps a one-

sheet version of the map. Companies like Megaprint in Holderness have several options for outdoor material.

11. Willow property line update:

Mary has been working on this, and will check with the neighboring property owners and perhaps Grafton County to see if there are any recent surveys on record.

12. Veteran's List

Chris has been working with Penny to update the list. Jayne will send the two new burials to Chris so he can add them to the list as they are both Veterans.

13. Information and Policies Document

Mary will work to get the updated version onto the Town Website.

14. Donation policy and Donation Acceptance Form

The Trustees present are unsure the proposed policy covers what is intended to cover, although Mary feels there are a lot of good points. The discussion will be continued to the next meeting when all are present.

15. Volunteer policy

Continued to the next meeting when all are present.

16. Plaque to honor Barbara Holt

Continued to the next meeting when all are present.

17. Signs for Sections and Rows

There is indecision about whether the signs are needed. Discussion continued to the next meeting. Small versions of the locator map may be helpful for people.

18. Budget

There is a question as to why the Town Budgeted \$21,425 for the Cemeteries when the approved budget sent to the Town Office was for \$22,662. Jayne was unable to find an answer, and Mary feels it may be a moot point if spending continues to come in under budget.

For the next meeting, we need an updated list of expenses. Also need to get budget figures for: Fence repair or replacement plans for next year

19. Set date for next meeting: tentatively Friday, Sept. 10 at 9:30 am

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Jayne O'Connor, Trustee
Franconia Cemeteries